

## COMMITTEE REPORT

**COMMITTEE:** Law Enforcement & Courts  
**CHAIRPERSON:** Dane Jackson  
**DATE/TIME:** December 15, 2008 @ 7:00 p.m.

**PRESENT:**

<input checked="" type="checkbox"/> Bill Cooper	<input checked="" type="checkbox"/> Marvin Schultz	<input type="checkbox"/> Jack Zillig
<input checked="" type="checkbox"/> Bernece Hill	<input checked="" type="checkbox"/> Terry Stoffregen	
<input checked="" type="checkbox"/> Dane Jackson	<input checked="" type="checkbox"/> Gerald Bennett	

Other Board Members:

Others: Dan Reimer, Leo Hefel, Colin Fulrath, John Meyerhofer

Dane Jackson called the meeting to order at 6:59 pm.

1. **Minutes** - Bill Cooper made a motion to approve the minutes of October 20, 2008 as presented. Terry Stoffregen seconded and the motion passed.
2. **Citizens' Comments** – none
3. **Unfinished Business**
  - a) **Capacity and Evacuation Plan.** John Meyerhofer prepared a handout of proposed evacuation policy for 3<sup>rd</sup> floor. It was agreed to add number 6; do not use elevator in case of a fire. And to have number 1 state; Chairman at public meetings being held on the third floor County Board room shall instruct the public how to exit in case of emergency. It was indicated by the committee that this proposed evacuation policy for the 3<sup>rd</sup> floor be added to the Emergency Procedures for Jo Daviess County Courthouse document. **A motion by Bill Cooper to approve moving forward the third floor evacuation policy with correction of #1 to state; 'Chairman at all public meetings being held on the third floor County Board room shall instruct the public how to exit in case of emergency' and the addition of #6; 'Do not use elevator in case of a fire.' eliminate #1 of capacity and change #2 to read; 'If it is anticipated the attendance for a schedule meeting will likely exceed the maximum capacity, the Chairman with consultation with the Sheriff, shall move the scheduled meeting to the large Courtroom on the second floor.'** and to give to Judges and States Attorney for review. **Seconded by Bernece Hill and the motion passed.** This item will remain on the agenda for next months meeting.
  - b) **Courthouse Security.** Sheriff Hefel announced that the sub-committee has not had a chance to meet and were planning to meet after the first of the year.
  - c) **State Elevator Inspection Report.** John Meyerhofer informed the committee that he has not received a new bid for this budget year from Schumacher Elevator on the repairs that are required and that need to be completed by 2013.
  - e) **Courthouse Re-roofing Project Phase II.** Nothing to report at this time but will remain on the agenda for next month.

#### 4. New Business

- a) **Discussion of Committee 2009 meeting schedule.** Dane made a suggestion to keep the meetings schedule as the third Monday of each month at 7:00 pm. **A motion was made by Bernece Hill to approve 2009 meeting schedule for the third Monday at 7:00 pm with the exceptions of Tuesday, January 20, 2009 and Tuesday, February 17, 2009. Seconded by Gerald Bennett and motion passed.**
- b) **Discussion and possible recommendation regarding revisions to the Jo Daviess County Telephone System Board By-Laws.** Dane discussed the changes that were made to the by-laws. **Bill Cooper made a motion to accept the changes and move forward the revision of the by-laws of the Emergency Telephone System Board to the County Board. Seconded by Terry Stoffregen and motion passed.**
- c) **Purchase of New Squad Cars.** Colin Fulrath presented to the committee the costs for three new vehicles. A state bid from Thomas Dodge, Orlando Park, IL for a 2009 Dodge Durango Heavy Service in the amount of \$20,997 with a trade in of \$2,000 for the 2006 Ford Crown-vic K-9 unit for a total of \$18,997. The second vehicle being a 2009 Dodge Ram 1500 Quad Heavy Service pick-up in the amount of \$22,277 with a trade in of \$1,500 for the 1999 Ford F150XLT pick-up, totaling \$20,777. **Bernece Hill made a motion to purchase two Sheriff vehicles, a 2009 Dodge Durango and 2009 Dodge Ram 1500 Heavy Service Pick-up 4x4 through State purchase from Thomas Dodge of Orlando Park, IL. Seconded by Gerald Bennett and motion passed.**
- d) **Detective Schedule.** Sheriff Hefel proposed that there be a Detective on-call on the weekends and to be paid 8 hours for their availability. It was agreed that this would need to be brought to the union and the current contract would have to be reviewed.
- e) **Replacement of Damaged Squad Car.** Colin Fulrath reported that an officer with Jo Daviess County Sheriff's Department was in an accident and that the 2006 Chevrolet Impala vehicle was totaled by the insurance company. After the \$5,000 deductible there will be a check issued by the insurance company in the amount of \$7,792.09 that will be placed into the squad replacement fund. A bid from Bill Jacobs Chevrolet, the Illinois State Bid for Chevrolet, was presented for a 2008 Chevrolet Impala with options in the amount of \$19,040. This would leave the total amount of purchase to be \$11,248. **Bill Cooper made a motion to recommend the purchase of a new 2008 Chevrolet Impala police vehicle to replace a 2006 Chevrolet Impala totaled in accident with the cost of the new vehicle being \$19,040 less \$7,792 insurance reimbursement leaving a net cost of \$11,248. Seconded by Bernece Hill and motion passed.**
- f) **Courthouse HVAC Preventative Maintenance Service Agreement.** John Meyerhofer reported that Ricky Maas of Maas Heating, Inc. is the only person in this area that is certified to work on the type of boiler system that is in the Courthouse. A preventive maintenance proposal was presented to the committee from Maas Heating, Inc for \$150.00 per visit, up to four times per year, with parts and labor above and beyond the visit charge. It was discussed that Ricky Maas

would only work on the boiler system and to enter a preventative maintenance agreement with Giese for the remainder of the HVAC system. There was discussion of the current preventative maintenance agreement that the County is currently in with Giese and that it is stated in this agreement that we need to give them 30 days notice of any change to the contract and that under the current agreement for 4 times per year. Giese has been asked to send a proposal for preventative maintenance for 4 times per year and for 2 times per year. **Bill Cooper made a motion to enter into an agreement with Maas Heating as outlined in the proposal of 12/12/08 for boiler preventative maintenance for the Courthouse. Seconded by Dane Jackson and motions passed.** It was agreed to bring back to the committee more information from Giese for the remainder of the HVAC preventative maintenance contract.

**5. Staff Reports - none**

**6. Board Member Concerns - none**

Next regular meeting: Tuesday, January 20, 2009 @ 7:00 pm

Meeting adjourned at 8:32 p.m. following a motion by Cooper and seconded by Jackson.