

**JO DAVIESS COUNTY BOARD
MEETING MINUTES
FEBRUARY 13, 2019**

CALL TO ORDER: Chairperson of the Jo Daviess County Board, Scott Toot, called the meeting to order at 7:20 p.m. on Wednesday, February 13, 2019 in the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

ROLL CALL was answered as follows: Present - Steve Allendorf, Brandon Behlke, William Bingham, Lucas Bourquin, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, Ron Smith, Scott Toot, LaDon Trost, and Don Zillig. Present: 14. Absent - Staci Duerr, John Schultz, and Jacob Shireman. Absent: 3.

THE PLEDGE OF ALLEGIANCE was led by Chairperson Toot.

THE INVOCATION and thought for the day were given by William Bingham.

AGENDA ITEM I – CONSENT AGENDA

The consent agenda was approved as attached following a motion made by John Lang and seconded by Brandon Behlke.

The motion carried by roll call vote. Ayes – Steve Allendorf, Brandon Behlke, William Bingham, Lucas Bourquin, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, Ron Smith, Scott Toot, LaDon Trost, and Don Zillig. Ayes: 14. Nays: 0. Absent - Staci Duerr, John Schultz, and Jacob Shireman. Absent: 3.

AGENDA ITEM II - CITIZENS' COMMENTS

There were no citizens' comments at this time.

AGENDA ITEM III – UNFINISHED BUSINESS

There was no unfinished business brought before the board at this time.

AGENDA ITEM IV – NEW BUSINESS & COMMITTEE REPORTS

A motion to accept a letter of resignation from John Lang as the Chairperson of the Information Communication & Technology Committee was made by Brandon Behlke and seconded by William Bingham.

The motion carried by voice vote.

A motion to appoint Don Hill as the Chairperson of the Information Communication & Technology Committee was made by Ron Smith and seconded by Hendrica Regez.

After discussion regarding board members holding multiple chairperson positions, a request to withdraw the original motion was made by Ron Smith and seconded by Hendrica Regez.

A motion to postpone the appointment of Don Hill as Chairperson of the Information Communication & Technology Committee was made by Steve Allendorf and seconded by Ron Smith.

The motion carried by voice vote.

A motion to postpone the appointment of Lucas Bourquin as the Vice-Chairperson of the Information Communication & Technology Committee was made by Steve Allendorf and seconded by Ron Smith.

The motion carried by voice vote.

A motion to accept a letter of resignation from Don Zillig as the Chairperson of the Legislative Committee was made by William Bingham and seconded by Robert Heuerman.

The motion carried by voice vote.

Jo Daviess County Board Meeting Minutes

February 13, 2019

Page 2 of 7

A motion to appoint John Lang as Chairperson of the Legislative Committee was made by Ron Smith and seconded by Brandon Behlke.

The motion carried by voice vote.

A motion to accept a letter of resignation from Jacob Shireman-County Board District I (Dunleith I) was made by Steve Allendorf and seconded by John Lang.

The motion carried by voice vote.

A motion to declare a vacancy in County Board District I (Dunleith I) was made by John Lang and seconded by Robert O'Connor.

The motion carried by voice vote.

FINANCE, TAX, & BUDGETS:

A motion to approve the following FY2018 over budget request(s) in the amount of \$693.66 was made by Steve Allendorf and seconded by Ron Smith:

- a. Transfer of \$693.66 to be paid from County Superintendent of Schools Fund budget line item 001-21100 Intergovernmental Agreement in the amount of \$693.66, over budget by \$693.66.

The motion carried by voice vote.

A motion to approve the following FY2019 line item transfer request(s) and associated claim(s) in the amount of \$8,951.32 was made by Steve Allendorf and seconded by Brandon Behlke:

- a. Transfer of \$950.00 from 001-40108-502 Travel Expense to 001-40108-501 Education & Training to pay an associated claim to Illinois Bank & Trust Purchase Card in the amount of \$1,440.00.
- b. Transfer of \$3,630.00 from 048-46172-810.395 General Capital Equipment Replacement Fund/County Clerk Election Program Reserve to 048-46172-810.397 General Capital Equipment Replacement Fund/County Clerk Plat Scanning Reserve to pay an associated claim to Fidlar Technologies, Inc. in the amount of \$6,316.18.
- c. Transfer of \$1,995.14 from 001-41123-704 Telephone to 001-41123-604 Computer Supplies to pay an associated claim to Dell in the amount of \$1,195.14.

