

**JO DAVIESS COUNTY BOARD
MEETING MINUTES
JANUARY 8, 2019**

CALL TO ORDER: Chairperson of the Jo Daviess County Board, Scott Toot, called the meeting to order at 7:00 p.m. on Tuesday, January 8, 2019 in the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

ROLL CALL was answered as follows: Present – Steve Allendorf, Brandon Behlke, Staci Duerr, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O’Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, LaDon Trost, and Don Zillig. Present: 14. Absent - William Bingham, Lucas Bourquin, and Jacob Shireman. Absent: 3.

THE PLEDGE OF ALLEGIANCE was led by Chairperson Toot.

AGENDA ITEM I – CONSENT AGENDA

The consent agenda was approved as attached following a motion made by Robert Heuerman and seconded by Ron Smith.

The motion carried by roll call vote. Ayes - Steve Allendorf, Brandon Behlke, Staci Duerr, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O’Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, LaDon Trost, and Don Zillig. Ayes: 14. Nays: 0. Absent - William Bingham, Lucas Bourquin, and Jacob Shireman. Absent: 3.

AGENDA ITEM II - CITIZENS’ COMMENTS

There were no citizens’ comments at this time.

AGENDA ITEM III – UNFINISHED BUSINESS

There was no unfinished business brought before the board at this time.

AGENDA ITEM IV – NEW BUSINESS & COMMITTEE REPORTS

GGMI President and CEO Rose Noble addressed the board and gave her quarterly report, including an upcoming video to be launched titled “Galena Country.”

INFORMATION & COMMUNICATIONS TECHNOLOGY:

The committee had no business to bring before the board.

FINANCE, TAX, & BUDGETS:

A motion to approve the following FY2018 line item transfer request(s) and associated claim(s) in the amount of \$250,149.98 was made by Steve Allendorf and seconded by Staci Duerr:

- a. Transfer of \$835.01 from 001-41121-725 Union Legal Services to 001-41121-441 Uniforms to pay an associated claim to Uniform Den East in the amount of \$835.01.
- b. Transfer of \$524.53 from 001-41122-725 Union Legal Services to 001-41122-719 Other Service Charges to pay an associated claim to Prairie Farms in the amount of \$524.53.
- c. Transfer of \$6,078.79 from 071-44163-702 Professional Service, transfer of \$35,000.00 from 071-44163-890 Other Improvements and a transfer of \$10,610.00 from 071-44163-901 Contingency Expense to 071-44163-992 Reimbursement to Public Transit Provider to pay an associated claim to The Workshop in the amount of \$248,790.44.

The motion carried by roll call vote. Ayes - Steve Allendorf, Brandon Behlke, Staci Duerr, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O’Connor, Hendrica Regez, John Schultz, Ron Smith, Scott

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Toot, LaDon Trost, and Don Zillig. Ayes: 14. Nays: 0. Absent - William Bingham, Lucas Bourquin, and Jacob Shireman. Absent: 3.

A motion to approve the following FY2018 over budget request and associated claim(s) in the amount of \$4,826.53 was made by Steve Allendorf and seconded by John Schultz:

- a. Claim from Midwest Medical Center in the amount of \$1,617.24 to be paid from Safety Building budget line item 001-41122-702 Professional Service in the amount of \$1,617.24, over budget by \$1,617.24.
- b. Claim from Jo-Carroll Energy in the amount of \$2,142.90 to be paid from Safety Building budget line item 001-41122-711 Utilities in the amount of \$2,142.90, over budget by \$2,142.90.
- c. Claim from Reinhart in the amount of \$1,066.39 to be paid from Safety Building budget line item 001-41122-719 Other Service Charges in the amount of \$1,066.39, over budget by \$1,066.39.

The motion carried by roll call vote. Ayes - Steve Allendorf, Brandon Behlke, Staci Duerr, Robert Heurman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, LaDon Trost, and Don Zillig. Ayes: 14. Nays: 0. Absent - William Bingham, Lucas Bourquin, and Jacob Shireman. Absent: 3.

