



JO DAVIESS COUNTY HEALTH DEPARTMENT

9483 US RT. 20 WEST • P. O. BOX 318 • GALENA, ILLINOIS 61036 • (815) 777-0263

JO DAVIESS COUNTY BOARD OF HEALTH MEETING MINUTES

Wednesday, February 3, 2010

The Jo Daviess County Board of Health held a meeting on Wednesday, February 3, 2010, in the Health Department Conference Room.

Board of Health members present: Jim Lander, Edwin Kuhle, Morris Bartot, Dr. Robert Chorak, Karen Scheele, Brian Gephart, Laura Duerr and Marge Montelius, County Board Representative.

Board of Health members absent: Dr. G. Allen Crist and Liz Blair

Staff Members present: Peg Murphy, Jeanette Dahlquist and Evelyn Folks.

The meeting was called to order at 6:57 p.m. by Jim Lander, President of the Board of Health.

Additions made to the formal agenda listed under “Old Business”:

Approval of Board of Health Minutes of December 2, 2009

Additions under “New Business”:

13. Other Items

- a. Public Health Budget Sheets
- b. Long distance toll-free lines
- c. Purchase of Hepatitis B vaccine
- d. H1N1 supply

OLD BUSINESS

1. Morris Bartot motioned to approve the Board of Health meeting minutes from December 2, 2009, second by Laura Duerr. All in favor, motion passed.
2. Peg Murphy, Jo Daviess County Health Department Administrator, informed the Board of the new Cancer Coalition Grant. This is a new grant of \$3,000 and is for a seven month period.
3. Estimates for the repair of the erosion area in the rear of the Health Department property were discussed, but tabled until the next meeting
4. The cost study conducted by the accounting firm of Lindgren, Callahan and VanOsdol was discussed. The firm looked at several fees for services that are charged to the public. The

County Board will have the option to adopt the fees suggested by the study, then the Board of Health would vote on approval before any changes can be made.

5. The County Board reappointed Karen Scheele to another term on the Board of Health.

NEW BUSINESS

1. A Home Health Care Program report was given to the Board by Peggy Murphy. The budget print-outs for November and December were discussed.
The current census is 36.
The court case that was pending regarding non-payment for services to a Home Health Care patient is still unresolved. The State's Attorney and his staff are still in negotiations regarding this matter.
A contract for Home Health client satisfaction surveys will begin in October 2010. This is a requirement for Medicare reimbursement.
2. The Health Department is still working with IT (Joe and Bruce) regarding the coding and statistical software update needed for both Public Health and Home Health.
3. Peggy presented the Board members with the Environmental Health Program report.
 - a. Mortgage Loan inspections have undergone a policy change (tank being exposed) which has identified 4 faulty septic tanks that might not have been discovered under the old policy.
 - b. Restaurant inspections are underway. Currently, there are 3 pending new food establishments.
 - c. A policy change was discussed regarding renewal of retail food licenses. The expiration date of the food licenses and the end of the Health Department fiscal year are not the same.
 - d. Peggy also discussed the consideration of prorating food license fees for new operations or change of ownership during/or after the department's fiscal year has begun.
 - e. Items c and d will be referred to the Board of Health, Environmental Health Committee. The motion to refer was made by Laura Duerr, second by Brian Gephart. All in favor, motion approved.
4. Emergency Planning
 - a. The PHEP (Public Health Emergency Planning/Bioterrorism) Grant for FY2010 is \$39,468.00. As of today's date, the agency has billed for \$9,021.00 and received \$6,596.00.
 - b. PHER I, II, III Grants (Public Health Emergency Response/H1N1) totaled \$91,774.00. The total billed for all 3 grants is \$32,167.00. The agency has received \$36,910.00. Phase IV, or PHER IV, has not been awarded yet.
5. Jeanette Dahlquist, Director of Clinical Services, gave a short presentation on WIC and Family Case Management. The caseload assigned by the State for WIC is 417. Currently, the agency is serving 370 clients or 89%. The WIC Program is open to income eligible residents of the County who are pregnant, breastfeeding, post-partum, infants and children up to their fifth birthday. The WIC Program has always been a great supporter of breastfeeding and has implemented changes in the food packages to reflect that. Breastfeeding mothers now get more food than mothers feeding their infants formula. All WIC food packages for women and

children now include vouchers for fresh, frozen or canned fruit and vegetables. Whole grain breads have been added. The food vouchers can be redeemed at authorized vendors (grocery stores) throughout the County.

6. It is almost the time of year for renewing the Family Planning Grant. The RFP or Request For Proposal should be mailed in the next few weeks. The grant year for this is July 1-June 30. The agency has received news that Medicaid is increasing their reimbursement rates.
7. Board of Health members Morris Bartot and Liz Blair will have their terms expiring on May 1, 2010 and have consented to be reappointed for another term. Peggy will notify County Board Chairperson, Marv Schultz, so that he can do this at the April County Board Meeting.
8. The Health Department received a grant of \$17,000.00 (ARRA) which is federal stimulus money to be used for immunizations. The total amount was received in January and the agency has already used \$5,819.00.
9. The Health Department staff was commended by Peggy for voluntarily using one furlough day per month. The savings will help the bottom line of our deficit budget and will hopefully prevent possible future lay-offs.
10. Jim Lander, Board of Health President, participated in a Public Health Accreditation conference call.
11. National Association of Boards of Health magazines were available to members.
12. The Americorp worker program for FY2010/2011 was discussed. This would be a 10 month commitment with a cost of \$8,500.00. This project will be discussed in more detail at a later date.
13. Public Health Fund budget sheets for November and December were distributed and discussed.

Three toll free long distance telephone lines for Public Health have been dropped, resulting in a savings of about \$144.00 per year. One Home Health line was dropped, saving \$48.00 per year.

The purchase policy of Hepatitis B vaccine for schools and other government affiliated agencies has been changed. All vaccine orders must now be prepaid when ordering. The Board was in agreement.

As of January 21, 2010, 4,000 doses of H1N1 vaccine had been received and 3,260 doses administered. The Centers for Disease Control expect a third wave of flu in the Spring. The Jo Daviess County Emergency Plan will track the number of County employees that have received the seasonal flu and the H1N1 shots.

With no other business to discuss, Morris Bartot made the motion to adjourn the meeting at 8:47 PM, second by Jim Lander. All in favor, motion passed

Dr. Robert Chorak, BOH Secretary