

**JO DAVIESS COUNTY BOARD
MEETING MINUTES
NOVEMBER 10, 2008**

CALL TO ORDER: Chairperson of the Jo Daviess County Board, Marvin Schultz, called the meeting to order at 7:00 p.m. on Monday, November 10, 2008, at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.

ROLL CALL was answered as follows: Present-Beth Baranski, Merri Berlage, Dorte Breckenridge, Jody Carroll, William Cooper, Bernece Hill, Dane Jackson, Michael Lorig, Ron Mapes, Margie Montelius, Yerda Potter, Marvin Schultz, Ron Smith, Terry Stoffregen and Sally Toepfer. Present: 15. Absent-Alan Kent and Jack Zillig. Absent: 2.

THE PLEDGE OF ALLEGIANCE was led by Chairperson Schultz.

THE INVOCATION and thought for the day were given by Merri Berlage.

AGENDA ITEM I – CONSENT AGENDA

The consent agenda was approved as attached following a motion made by Bill Cooper and seconded by Terry Stoffregen.

The motion carried by roll call vote. Ayes-Beth Baranski, Merri Berlage, Dorte Breckenridge, Jody Carroll, William Cooper, Bernece Hill, Dane Jackson, Michael Lorig, Ron Mapes, Margie Montelius, Yerda Potter, Marvin Schultz, Ron Smith, Terry Stoffregen and Sally Toepfer. Ayes: 15. Nays: 0. Absent-Alan Kent and Jack Zillig. Absent: 2.

AGENDA ITEM II – CITIZENS' COMMENTS

Martin Hippie from Schapville congratulated Bill Cooper on his re-election to County Board District #8. He said he appreciates the hard work of all board members. He asked that the board take the results of the advisory vote of November 4, 2008 into consideration and pass a proclamation in support of the results.

Erin Murphy, representing Chestnut Mountain Resort, asked that the board keep an open mind when making decisions of tourism. She feels that the City of Galena and the County need to work together in order to keep tourism thriving in Jo Daviess County.

Mel Gratton publicly thanked the County Board for their patience in the rewrite of the County Zoning Ordinance. He thanked Linda Delvaux and Melissa Soppe of the County Zoning Department, Dave Akemann, legal counsel for the project and all committee members for the work they completed on this very long project.

Steve McIntyre thanked the citizens of County Board District #6 who voted for him. He said that even though he was not elected he would continue to care about the needs and concerns of the people of Jo Daviess County.

Ikhlas Ahmed representing Eagle Ridge Resort stated that the proposal from the City of Galena offering a return of 60% of the Hotel/Motel tax money for 100% of services did not make sense and asked the board to take this into consideration when making decisions involving tourism.

Drew Townsend representing Galena Marketing Initiative, a committee appointed by the Galena City Counsel, stated that the GMI recognizes that the CVB plays a very significant role in generating tourism for Jo Daviess County in Galena. He said that the city is offering a restructure of

the intergovernmental agreement similar to last year with a change of offering 60% of the revenue instead of the 100% with the opportunity to cooperate further in marketing programs yet to be defined. He requested that the board in conjunction with the CVB Advisory Board and staff act as swiftly as possible in the adoption of this intergovernmental agreement.

Paul Brown, Director of Sales and Marketing for Eagle Ridge Resort, feels that the board has a serious decision to make in regards to the proposal from the GMI. He feels the situation needs to be resolved as soon as possible, because it is delaying tourism plans for all. He feels the City of Galena's 60% offer for 100% of the services leaves a diluted base to work with. He said he is holding up his marketing budget to see what direction the CVB will take. He said if the dollars are going to be diluted by the 60% City of Galena offer, then he needs to adjust his plan to compensate for that.

Dorian Dickinson from Galena feels that the City of Galena's decision to offer 60% return of room tax revenue was very shortsighted and made without thorough planning. He asked the board to keep this in mind before accepting the offer.

AGENDA ITEM III – UNFINISHED BUSINESS

The issue of eliminating Chapter 6 ½ licensing and Regulating Certain Games of Chance will be addressed at the November 18, 2008 board meeting.

