

**JO DAVIESS COUNTY BOARD
MEETING MINUTES
MAY 13, 2003**

CALL TO ORDER: Chairperson of the Jo Daviess County Board, Merri Berlage, called the meeting to order at 7 p.m. on May 13, 2003 at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.

ROLL CALL was answered as follows: Present-Dick Alexander, Merri Berlage, Joanne Bielenda, William Cooper, Vincent Hasken, Dane Jackson, Margie Montelius, Yerda Potter, Domer Schubert, Marvin Schultz, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Present: 14. Absent-Jody Carroll and John Creighton. Absent: 2.

THE PLEDGE OF ALLEGIANCE was led by Chairperson Berlage.

THE INVOCATION and thought for the day were given by Joanne Bielenda.

AGENDA ITEM I – CONSENT AGENDA

Yerda Potter requested that agenda item B1, appointment of Nicholas Bainbridge as trustee to the Hanover Fire Protection District be pulled from Consent Agenda and be voted on separately.

The board entered Executive Session at 7:06 p.m. to discuss personnel issues following approval of a motion made by Yerda Potter, seconded by Lynn Sisler.

The motion to enter Executive Session carried by voice vote.

The board exited Executive Session at 7:13 p.m.

The consent agenda was approved as attached following a motion made by Marvin Schultz, seconded by Domer Schubert.

The consent agenda was approved by roll call vote: Ayes-Dick Alexander, Merri Berlage, Joanne Bielenda, William Cooper, Vincent Hasken, Dane Jackson, Margie Montelius, Yerda Potter, Domer Schubert, Marvin Schultz, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 14. Nays: 0. Absent-Jody Carroll and John Creighton. Absent: 2.

AGENDA ITEM II – UNFINISHED BUSINESS

There was no unfinished business brought before the board.

AGENDA ITEM III – NEW BUSINESS AND COMMITTEE REPORTS

The board declared a vacancy for County Board seat district #17 resulting from the resignation of Larry Lyons following approval of a motion made by Lynn Sisler, seconded by Bill Cooper.

The motion to declare a vacancy carried by voice vote.

Chairperson Berlage's recommendation to appoint Ron Mapes to fill the vacancy of County Board seat, district #17 and appoint him to the Development & Planning and Health, Environment & Law Committees was approved following a motion made by Domer Schubert, seconded by Lynn Sisler.

The motion carried by voice vote.

County Clerk Jean Dimke administered the oath of office to Ron Mapes and he was seated as County Board member.

COUNTY DEVELOPMENT AND PLANNING:

A resolution reducing the number of members of the Comprehensive Economic Development Strategy Committee (CEDS) from 18 to nine was approved following a committee motion made by Vincent Hasken.

The motion carried by voice vote:

County Development and Planning Chairman, Vince Hasken, asked board members to review the provided draft of the proposed tax abatement policy and to contact Janet Anderson with any comments or concerns.

Pam Kirchner was introduced as the new Court Security Officer. She began her duties on May 5. John Meyerhofer, who was hired as the Chief Court Security Officer, also started on May 5.

PUBLIC WORKS:

A petition for aid from Stockton Township for bridge repair on Rush Creek and Eden Road with an estimated cost of \$10,000 (50% County; 50% Township) was approved following a committee motion made by Jody Carroll.

The motion carried by roll call vote: Ayes-Dick Alexander, Merri Berlage, Joanne Bielenda, William Cooper, Vincent Hasken, Dane Jackson, Margie Montelius, Yerda Potter, Domer Schubert, Marvin Schultz, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 14. Nays: 0. Abstain-Ron Mapes. Abstain: 1. Absent-Jody Carroll and John Creighton. Absent: 2.

HEALTH, ENVIRONMENT AND LAW:

A FEMA Local Emergency Operations Planning Grant for \$5,355.68 for ESDA was approved following a committee motion made by Sally Toepfer.

The motion carried by roll call vote: Ayes-Dick Alexander, Merri Berlage, Joanne Bielenda, William Cooper, Vincent Hasken, Dane Jackson, Margie Montelius, Yerda Potter, Domer Schubert, Marvin Schultz, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 14. Nays: 0. Abstain-Ron Mapes. Abstain: 1. Absent-Jody Carroll and John Creighton. Absent: 2.

PLANNING COMMISSION:

The Planning Commission's recommendation to rezone a 1.3 acre parcel of land on Stagecoach Trail approximately ¼ of a mile from the intersection of Stagecoach and Ford Road from AG-1 Agricultural to R-1 Rural Residential for Larry and Patricia Eggers was approved subject to conditions stated in the Findings of Fact and Recommendation following a motion made by William Cooper, seconded by Margie Montelius.

