

## COMMITTEE REPORT

**COMMITTEE:** Executive Committee  
**CHAIRPERSON:** Steve Allendorf, Chairperson  
**DATE/TIME:** February 4, 2020 @ 6:31 pm  
**PRESENT:**

<input checked="" type="checkbox"/> Diane Gallagher	<input checked="" type="checkbox"/> Bill Bingham	<input checked="" type="checkbox"/> LaDon Trost
<input checked="" type="checkbox"/> Scott Toot	<input checked="" type="checkbox"/> Don Hill	<input type="checkbox"/> Lucas Bourquin
<input checked="" type="checkbox"/> Steve Allendorf	<input checked="" type="checkbox"/> John Lang	<input checked="" type="checkbox"/> John Schultz

A quorum was established.

Other Board Members: None.

Others: Dan Reimer, Angela Kaiser, John Hay, Kathy Pearson, and Ron Pearson.

### 1. Minutes Approval

- a) Minutes of the January 7, 2020 Executive Committee meeting – **John Schultz made a motion to approve the January 7, 2020 Executive Committee meeting minutes as presented. Seconded by John Lang and motion carried.**

### 2. Citizens' Comments – None.

### 3. Unfinished Business

- a) FY2019/FY2020 Strategic Goals and Plans – Steve Allendorf suggested the committee going forward adopt the practice of a quarterly review of strategic goals and plans, as other committees have done. **Bill Bingham made a motion to review the committee's strategic goals and plans on a quarterly basis. Seconded by John Schultz and motion carried.**
- b) Update on the Bautsch Gray and Marsden Mine Sites on Blackjack Road – Nothing to report at this time.
- c) Update on Jo Daviess County FOIA requests – The committee reviewed the updated FOIA request report.
- d) Update of Jo Daviess County Special Service Area Commissions – Steve Allendorf had a question from a coordinator regarding the quarterly report to the board and if the quarters were based on fiscal year or calendar year. State's Attorney John Hay does not think it matters, as long as the committee receives a report every three months. He also informed the board that he had a request from the representatives from SSA #2&4 and SSA #5 to start the process of raising their levy rate in order to generate more revenue.
- e) Update on the Cannabis Regulation and Tax Act – Nothing to report at this time.
- f) Update on the Galena Preservation Action Organization – Nothing to report at this time.

### 4. New Business

- a) Discussion and possible action on a Resolution to Celebrate the 100<sup>th</sup> Anniversary of The League of Women Voters – Kathy Pearson from the League of Women Voters addressed the committee and gave a brief history of the LWV in Jo Daviess County as one of the founding members. Committee members asked questions and gave opinions on the positions the LWV

have taken on various issues. While they may disagree with some positions and will vote “Present” on the resolution, they completely support the LWV and thank them for all they do. **John Schultz made a motion to move forward to the County Board a recommendation to adopt a Resolution to Celebrate the 100<sup>th</sup> Anniversary of The League of Women Voters. Seconded by Diane Gallagher and motion carried by roll call vote. Ayes – Steve Allendorf, Bill Bingham, Diane Gallagher, Don Hill, John Lang, and Scott Toot. Present – John Schultz and LaDon Trost. Absent – Lucas Bourquin.**

- b) Discussion and possible action on amending the Cannabis Drug and Alcohol Use and Abuse Policy – County Clerk Angela Kaiser spoke on the proposed amendment to the policy, adopted on December 10, 2019. On December 4, 2019, Governor Pritzker signed a bill amending the Cannabis Regulation and Tax Act. Public Act 101-0593 went into effect upon signature. The amendments clarify several confusing provisions, one being an employer may withdraw a job offer based on a failed drug test. This implies that pre-employment/post-offer drug testing by private employers is allowed. A recommendation from legal counsel for ICRMT to add a paragraph to our existing policy resulted in the proposed amended policy. After discussion with State’s Attorney Hay, it was decided to recommend the amended policy, but striking the last sentence in the amended paragraph. **Scott Toot made a motion to move forward to the County Board a recommendation to amend the Cannabis, Drug, and Alcohol Use/Abuse Policy to add the following paragraph: “On December 4, 2019, Governor Pritzker signed a bill amending the CRTA. Public Act 101-0593 went into effect upon signature. The amendments clarify several confusing provisions of the CRTA. One notable clarification provides that an employer may withdraw a job offer based on a failed drug test. This implies that pre-employment/post-offer drug testing by private employers is allowed”.** Seconded by LaDon Trost and motion carried.
- c) Discussion and possible action on revising the Jo Daviess County Job Application – In response to amending to the Cannabis, Drug, and Alcohol Use/Abuse Policy to include language that addresses employer drug testing and provides an employer may withdraw a job offer based on a failed drug test, a suggestion from the Department Head meeting of January 28, 2020 was to also include language in the Jo Daviess County Job Application-General disclaimer. This application is used by all applicants for employment with Jo Daviess County, with the exception of the Sheriff’s office. The committee discussed the additional sentence “*I understand if a job offer is based on a successful drug screening, a failed drug test may result in a withdrawal of offer*”; and whether or not the word “may” should be replaced with the word “will”. **Don Hill made a motion to move forward to the County a recommendation to revise the Jo Daviess County Job Application to include the sentence “*I understand if a job offer is based on a successful drug screening, a failed drug test will result in a withdrawal of offer*”.** Seconded by John Schultz and motion carried.

