

JO DAVIESS COUNTY HEALTH DEPARTMENT

FAMILY PLANNING PROGRAM

9483 US 20 WEST, GALENA IL 61036 PHONE 815.777.0593

Information and Education Committee Minutes

DATE: September 30, 2009

TIME: 3:30-4:00 p.m.

PLACE: Jo Daviess County Health Department Conference Room

ATTENDEES: Erin Jordan (Teacher and High School Girls' Volleyball Coach), Sharon Malone (High School Guidance Counselor), Tabethe Schemmel (Sexual Assault Prevention Educator), Heather Ward (School Nurse), Michelle Wurster (APN-CPN), Peg Murphy (HD Administrator), Brenda Ertmer (FP Staff Nurse)

OLD BUSINESS:

1. Approval of January 13, 2009 meeting minutes

NEW BUSINESS:

1. Introduce new committee members Erin Jordan and Michelle Wurster.
2. Inform committee of Jean Muchow, Family Planning Clerk retirement and hire of new clerk, Lorie Wade.
3. Reported Family Planning RFP (Request for Proposal) submitted in December 2008 was thrown out, but this agency was awarded a grant. 10% of grant funds to be awarded are to be based upon Illinois Healthy Women work plan incentive.
4. Staff Training Report: Family Planning Staff Nurse has attended HIV/STD Prevention Counselor training, mandatory Family Planning Training for grant awardees, and the annual Client Visit Record and Family Planning Annual Report Workshop.
5. 3rd Qtr FY 2009 QA Audit of Family Planning Program presented with discussion.
6. Next meeting date to be announced 4-6 weeks in advance: middle to the end of March 2010.