

## COMMITTEE REPORT

**COMMITTEE:** Law Enforcement & Courts  
**CHAIRPERSON:** Dane Jackson  
**DATE/TIME:** September 20, 2010 @ 7:00 p.m.

**PRESENT:**

<input checked="" type="checkbox"/> Bill Cooper	<input checked="" type="checkbox"/> Marvin Schultz	<input type="checkbox"/> Don Zillig
<input checked="" type="checkbox"/> Bernece Hill	<input checked="" type="checkbox"/> Terry Stoffregen	
<input checked="" type="checkbox"/> Dane Jackson	<input checked="" type="checkbox"/> Gerald Bennett	

Other Board Members:

Others: Colin Fulrath, Kevin Turner, Dan Reimer and John Meyerhofer

Dane Jackson called the meeting to order at 7:01 p.m. and read the 3<sup>rd</sup> floor evacuation policy.

- 1. Minutes** – Terry Stoffregen made a motion to approve the minutes of August 16, 2010. Bernece Hill seconded and the motion passed.
- 2. Citizens' Comments** – None

Chairman Jackson moved forward item 4c at this time.

Kurt Karnstedt, Engineer from Shive-Hattery, reviewed and discussed plan design drawings for the HVAC project in Public Safety Building. Karnstedt also reviewed the project manual which will be used when the project is put out for bid. It was decided that personnel from the Sheriff's Office and members of the Committee would further review the documents and any questions would be forwarded to Karnstedt before the October meeting. Karnstedt then addressed the planned improvements that will be part of the Courthouse HVAC project. One of the items of concern involves Courthouse air handler number five and Karnstedt stated he will rewrite the schedule sequence and replace the reset button. He will also add detail in the bid specifications so that the control contractor will be responsible for any required additional components. Dan Reimer presented a revised project timeline schedule and the committee reviewed and made agreed upon changes. Karnstedt suggested that rather than rush the bidding process; the Committee should considering waiting until after the Christmas holidays when contractors have more time to consider and submit their bids. Reimer discussed the project budget and informed the committee that Jo Daviess County was awarded the Energy Efficiency and Conservation Block Grant in September in the amount of \$100,000 and with the current amount available in the FY2010 budget there will be close to the amount needed to fund the estimated total project cost of \$340,000. Reimer discussed the funding for this project and reviewed the Capital Investment Fund. Line item 805 buildings are broken down into activity codes to appropriate funding to specific projects. Because the Courthouse and the Public Safety Building will be bid out at the same time there will be two activity codes that will be affected, activity code 412 – Public Safety Building HVAC system project and 435 – Courthouse HVAC feasibility study. These two lines currently, with the \$100,000 grant and if \$25,000 is transferred from activity code 435 to activity code 412, have a total of \$289,180 available for the Public Safety Building project. The total estimated cost of the Public Safety Building HVAC project is \$340,000 of which \$35,820 in engineering and design work will be paid by year end, leaving a balance of approximately \$304,000.

This amount is more than the \$289,180 available. Reimer reminded the Committee that in the FY2010 General Capital Investment budget only \$45,000 of the \$56,128 savings from the Courthouse Roof project was appropriated for the HVAC feasibility study. **Dane Jackson made a motion to appropriate in the FY2011 budget the remaining balance of \$11,128 saved from the courthouse roof project to the public safety building HVAC project. Seconded by Bill Cooper and motion passed.** Kurt Karnstedt will have revised drawings and final specs available for the next Law & Courts meeting on October 18<sup>th</sup>.

### 3. Unfinished Business

- a) **Strategic Goals & Plans.** Dane Jackson reviewed the goals of the committee and discussed that the courthouse downspout bid was approved at the last County Board meeting and that Al Urbain will be sending the final contracts to the County Administrator's Office.
- b) **Elevator Inspection -** Lt. Kevin Turner reported that the State Fire Marshal did visit the Courthouse and approved the installation of a locked gate between the elevator control and the rest of the mechanical devices in the room. This gate has been installed and there was a letter received from the Illinois Office of the State Fire Marshal saying that the variance on a new or existing conveyance was approved. This item can be removed from the agenda.
- c) **Update on Phase I of the Jo Daviess County Public Safety Radio System Analysis and Design Project.** Bill Cooper informed the committee that the Communications Upgrade Committee did not meet this month because they are waiting to receive the draft report from Ira Wiesenfeld.
- d) **Update on Energy Efficiency and Conservation Block Grant Program.** See discussion above.
- e) **Liability and insurance responsibilities for the Jo Daviess County Mounted Patrol.** Colin Fulrath informed the committee that he was informed by Marc McCoy of McCoy Insurance that if the Mounted Patrol was working for the Sheriff's Department at the direction of the Sheriff they would be covered under the Counties insurance but if they were doing things on their own and not working for the Sheriff's Department they would not be covered by the Counties insurance.
- f) **Fire Protection System Inspection Deficiencies.** John Meyerhofer reported that the deficiencies that were reported on the letter dated August 10, 2010 have been documented every year since 2004. The committee discussed the need to fix the deficiencies and if they would need to be addressed immediately. There were concerns with budget constraints in this year's courthouse budget. **Bill Cooper made a motion to place the fire protection system inspection deficiencies on the FY2011 unfunded list in the amount of \$14,000. Seconded by Don Zillig and motion passed.**