A motion to approve the following FY2019 line item transfer request(s) and associated claim(s) in the amount of \$16,518.02 was made by Steve Allendorf and seconded by LaDon Trost:

- a. Transfer of \$2,043.02 from 001-41123-704 Telephone to 001-41123-604 Computer Supplies to pay an associated claim to Illinois Bank & Trust Purchase Card in the amount of \$2,043.02.
- b. Transfer of \$14,475.00 from 003-44151-702 Professional Service to 003-44151-604 Computer Supplies to pay an associated claim to Custom Data Processing, Inc. in the amount of \$14,475.00.

The motion carried by roll call vote. Ayes - Steve Allendorf, Brandon Behlke, Staci Duerr, Robert Heurman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, LaDon Trost, and Don Zillig. Ayes: 14. Nays: 0. Absent - William Bingham, Lucas Bourquin, and Jacob Shireman. Absent: 3.

The balance for the Contingency Fund as of November 30, 2018 is \$315,996.88.

A committee motion to set the 2019 Jo Daviess County standard mileage rate at \$0.54 per mile was made by Steve Allendorf.

The motion carried by voice vote with a nay vote recorded for Brandon Behlke.

A committee motion to approve the Jo Daviess County Board Per Diem/Mileage Allowance Policy as amended was made by Steve Allendorf.

The motion carried by voice vote.

DEVELOPMENT & PLANNING:

The committee had no business to bring before the board.

PUBLIC WORKS:

The committee had no business to bring before the board.

LAW ENFORCEMENT & COURTS:

The committee had no business to bring before the board.

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SOCIAL & ENVIRONMENTAL:

A committee motion to approve a Resolution to Dissolve and Rescind the Catastrophic Public Health Emergency Fund (046) and Associated Fund Description was made by Don Hill.

The motion failed by roll call vote. Ayes – Don Hill and Scott Toot. Ayes: 2. Nays - Steve Allendorf, Brandon Behlke, Staci Duerr, Robert Heuerman, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, LaDon Trost, and Don Zillig. Nays: 12. Absent - William Bingham, Lucas Bourquin, and Jacob Shireman. Absent: 3.

PLANNING COMMISSION/ZONING BOARD OF APPEALS:

A motion to approve a recommendation for a Special Use Permit for single family detached residence on a lot less than 40 acres, 4101 S. Pleasant Hill Road was made by Brandon Behlke and seconded by John Schultz.

The motion carried by roll call vote. Ayes - Steve Allendorf, Brandon Behlke, Staci Duerr, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, LaDon Trost, and Don Zillig. Ayes: 14. Nays: 0. Absent - William Bingham, Lucas Bourquin, and Jacob Shireman. Absent: 3.

A motion to approve a recommendation for a Special Use Permit for a commercial solar energy system (Lake Galena Solar), 7506 W. Heller Lane, Galena, IL was made by John Schultz and seconded by Robert Heuerman.

The motion carried by roll call vote. Ayes - Steve Allendorf, Brandon Behlke, Staci Duerr, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, LaDon Trost, and Don Zillig. Ayes: 14. Nays: 0. Absent - William Bingham, Lucas Bourquin, and Jacob Shireman. Absent: 3.

A motion to approve a recommendation for a Special Use Permit for a commercial solar energy system (Norris Lane Solar), 11672 W. Norris Lane, Galena, IL was made by Brandon Behlke and seconded by Hendrica Regez.

The motion carried by roll call vote. Ayes - Steve Allendorf, Brandon Behlke, Staci Duerr, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, LaDon Trost, and Don Zillig. Ayes: 14. Nays: 0. Absent - William Bingham, Lucas Bourquin, and Jacob Shireman. Absent: 3.

A motion to approve a recommendation for a Special Use Permit for a commercial solar energy system (South Menominee Solar) 5005 Sand Ridge Road, East Dubuque, IL, address TBD was made by John Lang and seconded by Robert O'Connor.

The motion carried by roll call vote. Ayes - Steve Allendorf, Brandon Behlke, Staci Duerr, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, LaDon Trost, and Don Zillig. Ayes: 14. Nays: 0. Absent - William Bingham, Lucas Bourquin, and Jacob Shireman. Absent: 3.

A motion to approve a recommendation for a Special Use Permit for a commercial solar energy system (Elizabeth Solar) 4801 S. Pleasant Hill Road, Elizabeth, IL was made by Robert Heuerman and seconded by John Schultz.

