

## COMMITTEE REPORT

**COMMITTEE:** Social Environmental Committee  
**CHAIRPERSON:** Margie Montelius  
**DATE/TIME:** May 20, 2010

**PRESENT:**

Bernece Hill  
 Dan Sheridan

Mike Lorig  
 Marvin Schultz

Margie Montelius  
 Don Zillig

**Other Board Members:**

**Others:** Dan Reimer, Peg Murphy, Rich Machala and Sandra Nolan

1. **Minutes Approval** – Don Zillig made a motion to approve the February 18, 2010 minutes. Seconded by Mike Lorig and motion passed. Mike Lorig made a motion to approve the April 15, 2010 minutes. Seconded by Bernece Hill and motion passed.
2. **Citizens' Comments** – None
3. **Unfinished Business** –
  - a) **Discussion of 2010 Committee Strategic Goals and Timeline.** Rich Machala reported on the goal of expanding the Jo Daviess County Transit building and that the Grant has been approved. The next step will be to develop a DBE (Disadvantage Business Enterprises) plan. In order to help encourage DBE participation in the design and construction process, each grantee receiving more than \$250,000 in contracting opportunities from the federal government is required to have a pre-bid meeting with prospective bidders prior to the solicitation of bids. Rich is compiling a list of architectural/engineering firms to send out pre-bid forms. Marvin Schultz suggested that for the goal of developing a courthouse interior maintenance plan that the committee meet at 6:30 pm prior to the June 8<sup>th</sup> County Board meeting to tour the 2<sup>nd</sup> floor.
  - b) **Discussion and possible action on fee/cost study recommendations.**
4. **New Business**
  - a) **Discussion and possible action on a recommendation from the Board of Health to amend Title 5, Chapter 2, Section 7 of the Jo Daviess County Code of Ordinances and add a provision on prorating Environmental Health retail food license fees to one-half of total fee if opening during second 6 months of fiscal year.** Sandra Nolan discussed that they would like to reduce the retail food license fees for those businesses that open during the last half of the year. **Marvin Schultz made a motion to approve the recommendation from the Board of Health to amend Title 5, Chapter 2, Section 7 of the Jo Daviess County Code of Ordinances and add a provision on prorating Environmental Health retail food license fees to one-half of total fee if opening during second 6 months of the County's fiscal year. Seconded by Mike Lorig and motion passed.**
  - b) **Discussion and possible action on a recommendation from the Board of Health to amend Title 5, Chapter 8, Section 8 of the Jo Daviess County Code of Ordinance to revise the Environmental Health license expiration dates to November 30<sup>th</sup> to correspond with the Health Department's fiscal year.**

Sandra Nolan explained that they would like to be consistent with the expiration dates of Environmental Health licenses and they are recommending an expiration date of November 30<sup>th</sup>, which is the end of the Health Department's fiscal year. **Mike Lorig made a motion to approve the recommendation from the Board of Health to amend Title 5, Chapter 8, Section 8 of the Jo Daviess County Code of Ordinances to revise the Environmental Health license expiration dates to November 30<sup>th</sup> to correspond with the Health Department's fiscal year. Seconded by Don Zillig and motion passed.**

- c) **Discussion and possible action on a recommendation from the Board of Health to amend Title 4, Chapter 7, Section 8 of the Jo Daviess County Code of Ordinance to revise the license year in the Bed & Breakfast ordinance to December 1 through November 30. Bernece Hill made a motion to approve the recommendation from the Board of Health to amend Title 4, Chapter 7, Section 8 of the Jo Daviess County Code of Ordinance to revise the license year in the Bed & Breakfast ordinance to December 1 through November 30. Seconded by Don Zillig and motion passed.**
- d) **Discussion and possible action on a recommendation from the Board of Health.** Peg Murphy reported that at the next meeting the Board of Health is reviewing the current fees for public health and they will be making recommendations to the County Board. Murphy suggested that the County Board wait to write the amended ordinance changes voted on above until these fees are established so that there would only be one ordinance amendment to the County Code Book.
- e) **Discussion and possible action on a resolution to accept a FY11 Downstate Operating Assistance Program Grant.** Rich Machala reported that this State grant OP-11-32-IL under the provisions of the Illinois Downstate Public Transportation Act was approved on May 13<sup>th</sup> but the contract number is pending the approval of the State budget. **Mike Lorig made a motion to move forward a resolution to execute a downstate operating assistance grant agreement number OP-11-32-IL. Seconded by Don Zillig and motion passed.**

## 5. Staff Reports

- a) **Jo Daviess Transit.** Rich Machala reported that in May the State of Illinois did pay \$9,850 for DHFS payments. Rich reported that Jo Daviess County Transit did receive \$75,000 for the DOAP (Downstate Operating Assistance Program) for the State's 3<sup>rd</sup> quarter and there has been a request filed in the amount of \$73,000 for the State's 4<sup>th</sup> quarter. A current inventory of vehicles was supplied to the committee and Machala reported that in current stock the new value of these vehicles is \$806,475.
- b) **Public Health.** Peg Murphy reported that they have not received any money from the Illinois Department of Public Health and that they did receive a small amount of funding from the Department of Human Services to cover through February. Sandra Nolan reported for environmental health and that there were 25 septic permits for the month of April.

## 6. Citizens' Comments. None.

## **7. Board Member Concerns.**

Meeting adjourned at 8:38 p.m. after a motion made by Don Zillig and seconded by Mike Lorig.

The next regular meeting will be held on June 17, 2010 at 7:00 p.m.