The motion carried by roll call vote. Ayes – Steve Allendorf, Brandon Behlke, William Bingham, Lucas Bourquin, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, Ron Smith, Scott Toot, LaDon Trost, and Don Zillig. Ayes: 14. Nays: 0. Absent - Staci Duerr, John Schultz, and Jacob Shireman. Absent: 3.

The total adjusted claims paid for February, 2019 is \$553,760.25.

The balance for the Contingency Fund as of December 31, 2018 is \$316,006.58.

DEVELOPMENT & PLANNING:

The committee had no business to bring before the board.

PUBLIC WORKS:

A committee motion to approve the *Spring Road Posting Resolution for 2019* was made by LaDon Trost.

The motion carried by roll call vote. Ayes – Steve Allendorf, Brandon Behlke, William Bingham, Lucas Bourquin, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, Ron Smith, Scott Toot, LaDon Trost, and Don Zillig. Ayes: 14. Nays: 0. Absent - Staci Duerr and John Schultz. Absent: 2. Vacant: 1.

A committee motion to approve the 2019 Pollution Insurance Policy at a cost of \$6,723.00 to be paid from line item 017-48118-721 was made by LaDon Trost.

The motion carried by voice vote with nay votes recorded for Brandon Behlke and Robert O'Connor.

Jo Daviess County Board Meeting Minutes

February 13, 2019

Page 3 of 7

A committee motion to purchase a Crysteel dump body and Monroe snow plow equipment to be installed by Monroe Truck Equipment, Monroe, WI, at a cost of \$60,751.00 to be paid from line item 059-46174-820 was made by LaDon Trost.

The motion carried by voice vote.

A committee motion to purchase a 2019 International 7500 truck chassis from Thompson Truck & Trailer of Dubuque, IA at a cost of \$56,500.00 after trade to be paid from line item 059-46174-820 was made by LaDon Trost.

The motion carried by voice vote.

A committee motion to approve the *Resolution Requesting Consent to the Reappointment of the Incumbent as County Engineer* was made by LaDon Trost.

The motion carried by roll call vote. Ayes – Steve Allendorf, Brandon Behlke, William Bingham, Lucas Bourquin, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, Ron Smith, Scott Toot, LaDon Trost, and Don Zillig. Ayes: 14. Nays: 0. Absent - Staci Duerr, John Schultz, and Jacob Shireman. Absent: 3.

LAW ENFORCEMENT & COURTS:

A committee motion to approve the purchase of two (2) 2019 Ford Utility Police Interceptor AWD from Morrow Brothers, Greenfield, IL at a cost of \$63,970.00 to be paid from line item 038-46179-820 Vehicle was made by William Bingham.

The motion carried by voice vote.

SOCIAL & ENVIRONMENTAL:

The committee had no business to bring before the board.

PLANNING COMMISSION/ZONING BOARD OF APPEALS:

The committee had no business to bring before the board.

LEGISLATIVE:

The committee had no business to bring before the board.

EXECUTIVE:

A committee motion to schedule the presentation for NIMS (National Incident Management System) for Elected and Appointed Officials on March 6, 2019 at 2 p.m. in the Jo Daviess County Board Room was made by Brandon Behlke.

The motion carried by voice vote.

A committee motion to approve *A Resolution to Change the Rush I, Stockton I, and Stockton II Precinct Polling Places* was made by Brandon Behlke.

The motion carried by roll call vote. Ayes – Steve Allendorf, Brandon Behlke, William Bingham, Lucas Bourquin, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, Ron Smith, Scott Toot, LaDon Trost, and Don Zillig. Ayes: 14. Nays: 0. Absent - Staci Duerr, John Schultz, and Jacob Shireman. Absent: 3.

A committee motion to approve *A Resolution Relating to the Participation by Elected Officials in the Illinois Municipal Retirement Fund* was made by Brandon Behlke.

The motion carried by roll call vote. Ayes – Steve Allendorf, Brandon Behlke, William Bingham, Lucas Bourquin, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, Ron Smith, Scott

Jo Daviess County Board Meeting Minutes

February 13, 2019

Page 4 of 7

Toot, LaDon Trost, and Don Zillig. Ayes: 14. Nays: 0. Absent - Staci Duerr, John Schultz, and Jacob Shireman. Absent: 3.

