

## COMMITTEE REPORT

**COMMITTEE:** Law Enforcement & Courts  
**CHAIRPERSON:** Bill Bingham, Chairman  
**DATE/TIME:** February 19, 2019 @ 4:30 p.m.

**PRESENT:**

<input checked="" type="checkbox"/> Bill Bingham	<input checked="" type="checkbox"/> Lucas Bourquin	<input type="checkbox"/> LaDon Trost
<input checked="" type="checkbox"/> Steve Allendorf	<input checked="" type="checkbox"/> John Korth	<input checked="" type="checkbox"/> Scott Toot
<input checked="" type="checkbox"/> Don Zillig		

A quorum was established.

Other Board Members: None

Others: Craig Ketelsen, Kathy Phillips, Chuck Pedersen, Dan Reimer and Jamie Watson

**1. Minutes Approval:**

- a) Minutes from February 5, 2019 Law Enforcement & Courts Committee meeting – Don Zillig made a motion to approve the February 5, 2019 Law Enforcement & Courts Committee meeting minutes as presented. Seconded by Steve Allendorf and motion carried.

**2. Citizens' Comments:** None.

**3. Unfinished Business**

- a) Update on five year capital improvement plan – This item was deferred at this time.
- b) FY2017/FY2018 Strategic Goals & Plans – Timeline Responsibilities – Bill Bingham deferred this item and discussed that the County Board Retreat will be held in May. At this time the Committee will receive new assignments, after which the Committee will establish new strategic goals and plans.
- c) Discussion and possible action on additional foundation work required to construct the Radio Communication Tower for the Emergency Operations Center (EOC) at the Highway Facility in Hanover, Illinois – Jeff Swift, ComElec, discussed that at the last committee meeting it was agreed that Comelec and County representatives would meet at the Highway facility to review foundation options for the radio communication tower and review possible options for a smaller tower and bring back proposals to next Law & Courts Committee meeting. A tower bracketed to the building would cost approximately \$15,000. For the proposed 100 foot self-support tower it has to have a caisson style foundation with columns which will require additional foundation work to meet engineering approval. Swift received estimates from four different contractors ranging from \$37,000 to \$83,000 for the caisson style foundation. The cost of the foundation bid for the contract was \$12,481. That cost is for the excavation and the foundation. Each of the four quotes states plus extras. Paul Kurt, Comelec Services, added that basically there are some unknowns with a four foot layer of hard rock that they will need to go around at a different angle. The Committee discussed possible options for meeting current and future communication needs of the County including the State of Illinois communication plan. Swift discussed that the difference between the cost of the foundation as bid and the additional foundation needed would cost an additional \$22,443.27. After much discussion the consensus was to move forward with the radio communication tower and equipment that was specified in the RFP and in the contract with Comelec Services, Inc. **Scott Toot made a motion to approve Change Order #1 in the amount of \$22,443.27 from ComElec Services Inc. for the**

**foundation of the EMA Radio Communication Tower Project in Hanover, IL contingent that the JDC ETSB will assist in funding one-third of the project. Seconded by Don Zillig and motion carried.**

**4. New Business**

**5. Staff Reports**

- a) **Sheriff's Report** – No report.
- b) **Circuit Clerk's Office** – Kathy Phillips, Clerk of the Circuit Court, reported that recently her and Kim Enick went to Springfield to discuss the new statute for how court costs, fines and fees will be allocated, this will have an affect on the County. It will also be possible for the Judge to waive fees based on income and poverty level. Phillips has a schedule of the changes if anyone who would like to review it. This does not affect the vehicle code.
- c) **Probation** – Jamie Watson, Probation Director, reported that the State will be standardizing probation fees. Probation fees are a primary source of revenue for the Probation Services Fund. This fund is used for programming and the costs of operating the Probation Department. When someone is placed on probation they pay a monthly fee that goes into the probation services special fund. Fees will be standardized at \$20 which is double what we are currently charging, but still less than what some Counties are charging. There is discretion to waive the fee based on ability to pay.
- d) **Public Defender** – No reports.
- e) **Other** – None.

**6. Citizens' Comments** – None.

**7. Board Member Concerns** – Chuck Pedersen reported that about eight months ago he sent in an application to State Farm Insurance which has a furniture donation program. Pedersen needed some furniture for the Emergency Operations Center. Last Monday he received a phone call saying his appointment is Wednesday to come to the warehouse and pick out what you want. Pedersen went to Bloomington, picked out what he wanted and went back on Friday with a truck to pick up the furniture. He got about \$4,000 worth of tables, chairs, file cabinets, white boards but still did not get everything he wanted. He was told he is on the approved list so that he can call and go back down if he needs anything more. Dan Reimer commented that the County Board Chairs meeting was postponed but one of the items that they were asking for input on was project needs for the State capital improvement plan. The Committee discuss capital improvement needs for the courthouse. Scott Toot added that he feels courthouse security is important.

The next Law Enforcement & Courts Committee meeting will be Monday, March 18, 2019, at 4:30 p.m.

Meeting adjourned at 6:10 p.m. following a motion by Don Zillig and a second by Scott Toot.