AGENDA ITEM IV – NEW BUSINESS AND COMMITTEE REPORTS

FINANCE, TAX AND BUDGET:

The following FY2008 line item over budget requests and the associated claims in the amount of \$61,802.51 were approved following a motion made by Yerda Potter and seconded by Bill Cooper.

- Claim from Justice Benefits, Inc. in the amount of \$2,062.03 to be paid from 001-41122-702 Professional Services; over budget by \$1,041.23
- Claim from FHN Memorial Hospital in the amount of \$4,144.00 to be paid from 011-41122-702-047 Professional Services; over budget by \$4,144.00
- Claim from Comelec Services in the amount of \$540.00 to be paid from 011-41122-701 Maintenance Services; over budget by \$540.00
- Claim from various vendors in the amount of \$2,475.25 to be paid from 001-41123-704 Telephone; over budget by \$4,519.99
- Claim from Sedona Staffing in the amount of \$562.83 to be paid from 001-40108-403 Salaries-Part-time & Temporary; over budget by \$289.86
- Claim from various vendors in the amount of \$4,640.42 to be paid from 001-40107-603 Election Supplies; over budget by \$4,671.35
- Claim from ES&S in the amount of \$8,264.72 to be paid from 001-40107-702 Professional Services; over budget by \$6,262.39
- Claim from various vendors in the amount of \$228.80 to be paid from 001-40107-705 Publishing; over budget by \$227.38
- Claim from West Payment Center in the amount of \$1,269.00 to be paid from 001-42134-621 Print Materials; over budget by \$1,269.00
- Claim from various vendors in the amount of \$3,732.47 to be paid from 001-42134-719 Other Services Charges; over budget by \$3,445.59
- Claim from Dubuque Humane Society in the amount of \$2,676.00 to be paid from 001-44153-709 Other Services Charges; over budget by \$1,292.00

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- Claim from North American Salt in the amount of \$26,380.96 to be paid from 006-43146-601-345 MFT Maintenance Supplies; over budget by \$3,254.54
- Claim from MidWest Business Products in the amount of \$4,825.00 to be paid from 033-47187-603-137 Probation Services; over budget by \$2,031.52

The motion carried by voice vote.

The following FY2008 line item transfers and their associated claims totaling \$94,268.83 were approved following a motion made by Yerda Potter and seconded by Bernece Hill.

1. Transfer \$5,852.86 from 001-45163-411 Health Insurance to 001-45163-702-427 Professional Services
 - Claim from Dave Akemann in the amount of \$3,688.60 to be paid from 001-45163-702-427 Professional Services
 2. Transfer \$750.00 from 027-45161-901 Contingency to 027-45161.711 Utilities
 - Claim from Jo Carroll Energy in the amount of \$139.13 to be paid from 027-45161-711
 - Claim from Security Products of Dubuque in the amount of \$138.00 to be paid from 027-45161-711
 3. Transfer \$20,000.00 from 011-43145-890 County Aid to Bridges to 011-43145-702 County Aid to Bridges Professional Services
 - Claim from Fehr-Graham & Associates. in the amount of \$19,408.35 to be paid from 011-43141-702
 4. Transfer \$35,000.00 from 002-43141-805 County Highway Buildings to 002-43141-611 County Highway Fuel/Oil
 - Claim from Saunders Oil Company in the amount of \$16,871.68 to be paid from 002-43141-611
 5. Transfer \$300.00 from 001-40103-606 Minor Equipment & Small Tools to 001-40103-605 Office Supplies
 - Claim from Quill in the amount of \$203.25 to be paid from 001-40103-605
 6. Transfer \$118.48 from 001-44153-702 Professional Services to 001-44153-703 Postage
 - Claim from County Treasurer in the amount of \$468.09 to be paid from 001-44153-703
 7. Transfer \$516.62 from 026-44152-810 Equipment Purchase to 026-44152-451 Mileage
 - Claim from Susan Strand in the amount of \$516.62 to be paid from 026-44152-451
 8. Transfer \$51,327.12 from 034-45165-702 Professional Services to 034-45165-905 Miscellaneous
 - Claim from Rentech Energy Midwest Corp in the amount of \$51,327.12 to be paid from 034-45165-905
 9. Transfer \$1,507.99 from 001-41124-810 Equipment Purchase to 011-41123-704 Telephone
- The motion carried by voice vote.