A committee motion to approve *A Resolution to Appoint an Illinois Municipal Retirement Fund Authorized Agent* was made by Brandon Behlke.

The motion carried by roll call vote. Ayes – Steve Allendorf, Brandon Behlke, William Bingham, Lucas Bourquin, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O’Connor, Hendrica Regez, Ron Smith, Scott Toot, LaDon Trost, and Don Zillig. Ayes: 14. Nays: 0. Absent - Staci Duerr, John Schultz, and Jacob Shireman. Absent: 3.

A committee motion to approve *A Resolution to Amend Resolution R2016-17 A Part Time Work Force Pool that includes Non-Represented/Non-Elected Employees* was made by Brandon Behlke.

The motion carried by roll call vote. Ayes – Steve Allendorf, Brandon Behlke, William Bingham, Lucas Bourquin, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O’Connor, Hendrica Regez, Ron Smith, Scott Toot, LaDon Trost, and Don Zillig. Ayes: 14. Nays: 0. Absent - Staci Duerr, John Schultz, and Jacob Shireman. Absent: 3.

A committee motion to approve a Professional Service Agreement between Jo Daviess County and Carlson Dettmann Consulting, a company owned by Cottingham & Butler Insurance, Inc. was made by Brandon Behlke.

The motion carried by voice vote.

A committee motion to amend the Jo Daviess County Performance Management/Performance Evaluations/Employee Merit Pay Policy was made by Brandon Behlke.

The motion carried by voice vote.

A committee motion to amend the Jo Daviess County New Position Classification/Reclassification Review Policy was made by Brandon Behlke.

The motion carried by voice vote.

A committee motion to schedule the 2019 Jo Daviess County Board Planning Retreat for May 15, 2019 at 5:30 p.m. at the Elizabeth Community Building, Elizabeth, Illinois with Alan Wenzel to serve as facilitator was made by Brandon Behlke.

The motion carried by voice vote.

A reclassification request for the Chief Deputy County Clerk position will be addressed in closed session.

INFORMATION & COMMUNICATIONS TECHNOLOGY:

The committee had no business to bring before the board.

OTHER COMMITTEES & BOARDS:

Robert O’Connor updated members on the 708 Board. They are working on re-vamping their internal processes regarding grants.

Brandon Behlke updated members on the Board of Health. The demolition of structures on the Elizabeth property and the hiring of a new Public Health Administrator will be addressed on their next meeting.

AGENDA ITEM V – BOARD MEMBER CONCERNS

Brandon Behlke reminded all board members that the 2019 County Board retreat will feature a potluck starting at 5:00 p.m.

Jo Daviess County Board Meeting Minutes

February 13, 2019

Page 5 of 7

Steve Allendorf asked if there is any merit to the public perception of the Galena Area Emergency Ambulance, which provides service to Special Service Area #6, becoming a paid service. William Bingham responded no, that is not the case.

Ron Smith recently attended the 100 Club meeting and would like to thank Jo Daviess County Sheriff Officer Casey Folks for his presentation.

Hendrica Regez attended a meeting with Amtrak officials on February 11, 2019. She believes a high speed rail connection to Chicago would have many benefits for our county and hopes that the board will support this effort.

AGENDA ITEM VI – CITIZENS’ COMMENTS

There were no citizens’ comments at this time.

AGENDA ITEM VII – CLOSED SESSION

A motion to enter closed session at 8:13 p.m. was made by Brandon Behlke and seconded by William Bingham to discuss:

A. Personnel section 2(c)1

"The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity." Topic of discussion: Review exceptional ratings per Jo Daviess County Merit Pay Policy; Chief Deputy County Clerk; former IT Systems Administrator; dismissal and compensation of an employee of the Jo Daviess County Sheriff’s Office.

B. Collective bargaining section 2(c)2

"Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees." Topic of discussion: Union negotiations – FOP.

C. Purchase/lease property section 2(c)5

"The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired." Topic of discussion: Lease of property, Galena, IL.

The motion carried by voice vote.

John Schultz entered the meeting at 8:20 p.m.

