

COMMITTEE REPORT

COMMITTEE: Information & Communications Technology
CHAIRPERSON: Bill Cooper
DATE/TIME: January 28, 2009, 5:45 pm.

PRESENT:

Gerald Bennett
 Bill Cooper

Gavin Doyle
 Margie Montelius

Marvin Schultz
 Terry Stoffregen

Others: Joe Kratcha, GIS/IT Coordinator
Bruce Habel, Computer Network Specialist
Dan Reimer, County Administrator
Sgt. Mike Moser, Sheriff's Office

MINUTES

Chairperson Bill Cooper called the meeting to order at 5:45 pm. A quorum was established with Gavin Doyle and Marvin Schultz being absent.

1. **Citizens Comments.** None
2. **Introduction of new Committee members and Bruce Habel.** Chairperson Cooper introduced new County Board member Gerald Bennett and new Computer Network Specialist, Bruce Habel. It was noted that new County Board member, Gavin Doyle, was ill and unable to attend the meeting.

Marvin Schultz arrived at 5:48 pm.

3. **Review of Committee Report for the meeting of November 26, 2008 (attachment).** Terry Stoffregen made a motion to approve the Committee Report for the meeting of November 26, 2008. Margie Montelius seconded the motion and the motion was approved unanimously with Gavin Doyle being absent.
4. **Review and consideration of Committee meeting schedule for 2009 (attachment).** The Committee reviewed the proposed meeting schedule for 2009. Margie Montelius made a motion to accept the meeting schedule as presented. Gerald Bennett seconded the motion and the motion was approved unanimously with Gavin Doyle being absent.

Dan Reimer arrived at 5:52 pm.

5. **Website Update (attachments).** Joe Kratcha presented the monthly website update. Monthly statistics were available. The Committee also reviewed changes and additions to the website. Marvin Schultz asked if individual County Board member photos could be posted on each County Board Member's webpage with the info that is currently there. Joe Kratcha stated that these photos could be easily added. The consensus of the Committee was to ask the full County Board about this idea at the February meeting.

- 6. Review and consideration of adding the Northwest Illinois Chapter of the American Red Cross' website link (www.nwilredcross.org) to the County's Helpful Links webpage (attachment).** The Committee reviewed a request from the Northwest Illinois Chapter of the American Red Cross to add a link to its website on the Helpful Links webpage of the Jo Daviess County website. Some discussion ensued and it was noted that the East Dubuque area is not included in the Northwest Illinois Chapter of the Red Cross but is a part of the Dubuque Chapter. Gerald Bennett made a motion to add the Northwest Illinois Chapter of the American Red Cross' website link (www.nwilredcross.org) to the County's Helpful Links webpage and to contact the Dubuque Chapter of the Red Cross to see if it would like a link as well. Terry Stoffregen seconded the motion. The motion was approved with Margie Montelius abstaining and Gavin Doyle being absent.
- 7. Information Technology Update (attachment).** Joe Kratcha reviewed the monthly IT Update with the Committee. He noted that the first phase of the domain consolidation project was complete.
- 8. Discussion about authorizing remote access for County employees.** The Committee discussed remote access to the County's computer network by employees and who should authorize such access. The Committee asked that this be discussed at the next department head meeting and that it be brought back to the Committee at the February meeting.
- 9. GIS Update (attachments).** Joe Kratcha reviewed the monthly GIS Update with the Committee including revenue charts.
- 10. Review and consideration of a GIS data sharing agreement with Carroll County for Fire Protection District data (attachment).** The Committee reviewed a proposed GIS data sharing agreement between Carroll County and Jo Daviess County. It was noted that the Mt. Carroll fire protection district extends north into Jo Daviess County and the Hanover fire protection district extends south into Carroll County. It was also noted that a draft copy of the agreement was provided to State's Attorney Terry Kurt for review. Bill Cooper made a motion to recommend to the County Board approval of the GIS data sharing agreement with Carroll County for Fire Protection District data. Margie Montelius seconded the motion and the motion was approved unanimously with Gavin Doyle being absent.
- 11. Review and consideration of the projected five-year GIS budget (attachments).** Joe Kratcha reviewed the projected five-year GIS budget with the Committee. It was noted that like most other revenue sources, those used for the GIS program continue to drop. Discussion about raising the GIS Automation Fee and GIS website subscription fee took place. It was noted that a fee study was needed before raising any fees. Discussion about reviewing all County fees ensued. The Committee asked that Joe Kratcha contact Terry Kurt and ask him to review the State Statutes regarding the requirements of the fee study and to continue discussion at the February Committee meeting.

12. Other Matters. None

13. Citizens Comments. None

With there being no further business, a motion was made by Margie Montelius to adjourn. Gerald Bennett seconded the motion and the motion carried.

The next regular meeting is scheduled for Wednesday, February 25, 2009 at 5:45 pm.

DRAFT