## 5. Staff Reports

- a) County Clerk: Angela Kaiser informed the committee her office is getting ready for the upcoming General Primary Election on March 17, 2020, with early voting starting on Thursday, February 6, 2020. They expect a heavy voter turnout and are very concerned about the lack of election judges. With this election, they will implement a program to use High School students. She asked that the committee share with their constituents the pressing need and hopefully more judges can be found. With recent news events regarding the neighboring state of Iowa, she believes all election authorities will be carefully scrutinized and the more help we have, the better.

- b) County Administrator: Dan Reimer informed the committee the audit fieldwork will start the week of February 17, 2020. The agreement with Lauterbach & Amen, LLP to prepare the GASB 75 report has been revised and ready to execute. This report should be available March. The Ad-Hoc Economic Development committee met on February 3, 2020 and will schedule monthly meetings going forward. The All Hazard Mitigation Committee met early today and will have their final meeting and public hearing on Thursday, March 19, 2020, from 6-8 p.m. Steve Allendorf has requested the closed session minutes be reviewed, so that will be done with State's Attorney John Hay's assistance at the March 3, 2020 Executive Committee meeting. The Grant Assistance Oversight Committee had a meeting on January 29, 2020, with another meeting scheduled for February 6, 2020 at 9:00 a.m. They will be working on the grant policy and hope to hear from the Board of Health on whether or not they will agree to have the Grant Administrator involved in the oversight of their grants, so all the information can stay together.

## **6. Summary of Committee Activities**

- a) Legislative: John Lang reported that the 1% service tax bill still hasn't been assigned to a committee and until it is, it can't be supported via witness slips.
- b) Grant Assistance Oversight: John Lang reported at their recent committee meeting, there was discussion and concern regarding the difficulties Trina Orr is having getting the information she needs from the Workshop and Transit Director in a timely fashion. There was a change in financial software used by the Workshop, among other things and the committee is keeping a close eye on the situation to ensure Trina is given the tools she needs to do her job.
- c) EMS Sustainability: Bill Bingham reported the EMS report is complete and all county board members should have a copy. He requests all members read the report and be ready to discuss at the February 11, 2020 meeting.
- d) 2020 Census: Diane Gallagher reported with Trina Orr's help, they have secured a \$25,000.00 grant to be used to ensure minorities are counted. The recipient is the Health Department, so Sandra Schleicher is also involved.
- e) Finance: John Schultz reported his committee discussed the current mileage reimbursement rate and decided to leave it at the current amount for FY2020. They are recommending an early payoff of the installment contract used to purchase the public safety radio communications equipment and improvements and that resolution will be presented at the February 11, 2020 meeting. His committee also will be recommending that in the event the 1% service tax bill is passed and subsequently approved by the voters of Jo Daviess County, the additional revenue be dedicated to EMS in the county.
- f) Public Works: LaDon Trost reported they have multiple resolution recommendations for the February 11, 2020 meeting.

## **7. Citizens Comments – None.**

## **8. Board Member Concerns – None.**

The meeting adjourned at 7:53 p.m. following a motion made by Scott Toot. Seconded by John Schultz and motion carried.

The next meeting of the Executive Committee is scheduled for Tuesday, March 3, 2020 at 6:30 p.m.