

**REPORT TO THE COUNTY BOARD  
MEETING OF NOVEMBER 14, 2007**

**CVB Advisory Board Members:**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Ikhlas, Ahmed       | <input type="checkbox"/> Donna Marcotte            |
| <input checked="" type="checkbox"/> Jamie Carroll       | <input checked="" type="checkbox"/> Howard Raber   |
| <input type="checkbox"/> Charles Fach                   | <input checked="" type="checkbox"/> Mary Sheahen   |
| <input checked="" type="checkbox"/> Jesse Farlow        | <input type="checkbox"/> Carole Shutts             |
| <input checked="" type="checkbox"/> Patricia Goldthorpe | <input checked="" type="checkbox"/> Emily Stoddard |
| <input checked="" type="checkbox"/> Peggy Harmston      | <input type="checkbox"/> Sally Toepfer             |
| <input checked="" type="checkbox"/> Kelly-Train, Mary   |  |
| <input type="checkbox"/> Ken LeGrand                    |  |
| <input type="checkbox"/> Annette McLane                 |  |

**CVB Staff:**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Mary Althof       | <input checked="" type="checkbox"/> Betsy Eaton |
| <input type="checkbox"/> Melosa Belger                | <input type="checkbox"/> Judy Gratton           |
| <input checked="" type="checkbox"/> Elizabeth Bulasko |   |

**GUESTS:**

Mark Moran, Fritz Fuchs

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**The October 31, 2007 CVB Board meeting minutes and were approved following a motion made by Mary Sheahen and seconded by Mary Kelly-Train. The motion carried by voice vote.**

**Patricia Goldthorpe moved to accept the Hotel Tax Revenue Agreement between the City of Galena and Jo Daviess County as presented. Jesse Farlow seconded. The motion carried by voice vote.**

**The consensus of the board is to set the CVB Board meeting dates for 2008 on the third Tuesday of each month at 6:00 p.m. in the Jo Daviess County Boardroom.**

**Patricia Goldthorpe moved to accept the changes to the By-Laws, the Ordinance amending Sec 13-201 Board of Directors, of Article V, County Hotel/Motel Operator's Tax of Chapter 13, of the code of Ordinances, Jo Daviess County, Illinois, and the regional map as presented. Mary Sheahen seconded. The motion carried by voice vote.**

**Patricia Goldthorpe moved to adjourn the meeting at 6:52 p.m. Mary Kelly-Train seconded. The motion carried by voice vote.**

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**CALL TO ORDER**

Chairperson Stoddard called the meeting to order at 6:00 p.m.

**ROLL CALL**

Roll call was answered as follows: Present-Ikhlash Ahmed, Jamie Carroll, Jesse Farlow, Patricia Goldthorpe, Peggy Harmston, Mary Kelly-Train, Howard Raber, Mary Sheahen, and Emily Stoddard.

Present: 9

CVB Staff present: Mary Althof, Elizabeth Bulasko and Betsy Eaton.

**ESTABLISHMENT OF QUORUM**

A quorum was established.

**WELCOME AND INTRODUCTIONS**

Emily Stoddard welcomed and thanked everyone for attending.

**PUBLIC COMMENTS**

There were no public comments at this time.

**APPROVAL OF MINUTES OF THE OCTOBER 31, 2007 MEETING**

The October 31, 2007 CVB Board meeting minutes and were approved following a motion made by Mary Sheahen and seconded by Mary Kelly-Train. The motion carried by voice vote.

**PRESENTATION, DISCUSSION, RECOMMENDATION AND POSSIBLE ACTION ON CONTRACT BETWEEN THE CITY OF GALENA AND JO DAVIESS COUNTY PURSUANT TO THE COLLECTION OF HOTEL/MOTEL TAX**

Mark Moran gave a presentation of the proposed Hotel Tax Revenue Agreement. Patricia Goldthorpe moved to accept the Hotel Tax Revenue Agreement between the City of Galena and Jo Daviess County as presented. Jesse Farlow seconded. After a short discussion, the motion carried by voice vote.

### **REVIEW, DISCUSSION, RECOMMENDATION AND POSSIBLE ACTION ON BY-LAWS, CHAPTER 13 ORDINANCE AND ELECTION PROCESS DOCUMENTS THAT WERE PRESENTED TO JO DAVIESS COUNTY BOARD ON NOVEMBER 13, 2007**

The By-laws, ordinance and map were taken to the Jo Daviess County Board on Tuesday, November 13, 2007; however, the Jo Daviess County Board was unable to vote on this due to an error on the agenda regarding this matter.

The CVB Board discussed the last sentence in SEC 13-200 Convention & Visitors Bureau, 2. The consensus of the board was to change the wording of that sentence.

Betsy Eaton expressed concern regarding the meeting dates and time stated in the By-laws. After some discussion the consensus of the board is to set the CVB Board meeting dates for 2008 on the third Tuesday of each month at 6:00 p.m. in the Jo Daviess County Boardroom.

Betsy Eaton also expressed concern regarding the regional map that was presented to the Jo Daviess County Board. After some discussion the consensus of the board was to redo the map removing the prior names and making the map language match the document language.

Patricia Goldthorpe moved to accept the changes to the By-Laws, the Ordinance amending Sec 13-201 Board of Directors, of Article V, County Hotel/Motel Operator's Tax of Chapter 13, of the code of Ordinances, Jo Daviess County, Illinois, and the regional map as presented. Mary Sheahen seconded. The motion carried by voice vote.

### **OTHER BUSINESS**

Betsy Eaton reported that the hiring process for the Director of Sales position is proceeding. Three board members had volunteered to assist, however; the Executive Committee of the Jo Daviess County Board directed Eaton to follow the established county hiring process. Eaton has the candidates narrowed down to four very strong candidates and has conducted four interviews to date. Two have been scheduled for a second interview and the remaining two are yet to be scheduled. Eaton would like input from the board on any specific characteristics deemed necessary. A copy of the Director of Sales job description will be given to the board.

### **PUBLIC COMMENTS**

Fritz Fuchs announced that he would be running for Guilford Township or an at large CVB Board member position.

### **ADJOURN**

Patricia Goldthorpe moved to adjourn the meeting at 6:52 p.m. Mary Kelly-Train seconded. The motion carried by voice vote.

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**NEXT CVB BOARD MEETING  
8:30 A.M., WEDNESDAY, NOVEMBER 28, 2007  
JO DAVIESS COUNTY COURTHOUSE**

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