The board reconvened to open session at 9:01 p.m. following a motion by Hendrica Regez and seconded by Robert O’Connor.

The motion carried by roll call vote. Ayes – Steve Allendorf, Brandon Behlke, William Bingham, Lucas Bourquin, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O’Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, LaDon Trost, and Don Zillig. Ayes: 15. Nays: 0. Absent - Staci Duerr and Jacob Shireman. Absent: 2.

AGENDA ITEM VIII – POSSIBLE ACTION AS A RESULT OF CLOSED SESSION

A motion to approve an agreement between the Jo Daviess County Sheriff’s Office and Lisa Duerr was made by Brandon Behlke and seconded by John Schultz.

The motion carried by roll call vote. Ayes – Steve Allendorf, Brandon Behlke, William Bingham, Robert Heuerman, Don Hill, John Lang, Robert O’Connor, Hendrica Regez, Ron Smith, Scott Toot, and LaDon Trost. Ayes: 11. Nays – Lucas Bourquin, John Korth, John Schultz, and Don Zillig. Nays: 4. Absent - Staci Duerr and Jacob Shireman. Absent: 2.

Jo Daviess County Board Meeting Minutes

February 13, 2019

Page 6 of 7

A motion to approve the following FY2018 line item transfer request(s) and associated claim(s) in the amount of \$27,500.00 was made by Brandon Behlke and seconded by Ron Smith:

- a. Transfer of \$15,000 from 001-41121-401 Salaries-Full Time to 001-41121-725 Union Legal Services to pay an associated claim to Lisa Duerr in the amount of \$27,500.00.

The motion carried by roll call vote. Ayes – Steve Allendorf, Brandon Behlke, William Bingham, Robert Heuerman, Don Hill, John Lang, Robert O'Connor, Hendrica Regez, Ron Smith, Scott Toot, and LaDon Trost. Ayes: 11. Nays – Lucas Bourquin, John Korth, John Schultz, and Don Zillig. Nays: 4. Absent - Staci Duerr and Jacob Shireman. Absent: 2.

The revised total adjusted claims paid for February, 2019 is \$581,260.25.

A motion to approve *A Resolution to Approve the Reclassification of the Chief Deputy County Clerk Position, to Amend the Jo Daviess County Pay Grade Structure Schedule, and Approve the Updated Position Description* was made by Brandon Behlke and seconded by Ron Smith.

The motion carried by roll call vote. Ayes – Steve Allendorf, Brandon Behlke, William Bingham, Lucas Bourquin, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, LaDon Trost, and Don Zillig. Ayes: 15. Nays: 0. Absent - Staci Duerr and Jacob Shireman. Absent: 2.

AGENDA ITEM IX - ADJOURNMENT

A motion to adjourn was made by John Korth and seconded by Robert Heuerman.

The motion carried by voice vote.

Chairperson Toot adjourned the meeting at 9:06 p.m. until 7:00 p.m. Tuesday, March 12, 2019 at the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

**JO DAVIESS COUNTY BOARD
CONSENT AGENDA
FEBRUARY 13, 2019**

MINUTES APPROVAL

1. County Board meeting minutes from the January 9, 2019 Meeting.

APPOINTMENTS

1. Appointment of Shannon Diehl to the Jo Daviess County Personnel Review Committee.
2. Appointment of Kathy Phillips to the Jo Daviess County Personnel Review Committee.
3. Appointment of Kat Speaker to the Jo Daviess County Merit Commission.
4. Appointment of members to the Ad-hoc Committee on Jo Daviess County EMS Sustainability: Scott Green, Mike Dittmar, Joe Heim, Bill Hermann, Mike Murphy and Kathy Gable.

CONTRACTS, AGREEMENTS, & PETITIONS

ORDINANCES, RESOLUTIONS, & PROCLAMATIONS

BONDS

REPORTS & CORRESPONDENCE

1. Thank you note from NW Illinois Economic Development.

CLAIMS

1. Claims approval in the amount of \$544,808.93 as follows:
 - i. \$423,292.01 (Regular Claims)
 - ii. \$62,260.14 (Utilities)
 - iii. \$59,256.78 (GGMI Hotel/Motel Tax Reimbursement)
 - iv. \$0.00 (Travel Reimbursements)
2. Emergency Telephone Systems Board Fund claims in the amount of \$2,467.47