

## COMMITTEE REPORT

**COMMITTEE:** Information & Communications Technology  
**CHAIRPERSON:** Bill Cooper  
**DATE/TIME:** April 21, 2010, 5:45 pm.

**PRESENT:**

Gerald Bennett  
 Bill Cooper

Gavin Doyle  
 Margie Montelius

Marvin Schultz  
 Terry Stoffregen

Others: Joe Kratcha, GIS/IT Coordinator  
Sgt. Mike Moser, Sheriff's Office

### MINUTES

*Committee Chairman Bill Cooper called the meeting to order at 5:45 pm. A quorum was established with Gerald Bennett being absent.*

1. **Citizens Comments.** None
2. **Review of committee report for the meeting of March 31, 2010 (attachment).** Terry Stoffregen made a motion to approve the Committee Report for the meeting of March 31, 2010. Margie Montelius seconded the motion and the motion was approved unanimously with Gerald Bennett being absent.
3. **Review and consideration of the 2009 Cost Study Recommendations for the Clerk/Recorder's Fees and the GIS Fees (attachment).** The Committee reviewed the recommended fees for both the Clerk/Recorder's Office and GIS. Bill Cooper made a motion to recommend to the Finance Committee approval of the Clerk/Recorder Fees and GIS Fees as presented. Margie Montelius seconded the motion and the motion was approved unanimously with Gerald Bennett being absent.
4. **Review of Proposed Mobile Device Policy (attachment).** The Committee reviewed the proposed Mobile Device Policy that is also being reviewed by the Executive Committee. After some discussion, Margie Montelius made a motion to recommend to the Executive Committee approval of the Mobile Device Policy with final review and approval by Department Heads. Gavin Doyle seconded the motion and the motion was approved unanimously with Gerald Bennett being absent.
5. **Review and consideration to provide digital GIS data to the Illinois Emergency Management Agency for internal use only (attachment).** Joe Kratcha reviewed a proposed draft agreement with IEMA to allow for GIS data use in the event of an emergency administrated by IEMA. He stated that IEMA was reviewing the agreement and that this item will be brought to the May ICTC meeting for consideration.
6. **Website Update (attachments).** Joe Kratcha presented the monthly website update and including statistics.
7. **Information Technology Update (attachment).** Joe Kratcha reviewed the monthly IT Update with the Committee.
8. **GIS Update (attachments).** Joe Kratcha reviewed the monthly GIS Update with the Committee including an update on revenues.

**9. Citizen's Comments.** None

Gavin Doyle made a motion to adjourn at 6:26 pm. Terry Stoffregen seconded and the motion passed.

**The next regular meeting is scheduled for Wednesday, May 26, 2010 at 5:45 pm in the County Board Room.**