

**HOME HEALTH CARE ADVISORY
MEETING MINUTES FOR
TUESDAY, JUNE 10, 2008
IN
JO DAVIESS COUNTY HEALTH DEPARTMENT
CONFERENCE ROOM**

Board members attending: Sandra Callahan, Melody Campbell, Janet Werner, Jim Hess, Evie Fleege, Peg Dittmar, Kathy Kautz

Staff: Peggy Murphy
Allison Gillies
Marcia Christ
Chris Ludescher

Absent: Dr Cleary and Kathy Townsend

I APPROVAL OF MINUTES

Janet Werner made a motion to accept the minutes from the meeting of February 19, 2008, Evie Fleege seconded, motion carried. All present voted in favor to approve the minutes.

II OLD BUSINESS

No old business was discussed.

III NEW BUSINESS

Print outs of the visit frequency were reviewed that showed total number of visits for skilled nursing, health aid visits, physical therapy, occupational therapy, medical social worker and speech therapy visits. Evie Fleege asked who the social worker was for us, which is Bill Boehler from Freeport Hospital.

The HHC monthly budget printout was reviewed. It was noted that the data collection has been better.

Education on Home Health Care was discussed with Allison speaking about the articles that were done last year. A question came up in regards to the Hillman House if it was open yet or not. As far as anyone knew it was not open yet.

The Home Health record review and audit was discussed with Peg Murphy explaining that we do 2 internal audits and 2 external audits a year.

Printouts of the HHC quarterly records were reviewed which was mentioned by Sandy Callahan that everyone should be congratulated on the review.

The patient evaluation results were handed out and reviewed. Scored great on the no new improvements, there was none.

Policies and procedures were discussed; Marcia showed some examples of her changes in policies.

The Annual Agency Review Evaluations were handed out. Received 5 responses. There were no questions in reference to this report.

There was one new staff change Chris Ludescher is now the Medicare Biller.

The assistance of McBee & Associates was again mentioned as to their expertise on retracting additional funds from Medicare on claims previously submitted.

The Illinois Home Care Conference was mentioned. Allison and Marcia went to this conference and received an award for the agency. The award was for 25 year recognition.

The Jo Daviess County Health Department Quarterly report was handed out which members will take home to review.

The terms for Advisory Committee were discussed. Kathy Townsend resigned from the committee. Looking for a person in the Stockton area to fill Kathy Townsend's position, as well as from Hanover to replace Kathy Kautz. Her fifth term will end June 19, 2008.

IV SCHEDULE OF NEXT MEETING

The next meeting has been rescheduled to Monday, November 17, 2008 at 7:00 PM.

V ADJOURNMENT

Adjournment was made by Peg Dittmar and seconded by Janet Werner. Meeting minutes submitted by Chris Ludescher.