

COMMITTEE REPORT

COMMITTEE: Social and Environmental Committee
CHAIRPERSON: Don Hill, Chairman
DATE/TIME: January 17, 2019, 6:30 p.m.

PRESENT:

<input checked="" type="checkbox"/> Don Hill	<input checked="" type="checkbox"/> Bob Heurman
<input checked="" type="checkbox"/> Bill Bingham	<input checked="" type="checkbox"/> Hendrica Regez
<input checked="" type="checkbox"/> Brandon Behlke	<input type="checkbox"/> Scott Toot
<input checked="" type="checkbox"/> Lucas Bourquin	

A quorum was established.

BOARD MEMBERS PRESENT: None

OTHERS PRESENT: Trina Orr, Dan Reimer, Sandra Schleicher and Elaine Townsend

1. Minutes Approval

- a) Minutes from the September 20, 2018 Social & Environmental Committee meeting – Bill Bingham made a motion to approve the minutes from the September 20, 2018 Social & Environmental Committee meeting. Seconded by Brandon Behlke and motion carried.
- b) Minutes from the December 20, 2018 Social & Environmental Committee meeting – Bill Bingham made a motion to approve the minutes from the December 20, 2018 Social & Environmental Committee meeting. Seconded by Hendrica Regez and motion carried.

2. Citizens' Comments: None.

3. Unfinished Business

- a) FY2017/FY2018 Strategic Goals & Plans –Don Hill discussed that several of the Committee assignments pertain to the Health Department. The next County Board retreat will be coming up in May and new strategic goals and plans will be developed based on Committee assignments from the Retreat. Hendrica Regez commented on paperless packets. Dan Reimer explained the current paperless packet process and how it is placed on the ftp site.
- b) Discussion and review of the current Animal Control Ordinance (Chapter 5 – Section 5) and areas that need to be reviewed and/or amended – Sandra Schleicher, Interim Public Health Administrator reported that she received an email today regarding some state updates that may need to be included in the ordinance.

4. New Business: None.

5. Staff Reports

- a) Jo Daviess County PCOM – Trina Orr, Jo Daviess County Program Compliance Oversight Monitor (PCOM), reported that there have been some delays with the Transit grants because of the Grant Accountability Transparency Act (GATA) and also with the federal government shutdown. Orr had to make some adjustments to the grant applications that were previously submitted because of GATA. Federal 5311 grant funds will not be received until the government shutdown is over. This should not have an effect on the Downstate Operating Assistance Program (DOAP) grant. Orr reported that the auditors from Wipfli are working on the 5311/DOAP grant audit and will be on site tomorrow. Dan Reimer explained that the 5311/DOAP audit is a separate audit from the regular county audit.

- b) Jo Daviess County Transit – Kathy Gable, Jo Daviess County Transit Director, was not in attendance.
- c) Public Health – Sandra Schleicher, Interim Jo Daviess County Public Health Administrator, reported that an RFP has been issued for demolition of three buildings in Elizabeth. Bids are due February 1st. The Board of Health will review the bids on January 24th. Schleicher discussed the new fuel program agreement that the Health Department has entered into for department vehicles. Schleicher reported that the recommendation made by the Social & Environmental Committee to the Board of Health at the December meeting that the Farmer's Market permit fee for out-of-county residents be reduced from \$100.00 to \$50.00 was discussed by the Board of Health. A decision was postponed until Schleicher could do more research. The Board of Health has posted the Public Health administrator position until next Friday, January 25th.
- d) Mental Health Board – Elaine Townsend, 708 Mental Health Board Chairperson, explained that Trina Orr has been a tremendous help to the 708 Board. In August of 2018, the Audit and Reconciliation requirement of the GATA implementation went live. Under the Audit and Reconciliation requirements, Jo Daviess County is implementing a process to reconcile all expenditures reported. The contracts for this next year are being revised accordingly. Rather than making four equal distributions to the agencies they will now have to submit a quarterly request for reimbursement of eligible expenses. This request will contain detailed invoices and documentation necessary to substantiate the reimbursement. In addition, a letter will be sent to all the service provider agencies to submit or re-submit all invoices and all documentation for funding received in FY2018. State's Attorney, John Hay has assisted Orr and the 708 Mental Health Board in updating the 2019 contracts.
- e) Other Boards – None.

6. **Citizens' Comments:** None.

7. **Board Member Concerns:** None.

Motion to adjourn was made at 7:02 p.m. by Brandon Behlke, seconded by Bill Bingham and motion passed.

Next regular meeting will be on Thursday, February 21, 2019 @ 6:30 p.m.