The motion carried by roll call vote: Ayes-Dick Alexander, Merri Berlage, Joanne Bielenda, William Cooper, Vincent Hasken, Dane Jackson, Margie Montelius, Yerda Potter, Domer Schubert, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 13. Nays-Marvin Schultz. Nays: 1. Abstain-Ron Mapes. Abstain: 1. Absent-Jody Carroll and John Creighton. Absent: 2.

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The Planning Commission's recommendation to deny an application requesting rezoning from R-1 Rural Residential to R-P Planned Residential for a multiplex dwelling located at 6251 W. East Road, Scales Mound for Charles Berryman was approved following a motion made by Domer Schubert, seconded by Dick Alexander.

The motion for denial carried by roll call vote: Ayes-Dick Alexander, Merri Berlage, Joanne Bielenda, William Cooper, Vincent Hasken, Dane Jackson, Margie Montelius, Yerda Potter, Domer Schubert, Marvin Schultz, Lynn Sisler, Terry Stoffregen and Jack Zillig. Ayes: 13. Nays-Sally Toepfer. Nays: 1. Abstain-Ron Mapes. Abstain: 1. Absent-Jody Carroll and John Creighton. Absent: 2.

The Planning Commission's recommendation to rezone approximately 60 acres in Dunleith Township, ½ mile east of Mt. Vernon Subdivision and 1 ½ miles northeast of the City of East Dubuque from AG-1 Agricultural to R-2 Rural Residential for Karl and Joyce Williams was approved following a motion for approval made by Vincent Hasken, seconded by Margie Montelius.

The motion carried by roll call vote: Ayes-Dick Alexander, Merri Berlage, Joanne Bielenda, William Cooper, Vincent Hasken, Margie Montelius, Yerda Potter, Domer Schubert, Marvin Schultz, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 13. Nays: 0. Abstain-Dane Jackson and Ron Mapes. Abstain: 2. Absent-Jody Carroll and John Creighton. Absent: 2.

The Planning Commission's recommendation to rezone a 10-acre parcel from AG-1 Agricultural to R-1 Rural Residential at 13331 W. Chetlain Lane, Galena with a two-lot subdivision for Gordon Coursen was approved following a motion made by Jack Zillig, seconded by Terry Stoffregen.

The motion carried by roll call vote: Ayes-Dick Alexander, Merri Berlage, Joanne Bielenda, William Cooper, Vincent Hasken, Margie Montelius, Yerda Potter, Domer Schubert, Marvin Schultz, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 13. Nays: 0. Abstain-Dane Jackson and Ron Mapes. Abstain: 2. Absent-Jody Carroll and John Creighton. Absent: 2.

The Planning Commission's recommendation to issue a Special Use Permit to Eric and Mary Train to allow for a single-family home located at 14 Clarion Court in the Galena Territory to be used for transient rental was approved following a motion made by Dane Jackson, seconded by William Cooper.

The motion carried by roll call vote: Ayes-Dick Alexander, Merri Berlage, William Cooper, Vincent Hasken, Dane Jackson, Margie Montelius, Yerda Potter, Domer Schubert, Marvin Schultz, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 12. Nays-Joanne Bielenda and Lynn Sisler. Nays: 2. Abstain-Ron Mapes. Abstain: 1. Absent-Jody Carroll and John Creighton. Absent: 2.

The Planning Commission's recommendation to issue a Special Use Permit to Sunset Partners Inc. to allow for a single-family home located at 7 Signal Point in the Galena Territory to be used for transient rental was approved following a motion made by Dick Alexander, seconded by Marvin Schultz.

The motion carried by roll call vote: Ayes-Dick Alexander, Merri Berlage, Joanne Bielenda, William Cooper, Vincent Hasken, Dane Jackson, Margie Montelius, Yerda Potter, Domer Schubert, Marvin Schultz, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 14. Nays: 0. Abstain-Ron Mapes. Abstain: 1. Absent-Jody Carroll and John Creighton. Absent: 2.

EXECUTIVE:

An ordinance amending the Emergency Telephone System Board, Code of Ordinances of Jo Daviess County was approved following a committee motion made by Yerda Potter.

The motion carried by voice vote.

Deb Hayes and Marvin Schultz were appointed to the Emergency Telephone System Board for a 2-year term beginning June 1, 2003 and Brian Melton, Joan Jackson and John Duerr were appointed to 1-year terms beginning June 1, 2003 with Brian Melton appointed as chair following approval of a motion made by Yerda Potter.

