

## COMMITTEE REPORT

**COMMITTEE:** Health, Environment & Law  
**CHAIRPERSON:** Terry Stoffregen, Chairperson  
**DATE/TIME:** April 19, 2004. 7:00 p.m.

**PRESENT:**

<input type="checkbox"/> Alexander	<input checked="" type="checkbox"/> Montelius	<input checked="" type="checkbox"/> Stoffregen
<input checked="" type="checkbox"/> Berlage	<input checked="" type="checkbox"/> Potter	<input type="checkbox"/> Toepfer
<input checked="" type="checkbox"/> Jackson	<input checked="" type="checkbox"/> Sisler	<input checked="" type="checkbox"/> Zillig

Other Board Members:

Others: Peg Murphy, Heather Miller, Rich Machala, Troy Brown, Diane Williams, Brian Melton

### MINUTES

**1. Minutes**

Margie Montelius made a motion to approve the minutes of March 15, 2004. Yerda Potter seconded and the motion passed.

**2. Staff and agency reports**

- a) Jo Daviess Transit. Rich Machala reported that they received a recent payment of \$1500, but that Public Aid is still 4-6 months behind in their payments. A new vehicle was picked up recently. Rich will arrange a photo opportunity with the Gazette and Merri Berlage will participate. He also reviewed a survey (attached) that identifies Jo Daviess County in comparison to other transit programs in the state in percentage of riders given, dollars spent on transit and miles traveled.
- b) Sheriff's Office. Brian Melton reported that they have received a small equipment grant in the amount of \$8000 for purchase of an audio surveillance system for drug enforcement use. They are currently undergoing testing for applicants under the Merit Commission as all their current applicant lists are expired. There are no vacancies now, but one is anticipated in the future.
- c) Health Department. Peg Murphy noted that they plan to contract with Infosafe in Dubuque to store their records that are required by law to be kept 10 years. The cost is based on the square footage of records to be stored and the company will pick them up. She also advised the committee that the Board of Health has accepted a bid for the roof work at the Health Department. Heather Miller noted that dumping has become a widespread problem in the County. Her office and the Sheriff's have received several complaints. The committee discussed briefly if the fine should be increased and the difficulty in identifying who is doing the dumping.
- d) Public Defender reports were included in packets. Only one was turned in for the month of February.

### 3. Unfinished Business

- a) Maximus Space Study. Troy Brown composed a letter for Glen Weber to send to Maximus regarding the space study project. (Attached) The project was never completed to the County's satisfaction and there was no provision in the contract for the Draft product to become the Final product as asserted by Roger Thompson. Troy would like the committee to determine what outcome they want: their money back, the project completed or to consider the matter closed with no further action or payment. The consensus of the committee was to wait until the end of the month and send a letter to Maximus requesting that the matter be closed.
- b) Expanding Special Service Districts 2 and 4. Terry Stoffregen spoke with Glen Weber and received a copy of the statute. Mr. Roberts has written the required letter to the Board with his request. (Attached) A public hearing must be held and a resolution passed by the Board to complete the process. It is the understanding of the committee members that this action will not increase the burden on the taxpayers, but that subject will be addressed in the public hearing.

Lynn Sisler made a motion that the appropriate steps be taken to expand Special Service Areas 2 and 4. Margie seconded and the motion passed. Terry and Merri Berlage will set up a public hearing.

### 4. New Business

- a) Wall in County Administrator's office. Troy introduced the need for a private office space in the County Administrator's office. Steve Keeffer has prepared a drawing and a rough estimate of cost of \$4000 at prevailing wage rates. The committee stated that a permit needs to be obtained with the City of Galena and their codes must be followed. They suggested getting some bids from local contractors and contacting Bill Keeffer who has done other work in the courthouse.
- b) NICAA contracts. Some contracts were presented by an attorney for Merri's signature. A property that was included in the 2003 SRP program was recently sold and needs her signature so that it may continue in the program. Dane Jackson made a motion that Merri sign the contracts. Margie seconded and the motion passed.

Committee members were reminded that they must turn in their "conflict of interest" forms to the County Clerk, Jean Dimke.

Meeting adjourned on a motion by Lynn Sisler at 7:55 p.m.