

COMMITTEE REPORT

COMMITTEE: Information & Communications Technology

CHAIRPERSON: Vince Hasken

DATE/TIME: September 27, 2006 5:45 pm

PRESENT:

Berlage

Cooper

Hasken

Kluesner

Montelius

Petitgout

Toepfer

Other Board Members: None

Others: Joe Kratcha, GIS Coordinator
Dan Reimer, County Administrator
Jack Miller, IT Specialist

1. **Review of Committee Report for the meeting of August 30, 2006 (attachment).** Bill Cooper made a motion to approve the Committee Report for the meeting of August 30, 2006. Sally Toepfer seconded the motion and the motion was approved unanimously with Kluesner and Petitgout being absent.
2. **Information Technology Plan Update.** Dan Reimer introduced Jack Miller who was hired as the new part-time IT specialist on 09/27/06. Joe Kratcha stated that they hope to work with Wizard Computers Inc. through a transition period which would allow Jack and Joe to receive a better understating of the County's five local area networks.
3. **Discussion about a sound system for the County Board room (attachments).** Joe Kratcha received two updated bids from Lifeline Amplification Systems of Platteville, WI and CEC of Dubuque, IA. After reviewing the updated bids the Committee agreed to leave the \$15,000 for the proposed sound system as an unfunded request in the proposed FY2007 budget.
4. **Website Update (attachment).** Joe Kratcha presented the monthly website update to the Committee including the monthly statistics. Early voting information is available on the home page of the County's website and the Health Department also has information about pandemic flu available on the Health Department's page.
5. **GIS Update (attachments).** Joe Kratcha presented the monthly GIS Update.
6. **Consideration of a proposed GIS Automation Fund Balance Policy (attachment).** The Committee reviewed the proposed GIS Automation Fund Balance Policy. After some discussion, Margie Montelius made a motion to recommend to the County Board approval of the proposed GIS Automation Fund Balance Policy. Bill Cooper seconded the motion. The motion was approved unanimously with Kluesner and Petitgout being absent.
7. **Consideration of a service agreement with the ETS911 Board (attachment).** Joe Kratcha presented a proposed service agreement with the ETS911 Board to continue providing GIS data and support to the ETS911 system. The current agreement is set to expire on December 31, 2006. The proposed agreement would be for five years at

which the County GIS would receive \$3,000 annually (\$15,000 total). After some discussion, Bill Cooper made a motion to recommend to the County Board approval of the proposed service agreement with the ETS911 Board. Margie Montelius seconded the motion. The motion was approved unanimously with Kluesner and Petitgout being absent.

8. **Review of Round #2 proposed GIS Automation Fund Budget for FY2007 (attachments).** Joe Kratcha presented the proposed round #2 GIS Automation Fund budget for FY2007. After some discussion, Vince Hasken made a motion to accept and forward to the budget workshop meeting the proposed round #2 GIS Automation Fund budget for FY2007 with the addition of \$10,000 to be placed in the contingency line item. Bill Cooper seconded the motion and the motion was approved unanimously with Kluesner and Petitgout being absent.

9. **Other Matters – Proposed Rental Policy of GPS Unit.** Joe Kratcha stated that the City of Galena has inquired about renting the County's GPS unit to collect infrastructure data. After reviewing this information with Bret Gempler, it was concluded that an addition could be made to the GIS Cost Recovery Policy that would include rental of the GPS unit to other government entities upon proof of insurance.

The Committee discussed this idea and asked that the following be added to the October 12, 2006 County Board meeting with no recommendation:

Consideration to add to the Jo Daviess County GIS Cost Recover Policy the following: GPS unit rental services at the rate of \$50 per day or \$200 per week to government entities only upon proof of insurance.

There being no further business, a motion was made by Margie Montelius to adjourn. Bill Cooper seconded the motion.

The date of the next regularly scheduled meeting will be Wednesday, October 25, 2006 at 5:45 pm in the Jo Daviess County Board Room.