The motion carried by voice vote.

FINANCE, TAX AND BUDGET:

The fee for serving civil papers will be increased to \$30 for the first three attempts to serve and \$15 for each attempt thereafter, plus a mileage charge in accordance with State statute of \$.50 per mile shall be charged for each attempt in addition to the fee for serving the civil papers effective June 15, 2003 following approval of a committee motion made by Yerda Potter.

The motion carried by roll call vote: Ayes-Dick Alexander, Merri Berlage, Joanne Bielenda, William Cooper, Vincent Hasken, Dane Jackson, Margie Montelius, Yerda Potter, Domer Schubert, Marvin Schultz, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 14. Nays: 0. Abstain-Ron Mapes. Abstain: 1. Absent-Jody Carroll and John Creighton. Absent: 2.

The fee for serving arrest warrants will be increased to \$35 for each attempt effective June 15, 2003 following approval of a committee motion made by Yerda Potter.

The motion carried by roll call vote: Ayes-Dick Alexander, Merri Berlage, Joanne Bielenda, William Cooper, Vincent Hasken, Dane Jackson, Margie Montelius, Yerda Potter, Domer Schubert, Marvin Schultz, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 14. Nays: 0. Abstain-Ron Mapes. Abstain: 1. Absent-Jody Carroll and John Creighton. Absent: 2.

The fee for retrieving and recording bail proceeds will be increased to \$17 for each occurrence effective June 15, 2003 following approval of a committee motion made by Yerda Potter.

The motion carried by roll call vote: Ayes-Dick Alexander, Merri Berlage, Joanne Bielenda, William Cooper, Vincent Hasken, Dane Jackson, Yerda Potter, Domer Schubert, Marvin Schultz, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 13. Nays-Margie Montelius. Nays: 1. Abstain-Ron Mapes. Abstain: 1. Absent-Jody Carroll and John Creighton. Absent: 2.

A fee of \$10 for each occurrence for retrieving and transporting prisoners from jail for court appearances was established effective June 15, 2003 following approval of a committee motion made by Yerda Potter.

The motion carried by roll call vote: Ayes-Dick Alexander, Merri Berlage, Joanne Bielenda, William Cooper, Vincent Hasken, Dane Jackson, Margie Montelius, Yerda Potter, Domer Schubert, Marvin Schultz, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 14. Nays: 0. Abstain-Ron Mapes. Abstain: 1. Absent-Jody Carroll and John Creighton. Absent: 2.

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The fee for recording deeds and other instruments will be increased to a minimum of \$19 effective June 15, 2003 following approval of a committee motion made by Yerda Potter.

The motion carried by roll call vote: Ayes-Dick Alexander, Merri Berlage, Joanne Bielenda, William Cooper, Vincent Hasken, Dane Jackson, Margie Montelius, Yerda Potter, Domer Schubert, Marvin Schultz, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 14. Nays: 0. Abstain-Ron Mapes. Abstain: 1. Absent-Jody Carroll and John Creighton. Absent: 2.

The fee for certified copies of vital records will be increased to \$10 for each record effective June 15, 2003 following approval of a committee motion made by Yerda Potter.

The motion carried by roll call vote: Ayes-Dick Alexander, Merri Berlage, Joanne Bielenda, William Cooper, Vincent Hasken, Dane Jackson, Margie Montelius, Domer Schubert, Marvin Schultz, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 13. Nays-Yerda Potter. Nays: 1. Abstain-Ron Mapes. Abstain: 1. Absent-Jody Carroll and John Creighton. Absent: 2.

The fee for issuing a marriage license will be increased to \$30 for each license effective June 15, 2003 following approval of a committee motion made by Yerda Potter.

The motion carried by roll call vote: Ayes-Dick Alexander, Merri Berlage, Joanne Bielenda, William Cooper, Vincent Hasken, Dane Jackson, Margie Montelius, Yerda Potter, Domer Schubert, Marvin Schultz, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 14. Nays: 0. Abstain-Ron Mapes. Abstain: 1. Absent-Jody Carroll and John Creighton. Absent: 2.

The fee for issuing certificates of tax redemption will be increased to \$37 for each occurrence effective June 15, 2003 following approval of a committee motion made by Yerda Potter.

The motion carried by roll call vote: Ayes-Dick Alexander, Merri Berlage, Joanne Bielenda, William Cooper, Vincent Hasken, Dane Jackson, Margie Montelius, Yerda Potter, Domer Schubert, Marvin Schultz, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 14. Nays: 0. Abstain-Ron Mapes. Abstain: 1. Absent-Jody Carroll and John Creighton. Absent: 2.

