

## COMMITTEE REPORT

COMMITTEE: Information & Communications Technology Committee  
CHAIRPERSON: Lynn Sisler, Chairperson  
DATE/TIME: June 25, 2002 7:00 p.m.

PRESENT:   \_\_\_ Berlage                   \_\_\_ Lyons                     x  Schubert  
             \_\_\_ Bielenda               \_\_\_ Montelius                x  Sisler  
              x  Breckenridge           \_\_\_ Potter                   \_\_\_ Stoffregen  
             \_\_\_ Carroll                 \_\_\_ Powers                 \_\_\_ Toepfer  
             \_\_\_ Creighton            \_\_\_ Rosenthal              x  Zillig  
             \_\_\_ Hasken                 \_\_\_ Rutherford

Others:       Joe Kratcha, GIS Coordinator  
               Bret Gempler, GIS Technician  
               Duane Olivier, County Administrator  
               Jean Dimke, County Clerk & Recorder

1. **Review of Committee Report for the meeting of April 23, 2002.** Lynn Sisler noted that no Committee meeting was held for the month of May. After a brief discussion about the Committee report for the meeting of April 23, 2002, Jack Zillig moved approval of the minutes. Dorte Breckenridge seconded the motion. The motion was approved unanimously.
  
2. **Voter Registration Program Update.** Jean informed the Committee about new Election Reform Legislation that would soon provide funding for the purchase of new voter registration machines. A maximum of \$6,000 per precinct would be available (up to \$174,000 for Jo Daviess County precincts). Because of this new legislation, Jean would like to use money currently being put into a capital equipment fund, which was intended to be used for purchasing the new voter registration machines, for updating the voter registration software program. The software being used at this time is DOS-based and has been used since 1986. It can only be used on one computer workstation set up specifically for running the program because the DOS program is not compatible with the Windows 2000 Professional operating system used on the other computer workstations. Jean is receiving bids for a new Windows-based voter registration software program at this time, and she should have price quotes back before next month's Committee meeting.
  
3. **Wireless Internet Connection Proposal (attached).** Duane and Joe presented a Wireless Internet connection plan that would replace the present telephone line connection at the Courthouse, which is currently costing the County an average of \$788 per month. Joe illustrated how the Wireless Internet plan would connect the Sheriff's Department to the Courthouse network, allowing data files to be transferred between the two networks, and it would provide faster Internet speed with firewall security. Costs would be shared by the Courthouse and the Sheriff's Department.

- 4. FTP (File Transfer Protocol) Site.** Joe discussed the idea of developing a FTP site once the Wireless Internet was in place. This site would allow for the transfer of large files (too big for email) between the different County facilities. It would be particularly helpful for providing the Highway and Health Department with updated GIS data. There are also many other uses among the different County Departments. The site would be secure and password protected. The one-time cost for developing the site would be \$300 or less.
- 5. Information Technology Planning Discussion.** Duane reviewed results from the recent County Board Retreats held at Eagle Ridge Inn. Primary focuses for this Committee will be communications and information technology. The Committee has decided to address these topics further at the July meeting.
- 6. GIS Update (attached).** Joe presented the GIS Update to the Committee. He noted that the digital orthophotography project was progressing well and that numerous requests have been received by the GIS Department.
- 7. County Road Map Proposal.** Bret presented quotes for printing a Jo Daviess County road map. The map would replace the address map printed by the Highway Department which will be discontinued. Eighteen printing companies were contacted for estimates, and only two had a large enough machine to produce the maps. Johnson Graphics of East Dubuque submitted a cost of printing 1,000 maps for \$2,459.00 (\$2.46 per map) and Julin Printing Company of Monticello, IA submitted an estimate of \$2,503.00 for 1,000 maps (\$2.50 per map). The maps would be sold for \$10.00 each. The initial cost would be paid from the GIS Automation Fund and revenue generated from the map sales would be deposited into a separate line item within that fund. After some discussion, Jack Zillig motioned to approve hiring Johnson Graphics to produce 1,000 maps at a cost of \$2,459.00 with County Board approval at the July meeting. Domer Schubert seconded the motion. The motion carried.
- 8. Website Update.** Joe presented a website update to the Committee and stated that the URL for the County website is now <http://www.jodaviess.org>. He asked the Committee members to review the site, particularly the website policy section, and share their thoughts at the July meeting.

There being no further business, the meeting was adjourned.

**The date of the next Information & Communication Technology Committee has been set for Tuesday, July 30, 2002 at 7:00 pm in the County Board Room.**