

JO DAVIESS COUNTY BOARD

MEETING MINUTES

APRIL 9, 2002

CALL TO ORDER: Chairperson of the Jo Daviess County Board, Merri Berlage, called the meeting to order at 7 p.m. on Tuesday April 9, 2002 at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.

ROLL CALL was answered as follows: Present-Merri Berlage, Joanne Bielenda, Dorte Breckenridge, Jody Carroll, John Creighton, Margie Montelius, Yerda Potter, Francis Powers, Matt Rosenthal, John Rutherford, Domer Schubert, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Present: 15. Absent-Larry Lyons and Vincent Hasken. Absent: 2.

THE PLEDGE OF ALLEGIANCE was led by Chairperson Berlage.

THE INVOCATION and thought for the day were given by Joanne Bielenda.

AGENDA ITEM I – CONSENT AGENDA

The consent agenda was approved as attached with corrections to the March 12, 2002 regular County Board minutes stating that on page four, the motion to reappoint Nancy Miller as Chief County Assessment Officer was made by Yerda Potter and noting on page five, that Joanne Bielenda will be meeting with vendors for the 911 signage to work out a contract to finish the project. The motion to approve the consent agenda was made by Francis Powers and seconded by Joanne Bielenda.

The motion carried by roll call vote: Ayes-Merri Berlage, Joanne Bielenda, Dorte Breckenridge, Jody Carroll, John Creighton, Margie Montelius, Yerda Potter, Francis Powers, Matt Rosenthal, John Rutherford, Domer Schubert, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 15. Nays: 0. Absent-Larry Lyons and Vincent Hasken. Absent: 2.

A resolution accepting a grant from the Illinois Housing Development Authority for Small Rental Properties Program was approved and authority to sign any necessary paperwork involving this grant was given to County Administrator Duane Olivier or County Chairperson Merri Berlage following a motion made by Yerda Potter and seconded by John Rutherford.

The motion carried by voice vote.

AGENDA ITEM II – UNFINISHED BUSINESS

There was no unfinished business brought before the board.

AGENDA ITEM III – NEW BUSINESS AND COMMITTEE REPORTS

NEW BUSINESS:

There was no new business brought before the board.

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PUBLIC WORKS:

A petition for aid from Guilford Township for constructing a drainage structure at an estimated cost of \$30,000 (50% Township; 50% County) was granted following a committee motion for approval made by John Creighton.

The motion carried by roll call vote: Ayes-Merri Berlage, Joanne Bielenda, Dorte Breckenridge, Jody Carroll, John Creighton, Margie Montelius, Yerda Potter, Francis Powers, Matt Rosenthal, John Rutherford, Domer Schubert, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 15. Nays: 0. Absent-Larry Lyons and Vincent Hasken. Absent: 2.

Bids were accepted for the FY2002 County Motor Fuel Tax Programs following approval of a motion made by John Creighton and seconded by Jody Carroll.

The motion carried by roll call vote: Ayes-Merri Berlage, Joanne Bielenda, Dorte Breckenridge, Jody Carroll, John Creighton, Margie Montelius, Yerda Potter, Francis Powers, Matt Rosenthal, John Rutherford, Domer Schubert, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 15. Nays: 0. Absent-Larry Lyons and Vincent Hasken. Absent: 2.

Bids were accepted for the FY2002 Township County Motor Fuel Tax Program following approval of a motion made by John Creighton and seconded by Domer Schubert.

The motion carried by roll call vote: Ayes-Merri Berlage, Joanne Bielenda, Dorte Breckenridge, Jody Carroll, John Creighton, Margie Montelius, Yerda Potter, Francis Powers, Matt Rosenthal, John Rutherford, Domer Schubert, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 15. Nays: 0. Absent-Larry Lyons and Vincent Hasken. Absent: 2.

A resolution relating to the FY2000 Motor Fuel Tax Maintenance Program in the amount of \$1,708.38 was approved following a committee motion made by John Creighton.