The fee for the Recorder's Automation Fund will be increased to \$5 for each recorded instrument, paper or notice of record effective June 15, 2003 following approval of a committee motion made by Yerda Potter

The motion carried by roll call vote: Ayes-Dick Alexander, Merri Berlage, Joanne Bielenda, William Cooper, Vincent Hasken, Dane Jackson, Margie Montelius, Yerda Potter, Domer Schubert, Marvin Schultz, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 14. Nays: 0. Abstain-Ron Mapes. Abstain: 1. Absent-Jody Carroll and John Creighton. Absent: 2.

The fee for maintaining the Geographic Information System will be increased to \$20 for each recorded instrument, paper or notice of record with \$19 to be deposited in the GIS Fund for the support of the GIS program and \$1 to be deposited in the Recorder's Automation in accordance with State statute for the support of the Recorder's Automation program effective June 15, 2003 following approval of a committee motion made by Yerda Potter.

The motion carried by roll call vote: Ayes-Dick Alexander, Merri Berlage, Joanne Bielenda, William Cooper, Vincent Hasken, Dane Jackson, Margie Montelius, Yerda Potter, Domer Schubert, Marvin Schultz, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 14. Nays: 0. Abstain-Ron Mapes. Abstain: 1. Absent-Jody Carroll and John Creighton. Absent: 2.

INFORMATION AND COMMUNICATIONS TECHNOLOGY:

There was no business brought before the board by this committee.

AGENDA ITEM IV – OTHER COMMITTEES AND BOARDS

Board members appointed to other special committees updated the board with actions involving those committees.

AGENDA ITEM V – CITIZENS' COMMENTS

Sharon Wand, Circuit Clerk informed the board that HB269, which will increase her civil filing fees, has passed both the house and the senate and is waiting for the governor's signature.

AGENDA ITEM VI – EXECUTIVE SESSION

The board entered Executive Session at 8:25 p.m. to discuss personnel, property and litigation issues following a motion made by Lynn Sisler, seconded by William Cooper.

The motion carried by voice vote.

The board exited Executive Session at 8:37 p.m.

Nicholas Bainbridge was appointed trustee to the Hanover Fire Protection District for a 3-year term beginning May 1, 2003 following a motion made by Lynn Sisler, seconded by Dick Alexander.

The motion carried by voice vote.

AGENDA ITEM VII – ADJOURNMENT

The meeting adjourned following a motion made by Jack Zillig, seconded by William Cooper. The motion to adjourn carried by voice vote.

Chairperson Berlage adjourned the meeting at 8:40 p.m. until 7 p.m. Tuesday, June 10, 2003 at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.

Jean Dimke, Jo Daviess County Clerk

JO DAVIESS COUNTY BOARD
CONSENT AGENDA-APPROVED
MAY 13, 2003

MINUTES APPROVAL

1. Regular County Board meeting minutes of April 8, 2003

APPOINTMENTS

1. Reappointment of Edna Penticoff to the Board of Review for a 2-year term beginning June 1, 2003
2. Reappointment of Bill Wolter to the Board of Review for a 2-year term beginning June 1, 2003
3. Reappointment of Helen Kilgore to the Board of Health for a 3-year term beginning June 1, 2003
4. Reappointment of Marty Johnson to the Building Code Board of Appeals for a 3-year term expiring March 14, 2006
5. Reappointment of Dan Weeks to the Building Code Board of Appeals for a 3-year term expiring March 14, 2006

RAFFLE APPLICATIONS

1. Old Blanding Tavern for Hanover Fire Department –May 13 through November 22, 2003
2. Galena Territory Foundation-May 15 through September 19, 2003
3. Jo Daviess County American Cancer Society-Relay for Life, May 17, 2003
4. Stockton Chamber of Commerce-May 13 through July 4, 2003
5. Apple Canyon Lake Fire Department-May 13 through July 5, 2003
6. Galena Territory Volunteer Fire Department-August 11 through October 11, 2003
7. East Dubuque Business & Tourism-May 13 through June 29, 2003
8. Elizabeth Historical Society-May 13 through December 7, 2003

REPORTS & CORRESPONDENCE

1. Illinois Gaming Board 2002 Annual Report
2. Letter of resignation by Paula Fulton from the Special Zoning and Subdivision Ordinance Review Committee
3. Letter of resignation by Wayne Lytle from the Emergency Telephone Systems Board
4. Thank you note from the family of Ron Gaulke

CLAIMS

1. Claims approval in the amount of \$458,440.85