This brings the total claims amount paid for November 2008 to \$891,100.87.

The Jo Daviess County Property, Liability and Workers Compensation Insurance for FY2009 were renewed with Illinois Counties Risk Management Trust (ICRM) following a committee motion made by Yerda Potter.

The motion carried by voice vote.

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The Information and Communications Technology budget as revised to \$133,518.00 was approved and forwarded on to the comprehensive budget draft document following a committee motion made by Yerda Potter.

The motion carried by voice vote.

The County Administrator's budget as revised to \$160,245.00 was approved and forwarded on to the comprehensive budget draft document following a committee motion made by Yerda Potter.

The motion carried by voice vote.

The FY2008 audit agreement with McGladrey & Pullen was approved following a committee motion made by Yerda Potter.

The motion carried by voice vote.

A resolution to establish the Jo Daviess County Emergency Services Communications Fund, and approve the fund description along with the FY2009 budget and forward them on to the comprehensive budget draft document was approved following a committee motion made by Yerda Potter.

The motion carried by voice vote.

INFORMATION AND COMMUNICATIONS TECHNOLOGY:

This committee had no business to bring before the board.

DEVELOPMENT AND PLANNING:

A committee motion that the County enter into negotiations directly with Christopher Fye and Associates for economic development services for FY2009, upon checking with the State's Attorney on the legality of the qualifications of contracting for professional services with Christopher Fye and Associates, was made by Ron Mapes.

An amendment to the motion authorizing Chairperson Marvin Schultz, County Administrator Dan Reimer and Development and Planning Chairperson Ron Mapes to negotiate on behalf of the County with Christopher Fye and Associates was made by Beth Baranski and seconded by Dorte Breckenridge.

A second amendment to include contract language that Christopher Fye and Associates will submit a proposal for a public private entity was made by Beth Baranski and seconded by Sally Toepfer.

A third amendment to try and have the contract negotiated and sent to the Development and Planning Committee for a recommendation to be addressed at the November 18, 2008 board meeting was made by Beth Baranski and seconded by Dorte Breckenridge.

The first amended motion carried by voice vote.

The second amended motion carried by voice vote with a nay vote was recorded for Merri Berlage.

The third amended motion carried by voice vote with a nay vote recorded for Merri Berlage.

The original motion including the three approved amendments carried by voice vote with a nay vote recorded for Merri Berlage.

CVB BOARD OF DIRECTORS:

The Local Promotional Grant FY2009 Guidelines were approved as recommended by the CVB Board following a motion made by Sally Toepfer and seconded by Margie Montelius.

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The motion carried by voice vote.

The route of the 2009 Galena Triathlon/Duathlon will be changed as recommended following approval of a motion made by Sally Toepfer and seconded by Merri Berlage.

The motion carried by voice vote.

The CVB will contract with Lakeshore Athletic Services for the 2009 Triathlon/Duathlon as recommended by the CVB Board following approval of a motion made by Sally Toepfer and seconded by Bill Cooper.

The motion carried by voice vote.

A contract with Signmeup.com for the 2009 Galena Triathlon/Duathlon was approved as recommended by the CVB Board following a motion made by Sally Toepfer and seconded by Yerde Potter.

The motion carried by voice vote.

A contract with Apple Canyon Lake for the 2009 Galena Triathlon/Duathlon was approved as recommended by CVB Board following a motion made by Sally Toepfer and seconded by Bill Cooper.

The motion carried by voice vote.

A recommendation by the CVB Board, stating no changes be made to the bylaws of the structure of the CVB and code of ordinances failed following a motion made by Sally Toepfer and seconded by Bill Cooper.

The motion failed by voice vote with an aye vote recorded for Ron Smith.

The issue of changes to the bylaws of the structure of the CVB and code of ordinances will be sent back to the CVB Tourism Board for further review following approval of a motion made by Sally Toepfer and seconded by Bill Cooper.