The motion carried by roll call vote. Ayes - Steve Allendorf, Brandon Behlke, Staci Duerr, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, LaDon Trost, and Don Zillig. Ayes: 14. Nays: 0. Absent - William Bingham, Lucas Bourquin, and Jacob Shireman. Absent: 3.

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A motion to approve a recommendation for a Special Use Permit for a commercial solar energy system (Apple Canyon Lake Solar) across from 7A216 W. Apple Canyon Road, address TBD was made by John Schultz and seconded by Robert Heuerman.

The motion carried by roll call vote. Ayes - Steve Allendorf, Brandon Behlke, Staci Duerr, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, LaDon Trost, and Don Zillig. Ayes: 14. Nays: 0. Absent - William Bingham, Lucas Bourquin, and Jacob Shireman. Absent: 3.

A motion to approve a recommendation for a Special Use Permit for a commercial solar energy system (North Galena Solar) 7147 IL Route 84N, Galena, IL was made by LaDon Trost and seconded by Brandon Behlke.

The motion carried by roll call vote. Ayes - Steve Allendorf, Brandon Behlke, Staci Duerr, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, LaDon Trost, and Don Zillig. Ayes: 14. Nays: 0. Absent - William Bingham, Lucas Bourquin, and Jacob Shireman. Absent: 3.

LEGISLATIVE:

The committee had no business to bring before the board.

EXECUTIVE:

A committee motion to approve a resolution to participate in the service program of the Office of the State's Attorneys Appellate Prosecutor for Fiscal Year 2019 in the amount of \$7,000.00 was made by Brandon Behlke.

The motion carried by roll call vote. Ayes - Steve Allendorf, Brandon Behlke, Staci Duerr, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, LaDon Trost, and Don Zillig. Ayes: 14. Nays: 0. Absent - William Bingham, Lucas Bourquin, and Jacob Shireman. Absent: 3.

A motion to approve a claim in the amount of \$7,000.00 to pay the State Appellate Prosecutor for invoice submitted to participate in the service program of the Office of the State's Attorneys Appellate Prosecutor for Fiscal Year 2019 was made by Steve Allendorf and seconded by Hendrica Regez.

The motion carried by roll call vote. Ayes - Steve Allendorf, Brandon Behlke, Staci Duerr, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, LaDon Trost, and Don Zillig. Ayes: 14. Nays: 0. Absent - William Bingham, Lucas Bourquin, and Jacob Shireman. Absent: 3.

The total adjusted claims for January, 2019 is \$1,058,850.71.

A committee motion to approve a Jo Daviess County agreement with WEX to participate in the State of Illinois Fuel Card Program was made by Brandon Behlke.

The motion carried by voice vote.

A committee motion to approve *A Resolution to Approve the Classification of the Information Technology Technician Position, to Amend the Jo Daviess County Pay Grade Structure Schedule, and Approve a New Position Description* was made by Brandon Behlke.

The motion carried by roll call vote. Ayes - Brandon Behlke, Staci Duerr, Robert Heuerman, Don Hill, John Korth, John Lang, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, and LaDon Trost. Ayes: 11. Nays - Steve Allendorf, Robert O'Connor, and Don Zillig. Nays: 3. Absent - William Bingham, Lucas Bourquin, and Jacob Shireman. Absent: 3.

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AGENDA ITEM V – BOARD MEMBER CONCERNS

Brandon Behlke informed board members that the Galena Rotary Roundtable was scheduled for January 9, 2019 and tickets are still available. He also reported that there will be NIMS training for all newly elected officials on March 6, 2019.

Don Zillig informed board members that they have invited Representative Andrew Chesney to attend their next Legislative meeting scheduled for January 16, 2019 at 11 a.m. and all are invited to attend.

Ron Smith reported that the Enterprise Zone application has been submitted for review in June and July with decisions to be made in September, 2019. If approved, the Enterprise Zone will be effective January 1, 2020.

Steve Allendorf updated board members on the construction of a radio tower in Hanover. It was found to be lacking in the area of its foundation and additional information is needed before moving forward.

AGENDA ITEM VI – CITIZENS' COMMENTS

There were no citizens' comments at this time.