### 4. New Business

- a) **Discussion and possible recommendation to revise sex offender registration fees as a result of SB1702, effective 01/01/2011.** Lt. Kevin Turner reported that new legislation passed effective 01-01-2011 for sex offender registration fees which will increase the fee to \$100. It will be broken down in the following manner: \$30 kept by registering agency, \$10 to SOMB, \$30 to ISP for Sex Offender Registration

Fund, and \$30 into AG Sex Offender Fund. The 2009 JDC cost/fee study shows that the cost to the county for each registration is \$62. As a result of this study Jo Daviess County set its fee at \$62 effective August 1, 2010. It was discussed if the County can or should increase the fee charged to more than \$100 to continue to cover the County's cost. The current fee was adopted into a County ordinance so the County would have to amend the ordinance to increase the amount. This item will be researched and a draft ordinance to amend the fee will be prepared and brought back to the next Law & Courts meeting.

- b) Review and possible action on bids for Jo Daviess County Sheriff Vehicle.** Chief Deputy Colin Fulrath reviewed three bids that were received for a new Sheriff's vehicle. Runde Auto Group of East Dubuque, IL returned a bid for a 2011 Chevrolet Silverado 1500 4WD Crew Cab in the amount of \$25,950.38 with a trade in of \$5,000 for a 2005 Durango for a total amount of \$20,950.38, Barkau Automotive of Stockton returned a bid for a 2011 Dodge Ram 1500 Quad 4X4 police package in the amount of \$20,997 with a trade in of \$3,750 for a 2005 Durango for a total amount of \$17,247 and Runde also submitted a bid for a 2011 Ford F-150 Crew Cab 4x4 in the amount of \$28,133.83 with a trade in of \$5,000 for a 2005 Durango for a total amount of \$23,133.83. Fulrath informed the committee that the reason that the Department was looking at purchasing a pick up was because the officer assigned this vehicle is responsible for reconstruction of accidents and needs to haul equipment that is used for this purpose and by having a quad cab they can still put in a cage and haul prisoners in the back seat. **Bill Cooper made a motion to purchase a 2011 Dodge Ram 1500 Quad 4x4 pick up from Barkau Automotive, Stockton, IL with trade in of a 2005 Dodge Durango at a cost of \$17,247.00, Seconded by Terry Stoffregen and motion passed.**
- c) Public Safety Building HVAC Project – presentation by Dean Hiebert & Kurt Karnstedt, Shive-Hattery, Inc.** see above
- d) Derinda Road Tower – co locate request.** Kevin Turner reported that he is working with Mike Moser of ETSB on this request and will report to the committee as information is received. This item will remain on the agenda.

## 5. Staff Reports

- a) Sheriff's Report** – Colin Fulrath reported that he talked with Ira Wiesenfeld about the inoperable communications grant that he applied for and Wiesenfeld stated that he would consider an addendum to his current professional service agreement if selected as contractor for this project. He would work with the communication upgrade committee to meet the State standards for the grant. Dan Reimer discussed that because this would be an addendum or an addition to an existing professional service agreement it would not have to go out for formal bids. The addendum however will need to be brought forward to the Law & Courts committee and then recommended to the County Board for approval. When Fulrath receives the needed grant information and addendum from Wiesenfeld he will request that an item be added to the agenda.
- b) Circuit Clerk – None**

- c) **Probation – None**
- d) **Public Defender – None**
- e) **Other - None**

**6. Board Member Concerns – None**

Next regular meeting on Monday, October 18, 2010 at 7:00 p.m.

Meeting adjourned at 8:35 p.m. following a motion by Bill Cooper and seconded by Dane Jackson.