



COMMITTEE: Information & Communications Technology
CHAIRPERSON: Bill Cooper
DATE/TIME: July 30, 2008, 5:45 pm.

PRESENT:

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| <input checked="" type="checkbox"/> Dorte Breckenridge | <input checked="" type="checkbox"/> Marvin Schultz | <input checked="" type="checkbox"/> Margie Montelius |
| <input checked="" type="checkbox"/> Bill Cooper | <input checked="" type="checkbox"/> Ron Smith | <input type="checkbox"/> Terry Stoffregen |

Others: Joe Kratcha, GIS/IT Coordinator
Dan Reimer, County Administrator
Sgt. Mike Moser, Sheriff's Office
Lt. Brian Melton, Sheriff's Office

MINUTES

Chairperson Bill Cooper called the meeting to order at 5:45 pm. It was noted that Terry Stoffregen was absent.

- 1. Review of Committee Report for the meeting of June 25, 2008 (attachment).** Marvin Schultz made a motion to approve the Committee Report for the meeting of June 25, 2008. Dorte Breckenridge seconded the motion and the motion was approved unanimously with Terry Stoffregen being absent.
- 2. Website Update (attachment).** Joe Kratcha presented the monthly website update. The Committee reviewed changes and additions to the website, including changes to the Zoning web page and instructions for RSS feeds on the Minutes web page.
- 3. Information Technology Update (attachment).** Joe Kratcha reviewed the monthly IT Update with the Committee. He noted the disaster recovery process following server hardware failure at the Highway Department and that the Fidlar Recorder's Office server was replaced by the vendor at no cost to the County.
- 4. Discussion of possible IT Support options (attachments).** Joe Kratcha, Dan Reimer, and Brian Melton discussed the possible options for IT support within the County for FY2009. It was noted that Jack Miller would be retiring from his current position of part-time IT Technician at the end of FY2008 and the Sheriff's Office, currently using Wizard Computers Inc. for high-end IT support and Joe Kratcha for basic IT support, would like to move to in-house IT support. The Committee discussed the possibility of a full-time IT position and funding for such a position in the FY2009 budget. Joe Kratcha reviewed possible cost estimates for salary and benefits to fund such a position. After some more discussion, Ron Smith made a motion directing Joe Kratcha to develop a new position called Computer Network Specialist that combines IT support duties between the Sheriff's Office and the current part-time IT position used for other County Departments, including a job description, grade level in the Jo Daviess County Position Classification Plan, and starting wage range. Margie Montelius seconded the motion and the motion was approved unanimously with Terry Stoffregen being absent.

5. **GIS Update (attachments).** Joe Kratcha reviewed the monthly GIS Update with the Committee including revenue charts.
6. **Consideration of amending the GIS Cost Recovery Policy to include pricing options for County address atlases sold in bulk (attachment).** Joe Kratcha provided some possible pricing options for County address atlases sold in bulk. After some discussion, Marvin Schultz made a motion to recommend to the County Board amending the GIS Cost Recover Policy to include the following pricing options for address atlas sales sold in bulk for resale: 1-9 atlases at a cost of \$15 per atlas, 10-19 atlases at a cost of \$13 per atlas, and 20+ atlases at a cost of \$12 per atlas. Dorte Breckenridge seconded the motion and the motion was approved unanimously with Terry Stoffregen being absent. Marvin Schultz noted that the Apple River State Bank was willing to sell address atlases on consignment as a service for the County. Committee members were going to check with other banks and businesses on this idea.
7. **Consideration of moving the August ICTC meeting and Joint Budget Review meeting to Thursday, August 28th at 5:45 pm.** The Committee discussed this item and noted that the Planning Commission/Zoning Board of Appeals meeting was scheduled for this same date, Wednesday, August 27th, resulting in a scheduling conflict with the Joint Budget Review meeting. After some discussion Bill Cooper made a motion to move the August ICTC meeting and Joint Budget Review meeting to Thursday, August 28th beginning at 5:45 pm. Ron Smith seconded the motion and the motion was approved unanimously with Terry Stoffregen being absent.
8. **Other Matters.** None
9. **Citizens Comments.** None

With there being no further business, a motion was made by Margie Montelius to adjourn. Dorte Breckenridge seconded the motion and the motion carried. The meeting adjourned at 6:49 pm.

The next regular meeting is scheduled for Thursday, August 28, 2008 at 5:45 pm in the Jo Daviess County Board Room.