

JO DAVIESS COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

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JO DAVIESS COUNTY
COMMUNICATIONS
LAW*FIRE*EMS



MINUTES FOR THE REGULAR MEETING OF MARCH 7, 2018

CALL TO ORDER: The regular meeting of the Emergency Telephone System Board was called to order by the Chairman at 7:08 pm in the Jo Daviess County Sheriff's Conference Room, 330 North Bench Street, Galena, Illinois.

ROLL CALL: Board Members Present: Bill Kimball, Steve Allendorf, Matt Judges, Helen Kilgore, Kevin Stewart, and Jeff Wood were physically present.

Board Members Absent: Michael Staver

Others Present: Sgt. Mike Moser and Stacy Meade were physically present as well.

A quorum was established.

PUBLIC COMMENTS: None at this time.

CORRESPONDENCE: None at this time.

LEGISLATION: None at this time.

MEETING MINUTES: The February 7, 2018 meeting minutes were approved as presented.

FINANCIAL REPORTS: February financial reports were reviewed. The Monthly Financial Statements were approved as presented to submit for audit. The total accounts payable claim for February 2018 is \$5,753.03. **Helen Kilgore made a motion to approve the accounts payable claim for February in the amount of \$5,753.03. The motion was seconded by Matt Judges and motion passed.**

REPORTS:

- A. **Sheriff's Report:** Sheriff Turner was not in attendance but wanted to make the ETSB members aware of the progress of the Emergency Operation Center in Hanover. Chuck Pedersen, Jo Daviess County Emergency Manager, received a grant to establish the EOC. He has also been working with vendors to install a radio tower to help with communications.
- B. **Coordinator's Report:** Sgt. Mike Moser, ETSB Coordinator, advised on the NG Project, The DeKalb filling testimony was heard. The evidentiary hearing is scheduled for March 21. A few of the Ninga Group members are going to attend the evidentiary hearing to show support. The documents for the hearing, testimony, and schedule are available to view on the state website. Sgt. Mike Moser also advised that there is going to be a meeting Wednesday, March 14 at 10:00 am regarding the Jo Daviess County NG project with the members of IT, Michael from NG911 (phones), Eventide (recorder), and Motorola (radio console/headsets).
- C. **Assistant Coordinator's Report:** None at this time.

UNFINISHED BUSINESS: None at this time.

NEW BUSINESS:

- A. Discussion and possible action on replacing the Powerphone pre-arrival tablets that Powerphone no longer supports with a computerized software program. Sgt. Mike Moser mentioned that the tablets/flip charts that Jo Daviess County is currently utilizing are no longer going to be supported by Powerphone. The replacement options offered at this time, Cache Lite and Cache Standard, were discussed and will continue to be discussed at future meetings.
- B. Discussion and possible action on approving the transfer of \$1,500 from the ETSB Contingency Acct (007-41128-901 to the ETSB Maintenance Service Acct (007-41128-701) to cover unanticipated Esri Maintenance Service agreement costs and the ETSB portion of the NAS Maintenance Service agreement costs. **Bill Kimball made a motion to approve the transfer of \$1,500 from the ETSB Contingency Acct (007-41128-901 to the ETSB Maintenance Service Acct (007-41128-701) to cover unanticipated Esri Maintenance Service agreement costs and the ETSB portion of the NAS Maintenance Service agreement costs. The motion was seconded by Helen Kilgore and motion passed.**
- C. Discussion and possible action on approving \$250 from the ETSB Maintenance Service Acct (007-41128-701) for the ETSB's 25% portion of the NAS (Network Attached Storage) \$1,000 maintenance service agreement. **Jeff Wood made a motion to approve \$250 from the ETSB Maintenance Service Acct (007-41128-701) for the ETSB's 25% portion of the NAS (Network Attached Storage) \$1,000 maintenance service agreement. The motion was seconded by Kevin Stewart and motion passed.**
- D. Discussion and possible action on approving \$2,750 from the ETSB Maintenance Service Acct (007-41128-701) for the Esri Maintenance Service Agreement. This item was discussed earlier in the meeting and was included in the ETSB claim amount for the month of February. With the approval of this item the total amount of claims for February is \$5,753.03.
- E. Discussion and possible action on approving \$1,200 from the ETSB Equipment Acct (007-41128-810) for the purchase of an Audio-Code Digi Box needed to connect the legacy telephone circuits to the new IP based technology. (Tentatively approved at the ETSB 6 December 2017 Meeting) **Bill Kimball made a motion to approve \$1,200 from the ETSB Equipment Acct (007-41128-810) for the purchase of an Audio-Code Digi Box needed to connect the legacy telephone circuits to the new IP based technology. (Tentatively approved at the ETSB 6 December 2017 Meeting). The motion was seconded by Jeff Wood and motion passed.**

CLOSED SESSION: None at this time.

BOARD MEMBER CONCERNS: Bill Kimball mentioned that he had received a call from RJ Winkelhake, the County Board Chairman, regarding the funding of the Menominee-Dunleith Fire Department tower installation.

PUBLIC COMMENTS: None at this time.

ADJOURNMENT: The meeting adjourned at 7:46 p.m. following a motion made by Matt Judges and seconded by Kevin Stewart.

Next meeting date is Wednesday, April 4, 2018 in the Jo Daviess County Sherriff's Conference Room. .