

# COMMITTEE REPORT

**COMMITTEE:** Social & Environmental  
**CHAIRPERSON:** Jack Zillig  
**DATE/TIME:** January 18, 2007. 7:00 p.m.

**PRESENT:**

Bernece Hill

Mike Lorig

Marv Schultz

Margie Montelius

Yerda Potter

Jack Zillig

Other Board Members:

Others: Dan Reimer, Rich Machala, Peg Murphy, Herb Hill, Wayne Morman

## MINUTES

Jack Zillig called the meeting to order at 7:00 p.m.

### 1. Minutes

Peg Murphy made one correction to the December committee report, "The state is considering requiring accreditation for Public Health." Margie Montelius made a motion to correct the minutes as stated. Marvin Schultz seconded and the motion passed.

### 2. Citizens' Comments

Rich Machala reported that Jo Daviess County should receive a letter reporting why the Small Rental Properties Program grant was not accepted.

### 3. Old Business

#### a) Space study

- i. Office renovations. Wayne Mormann from All-Systems Manufacturing in Dubuque introduced himself to the committee and discussed the services his company can offer. The committee discussed what they want to do based on All-Systems' service capabilities. They can design for a fee, and if they are awarded the bid then they will cut their design fee in half. Drawings have been prepared for the State's Attorney's Office and the County Administrator's Office at no charge. If those drawings are used for the RFP, then the County will need to pay for them. County Administrator Dan Reimer reminded the committee that the purchasing ordinance does not allow splitting a project in order to stay under the \$10,000 requirement for bidding. Most of the offices in the courthouse are interested to see what can be done for their space. Schultz encouraged prioritizing the offices by need. Reimer stressed that it is important for the committee to know what All-Systems can do in providing drawings, and the committee needs to prioritize and develop a scope of work so that the project can be put out for bids. Yerda Potter made a motion to recommend that approval be granted to Wayne Mormann of All-Systems to prepare bid specs and a request for proposal (RFP) for the four (4) State's Attorney's offices and the County Administrator's Office. Margie Montelius seconded and the

motion passed. Schultz noted that he feels that the GIS Office should also be high on the priority list and recommends that drawings be prepared and paid for that area as well if there is any budget remaining.

#### 4. Staff Reports

- a) Transit. Machala reported that the medical transportation program is going well and should be able to expand a bit. He also reported that the Illinois Public Transportation Association (IPTA) has succeeded in getting some legislation passed that would allow Jo Daviess County to be eligible for Downstate Operating Assistance Program (DOAP) funds. If the County is interested they need to send a letter of intent to apply. Machala stated that the neighboring counties were interested in expanding service a few years ago and the committee discussed if that would be good for the County and for the program. Potter made a motion to send a letter of intent to apply to the Department of Transportation. Bernece Hill seconded and the motion passed.
- b) Health Department. Peg Murphy reported that she has found someone to fill the vacancy on the Board of Health and has forwarded the name to the County Board Chair. Flu vaccine has been ordered for next year. She reviewed her report with the committee.

#### 5. New Business

- a) Discussion of NIMS Training. The committee discussed the requirement of the County Board to undergo NIMS training in order to remain eligible for certain grant programs. Chief Deputy Colin Fulrath will conduct the training and the session will take approximately 1.5 hours. The Law & Courts Committee expressed a desire to have the training for the whole County Board at one session. The committee discussed beginning the training at 5:30 or 6:00 p.m., prior to a County Board meeting. Schultz will poll the County Board members at the February meeting.

#### 6. Citizens' Comments

Machala reported that the energy assistance program for Jo Daviess County has been fully utilized.

#### 7. Board Member Concerns – none

Meeting adjourned at 7:49 p.m. following a motion by Hill and seconded by Schultz.