The motion carried by voice vote with a nay vote recorded for Beth Baranski.

A motion to have the CVB Tourism Board establish membership fees for visitor-related businesses and attractions located within the city limits of Galena failed following a motion made by Sally Toepfer and seconded by Bill Cooper.

The motion failed by a show of hands. Nays: 9. Ayes: 6. Absent: 2.

The meeting and motor coach advertising budget will be increased to \$75,000.00 as recommended by the CVB Board following approval of a motion made by Sally Toepfer and seconded by Terry Stoffregen.

The motion carried by voice vote.

With the consensus of the board, the agenda was amended to deal with item J1, discussion and possible recommendation regarding a letter received from Galena Mayor Tom Brusck regarding the Hotel/Motel tax agreement with the City of Galena at this time.

A motion to accept all terms stated in a letter from the City of Galena for a proposal to create an intergovernmental agreement for Hotel/Motel tax receipts, which includes 60% of the City tax receipts being passed through the County for the continuation of all CVB programs as they currently

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exist, and the opportunity to partner in cooperative marketing programs yet to be defined was made by Ron Smith and seconded by Terry Stoffregen.

The motion failed by roll call vote: Ayes-Ron Smith. Ayes: 1. Nays-Beth Baranski, Merri Berlage, Dorte Breckenridge, Jody Carroll, William Cooper, Bernece Hill, Dane Jackson, Michael Lorig, Ron Mapes, Margie Montelius, Yerda Potter, Marvin Schultz, Terry Stoffregen and Sally Toepfer. Nays: 14. Absent-Alan Kent and Jack Zillig. Absent: 2.

Jo Daviess County will not enter into an intergovernmental agreement with the City of Galena for Hotel/ Motel Tax receipts for FY2009 following a motion made by Dane Jackson and seconded by Bill Cooper.

The motion carried by a show of hands. Ayes: 10. Nays: 5. Absent: 2.

PUBLIC WORKS:

There was no business brought before the board at this time.

LAW ENFORCEMENT AND COURTS:

This committee had no business to bring before the board.

SOCIAL AND ENVIRONMENTAL:

The Social and Environmental Committee needed no action by the board.

PLANNING COMMISSION/ZONING BOARD OF APPEALS:

A comprehensive text amendment to the Jo Daviess County Zoning Ordinance, originally adopted, December 14, 1993 and effective March 1, 1995, including the proposed County Board amendments was sent back to the Planning Commission and Zoning Board of Appeals for further review following a motion made by Ron Smith and seconded by Bernece Hill.

The motion carried by roll call vote: Ayes-Beth Baranski, Merri Berlage, Dorte Breckenridge, Jody Carroll, William Cooper, Bernece Hill, Dane Jackson, Michael Lorig, Ron Mapes, Margie Montelius, Yerda Potter, Marvin Schultz, Ron Smith, Terry Stoffregen and Sally Toepfer. Ayes: 15. Nays: 0. Absent-Alan Kent and Jack Zillig. Absent: 2.

LEGISLATIVE:

This committee had no business to bring before the board.

EXECUTIVE:

A resolution reducing the required minimum fund balance of the Rentech Energy Escrow Fund was approved following a motion made by Ron Mapes and seconded by Merri Berlage.

The motion carried by voice vote.

The Rentech Escrow Fund budget revision was approved and forwarded on to the comprehensive budget draft document following a committee motion made by Ron Mapes and seconded by Jody Carroll.

The motion carried by voice vote.

The Computer Network Specialist position description was established at a grade 10 salary following approval of a committee motion made by Ron Mapes.

The motion carried by voice vote with a nay vote recorded by Merri Berlage.

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The part-time Administrative Assistant position description was established at a grade 5 salary following approval of a committee motion made by Ron Mapes.

The motion carried by voice vote.

The temporary part-time Deputy Assessment Officer position was established at a grade 5 salary following approval of a committee motion made by Ron Mapes.

The motion carried by voice vote.

A committee motion to approve a one-time payment of \$500.00 to each County Board member for a computer, printer or program upgrade for conversion to a County Board paperless packet, subject to legal review by the State's Attorney was made by Ron Mapes.

