

JO DAVIESS COUNTY BOARD OF HEALTH

MEETING MINUTES

TUESDAY, JUNE 20, 2006

The Jo Daviess County Board of Health held a meeting on Tuesday, June 20, 2006. The meeting was called to order at 7:00 p.m. by Board of Health President Helen Kilgore.

Board of Health members present: President Helen Kilgore, Vice President Jim Lander, Robert Chorak, DDS, Elizabeth Blair, Lloyd Callaway, MD, Laura Duerr, Ed Kuhle, Beth Baranski, County Board Representative, Michelle Sprengelmeyer, MD, Peggy Dittmar, NP

Board of Health members absent: John Herting, Melissa Sargent

Staff members present: Peggy Murphy, Heather Miller, Laura Heitkamp, Mairi Douglas, Billie Nolan

OLD BUSINESS

Welcome Dr. Michelle Sprengelmeyer and Peggy Dittmar, NP

The committee members welcomed new members Dr. Michelle Sprengelmeyer and Peggy Dittmar, NP. Peggy works for Dr. Callaway.

Approval of April 20, 2006 meeting minutes

Liz Blair made a motion that the minutes be approved with an addition regarding the TB information that was discussed at that meeting. Jim Lander seconded the motion.

Changes made to reflect Liz's question why there was an increase in the number of TB clients and Peg's response due to older population with lower immune status and some Hispanic clients. The increase is assumed to be Hispanic clients but many of new cases are Caucasian.

Request for \$10 million for Local Health Protection Grant

Peg reported that \$3 million was received from this grant. She said she is not sure how much Jo Daviess County will receive from this.

Remodeling in Family Case Management and WIC

Peg stated the remodeling has been completed and all members interested could take a tour following the meeting.

NEW BUSINESS

Election of officers

Beth Baranski nominated Jim Lander for President with a second by Dr. Lloyd Callaway. Ed Kuhle nominated Liz Blair for Vice President with a second by Laura Duerr. Bob Chorak said he would continue to be secretary.

Laura Duerr made a motion to close the nominations with a second by Dr. Michelle Sprengelmeyer.

After the election of officers, Helen Kilgore thanked everyone for all their work and time on the board. She will no longer be on the Board of Health. She left the meeting at this time.

Committee Appointments

Board of Health President Jim Lander, made the following committee appointments:

Personnel Committee- Beth Baranski, Melissa Sargent, Jim Lander

Client Care Committee- Dr. Lloyd Callaway, Laura Duerr

Budget/Finance Committee- John Herting, Ed Kuhle, Beth Baranski, Jim Lander, Peg Dittmar

Environmental Health Committee- Liz Blair, Robert Chorak, Dr. Michelle Sprengelmeyer

Appoint Liaison to HHC Advisory Committee

Peg Dittmar volunteered to serve as the HHC executive office member of the Board of Health.

Estimates to Repair and Reseal Parking Lot

Peg passed a copy of the estimates to reseal the parking lot to all members present. This would be the third time for resealing it. This would make the surface higher. Peg suggested at some point in the future the best thing would be to tear out the old and start over. Peg asked for discussion on the bids. Peg Dittmar asked if Peg would be able to get a bid for a total redoing of the parking lot. Peg said she will do that. It was noted that if it is resurfaced this year the resurfacing could last 5-8 years. Maybe at that time enough money could be set aside in Capital Improvement to tear up the entire parking lot and start anew. After a discussion it was decided to wait until the next meeting to make a decision on the parking lot.

Home Health Care Report

Mairi Douglas distributed a report of the Home Health Care visits for the 2005-2006 fiscal year. Mairi stated payment is now made per episode instead of per visit. Mairi reported 30 to 40 patients were seen last month. She also mentioned that a second nurse completed the oasis certification. She noted that the agency is advertising for a part time nurse and a part time health aide. Liz Blair asked about the present HHC staffing. Mairi reported there are two full time staff nurses as well as a full time coordinator. Mairi is Director of Nursing and she is split 50/50 between Public Health and Home Health Care. There are three part time nurses.

Environmental Health Report

Heather said the tire collection in Elizabeth was held today and will also be held tomorrow, June 21 from 8:00 to 5:00. They received 8000 tires today and she will have a total at the next meeting. She also said new software has been installed on their computers. She reported they tested 3 dead birds and none of them were positive. A grant of \$18,000 for vector control was received, \$9,000 for the year 2007 and \$9,000 for the year 2008.

Grant Application submitted to Country Fair Board

Matt Calvert submitted a grant application for sealing abandoned wells and Sue Grommes submitted an application for foot care. Both these applications were denied.

Pandemic Flu Planning Grant Award

The County received \$9,500 for the pandemic flu plan. Peg said they will educate partners in the community. There will be an assessment of where they are at in the planning. Mairi said there will be a volunteer group meeting on Thursday, June 29, 2006 from 9:30 to 11:00 at Highland Community College in Elizabeth. This will be a basic training class. There is information about this in the local papers.

Regional Pandemic Table Top Exercise, July 27th at Sauk Valley Community College, Sterling

Mairi and Peg will be attending this meeting for the Health Department. Nine other Jo Daviess County partnering agencies were invited.

Small Pox Table Top Exercise of May 25, 2006

Peg said there was a good turnout for the meeting. Fourteen people participated. She said it was fortunate that Nancy Frank was a speaker for the meeting.

IPLAN Status

Peg stated that after waiting one and a half years the IPLAN has been approved. The Health Department is now certified.

Committee Meeting Dates

The Personnel committee will meet August 4, 2006 at 1:00 p.m. in the library for a performance review of the administrator. The Budget and Finance committee will meet July 18, 2006 at 7:00 p.m. for review of proposed FY 2007 budgets for Public Health & Home Health Care.

AmeriCorps Applicants

Peg stated the AmeriCorps needs to perform interviews. When they are finished they will send us the applicants.

Updating Salary Adjustments, Honkamp and Kruger for 2007 to be implemented to FY 2008

Peg reported the salary adjustments are done every 3 years. She stated she will put this in the budget for next year.

Volunteers to sign claims

A sign-up sheet to sign claims was distributed to members present. Peg asked members to sign up for a date they could do this.

Other Items

Liz asked how many mumps cases the county had. Peg said there were 22 confirmed cases of mumps and 10 suspected. Liz also asked about pertussis cases. Peg said she would provide that information at the next meeting.

Next Meeting Date-August 15, 2006- Joint Meeting with HHC Advisory Committee

Motion was made by Liz Blair with a second by Laura Duerr to adjourn the meeting at 8:00 p.m.

Robert Chorak, DDS, Secretary