AGENDA ITEM VII – CLOSED SESSION

A motion to enter closed session at 8:21 p.m. was made by Brandon Behlke and seconded by John Lang to discuss:

A. Personnel section 2(c)1

"The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity." Topic of discussion: Records Clerk, Jail Cook, Discussion and consideration of the dismissal and compensation of an employee of the Jo Daviess County Sheriff's Office.

B. Collective bargaining section 2(c)2

"Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees." Topic of discussion: Union negotiations – FOP, Local 150

The motion carried by voice vote.

The board reconvened to open session at 8:52 p.m. following a motion by Steve Allendorf and seconded by Brandon Behlke.

The motion carried by roll call vote. Ayes - Steve Allendorf, Brandon Behlke, Staci Duerr, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, LaDon Trost, and Don Zillig. Ayes: 14. Nays: 0. Absent - William Bingham, Lucas Bourquin, and Jacob Shireman. Absent: 3.

AGENDA ITEM VIII – POSSIBLE ACTION AS A RESULT OF CLOSED SESSION

A committee motion to approve *A Resolution to Approve the Reclassification of the Records Clerk Position and the Jail Cook Position*, to Amend the Jo Daviess County Pay Grade Structure Schedule, and Approve Updated Position Descriptions was made by Brandon Behlke.

The motion carried by roll call vote. Ayes - Steve Allendorf, Brandon Behlke, Staci Duerr, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, LaDon Trost, and Don Zillig. Ayes: 14. Nays: 0. Absent - William Bingham, Lucas Bourquin, and Jacob Shireman. Absent: 3.

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A motion to approve a Collective Bargaining Agreement between the Local 150 and the Jo Daviess County Highway Department from the dates of December 1, 2017 through November 30, 2020, subject to the ratification of the Employer's second counter offer by the Local 150 was made by Brandon Behlke and seconded by Ron Smith.

The motion carried by roll call vote. Ayes - Steve Allendorf, Brandon Behlke, Staci Duerr, Robert Heurman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, LaDon Trost, and Don Zillig. Ayes: 14. Nays: 0. Absent - William Bingham, Lucas Bourquin, and Jacob Shireman. Absent: 3.

AGENDA ITEM IX - ADJOURNMENT

A motion to adjourn was made by Steve Allendorf and seconded by Staci Duerr.

The motion carried by voice vote.

Chairperson Toot adjourned the meeting at 8:54 p.m. until 7:00 p.m. Monday, February 11, 2019 at the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

**JO DAVIESS COUNTY BOARD
CONSENT AGENDA
JANUARY 8, 2019**

MINUTES APPROVAL

1. County Board meeting minutes from the November 7, 2018 Special Board Meeting and SSA #6 Public Hearing
2. County Board meeting minutes from the December 11, 2018 Orientation Meeting
3. County Board meeting minutes from the December 11, 2018 Meeting

APPOINTMENTS

1. Appointment of Gary Diedrick to the Ad-Hoc Economic Development Committee.
2. Appointment of Fran Peterson to the Ad-Hoc Economic Development Committee.
3. Appointment of Jason Kevern to the Ad-Hoc Economic Development Committee.
4. Appointment of Randy Keleher to the Northwest Illinois Community Action Agency (NICAA) for a three-year term ending November 30, 2021.
5. Appointment of Merri Berlage to the Northwest Illinois Community Action Agency (NICAA) for a three-year term ending November 30, 2021.
6. Appointment of John Lang, Bill Bingham, Brandon Behlke and Scott Toot to the Ad-Hoc DMO Committee.

CONTRACTS, AGREEMENTS, & PETITIONS

ORDINANCES, RESOLUTIONS, & PROCLAMATIONS

BONDS

REPORTS & CORRESPONDENCE

CLAIMS

1. Claims approval in the amount of \$780,356.18 as follows:
 - i. \$186,168.63 (Regular Claims)
 - ii. \$545,681.73 (Utilities)
 - iii. \$48,275.77 (GGMI Hotel/Motel Tax Reimbursement)
 - iv. \$230.05 (Travel Reimbursements) • LaDon Trost \$230.05
2. Emergency Telephone Systems Board Fund claims in the amount of \$6,964.01