An amendment to send the issue of the one-time payment of \$500.00 back to the Executive Committee for further review was approved following a motion made by Dane Jackson and seconded by Jody Carroll.

The motion carried by voice vote.

The issue of establishing a policy of the Jo Daviess County Board to have computer-generated information was returned to committee for further review following approval of a motion made by Ron Mapes and seconded by Bill Cooper.

The motion carried by voice vote.

A resolution whereby the Jo Daviess County Board agrees to support the continued operation of the Office of the State's Attorneys Appellate Prosecutor and agrees to appropriate the sum of \$7,000 to said office as required for financing the operation of said office for the period of December 1, 2008 and ending November 30, 2009, to be delivered to said office during fiscal year 2009 was approved following a motion made by Ron Mapes and seconded by Dane Jackson.

The motion carried by voice vote.

A resolution approving the transaction between Mediacom Illinois, LLC, Mediacom, Jo Daviess County (franchising authority) and MMCC Illinois, LLC for the purpose of an internal reorganization to better align systems with geographical proximity under common ownership was adopted following a committee motion made by Ron Mapes.

The motion carried by voice vote.

The FY2009 merit pay increase scale was approved as presented following a committee motion made by Ron Mapes.

The motion carried by voice vote.

The Jo Daviess County position classification plan was approved as presented following a committee motion made by Ron Mapes.

The motion carried by voice vote.

A resolution setting the FY2009 mileage reimbursement rate at \$0.585 per mile effective December 1, 2008 was approved following a committee motion made by Ron Mapes.

The motion carried by voice vote.

The 2009 County Board meeting schedule, including the date of Monday, April 13, 2009, was approved as presented following a committee motion made by Ron Mapes.

The motion carried by voice vote.

AGENDA ITEM V - OTHER COMMITTEES AND BOARDS

Board members appointed to other special committees updated the board with actions involving those committees.

AGENDA ITEM VI – BOARD MEMBER CONCERNS

Merri Berlage questioned why the board would set the meeting schedule for 2009, before next month's reorganization meeting.

Merri also thanked outgoing board members Beth Baranski, Dorte Breckenridge, Yerda Potter and Sally Toepfer. She feels they were a great addition to the board and she appreciates the time they dedicated to the board.

Ron Smith agreed with Merri Berlage and said that as a new board member he appreciated the help and support he received from all board members.

Marvin Schultz congratulated Terry Kurt and Sharon Wand on their re-election as Jo Daviess County State's Attorney and Circuit Clerk.

Marvin Schultz said the sheets for board committee preferences for next term would be sent out soon.

AGENDA ITEM VII – CITIZENS' COMMENTS

There were no citizens' comments at this time.

AGENDA ITEM VIII – CLOSED SESSION

The board had no need to enter closed session.

AGENDA ITEM IX -POSSIBLE ACTION AS A RESULT OF CLOSED SESSION

In the absence of closed session, there was no action needed.

AGENDA ITEM X - ADJOURNMENT

The meeting adjourned following a motion made by Bill Cooper and seconded by Margie Montelius.

The motion to adjourn carried by voice vote.

Chairperson Schultz adjourned the meeting at 9:58 p.m. until 7:00 p.m. Tuesday, November 18, 2008 at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.

Jean Dimke, Jo Daviess County Clerk

**JO DAVIESS COUNTY BOARD
CONSENT AGENDA APPROVED
NOVEMBER 10, 2008**

MINUTES APPROVAL

1. Regular County Board meeting minutes of October 14, 2008
2. Budget Workshop meeting minutes of September 30, 2008
3. Budget Workshop meeting minutes of October 8, 2008

RAFFLE APPLICATIONS

1. Galena-Jo Daviess County Historical Society & Museum-November 17, 2008 to December 6, 2008

REPORTS & CORRESPONDENCE

1. Letter from City of Galena Mayor Brusch

CLAIMS

1. Claims approval in the amount of \$736,538.52
2. Emergency Telephone Systems Board claims in the amount of \$63,508.92
3. Sheriff's Forfeiture Fund claims in the amount of \$1,530.00