The motion carried by roll call vote: Ayes-Merri Berlage, Joanne Bielenda, Dorte Breckenridge, Jody Carroll, John Creighton, Margie Montelius, Yerda Potter, Francis Powers, Matt Rosenthal, John Rutherford, Domer Schubert, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 15. Nays: 0. Absent-Larry Lyons and Vincent Hasken. Absent: 2.

A resolution relating to the entire FY2002 Motor Fuel Tax Program in the amount of \$500,363.89 was approved following a committee motion made by John Creighton.

The motion carried by roll call vote: Ayes-Merri Berlage, Joanne Bielenda, Dorte Breckenridge, Jody Carroll, John Creighton, Margie Montelius, Yerda Potter, Francis Powers, Matt Rosenthal, John Rutherford, Domer Schubert, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 15. Nays: 0. Absent-Larry Lyons and Vincent Hasken. Absent: 2.

Public Works Chairperson John Creighton updated board members on procedures regarding enforcement of the statutes regarding noxious weeds.

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Chairperson Merri Berlage introduced the board to Janet Anderson, the new Economic Development Coordinator. Also introduced was Christine Polo, the new manager of the Farm Bureau.

SOCIAL AND ENVIRONMENTAL:

Margie Montelius, chairperson of the Social and Environmental Committee needed no action from the board at this time.

LAW ENFORCEMENT AND COURTS:

Two new four-wheel drive vehicles will be purchased for the Sheriff's Department based upon the state bid contract at a cost not to exceed \$44,330.80 for both vehicles following approval of a committee motion made by Jack Zillig.

The motion carried by roll call vote: Ayes-Merri Berlage, Joanne Bielenda, Dorte Breckenridge, Jody Carroll, John Creighton, Margie Montelius, Yerda Potter, Francis Powers, Matt Rosenthal, John Rutherford, Domer Schubert, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 15. Nays: 0. Absent-Larry Lyons and Vincent Hasken. Absent: 2.

The County accepted a revised professional services agreement from Durrant for the third year work of the courthouse HVAC project at a cost not to exceed \$80,520 following approval of a committee motion made by Jack Zillig.

The motion carried by roll call vote: Ayes-Merri Berlage, Joanne Bielenda, Dorte Breckenridge, Jody Carroll, John Creighton, Margie Montelius, Yerda Potter, Francis Powers, Matt Rosenthal, John Rutherford, Domer Schubert, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 15. Nays: 0. Absent-Larry Lyons and Vincent Hasken. Absent: 2.

Resolutions for the Multi-jurisdictional Drug Enforcement Agreement and the Multi-jurisdictional Law Enforcement Agreement as presented by the State's Attorney was accepted following approval of a committee motion made by Jack Zillig.

The motion carried by voice vote.

A committee motion to change the language in the Victim/Witness Coordinator's salary agreement to read that the County will provide \$7,500 every six months plus any salary adjustment made in accordance with the County's Performance Evaluation and Pay Plan plus benefits was made by Jack Zillig.

An amendment to the motion stating that the adjustment should not exceed 5% was made by Jack Zillig and seconded by John Rutherford.

The amendment carried by voice vote.

The original motion plus the amendment to change the language in the Victim/Witness Coordinator's salary agreement to read that the County will provide \$7,500 every six months plus any salary adjustment made in accordance with the County's Performance Evaluation and Pay Plan plus benefits with the adjustment not to exceed 5% carried by roll call vote: Ayes-Joanne Bielenda, Dorte Breckenridge, Jody Carroll, Yerda

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Potter, Francis Powers, Matt Rosenthal, John Rutherford, Domer Schubert, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 12. Nays-Merri Berlage, John Creighton and Margie Montelius. Nays: 3. Absent-Larry Lyons and Vincent Hasken. Absent: 2.

PLANNING COMMISSION:

The Planning Commission's recommendation to vacate the plat of Major's Addition for Robert Phillips and Joseph Doyle at 11051 W. Cross Road, Galena was approved following a motion made by Sally Toepfer and seconded by John Rutherford.

The motion carried by roll call vote: Ayes-Merri Berlage, Joanne Bielenda, Dorte Breckenridge, Jody Carroll, John Creighton, Margie Montelius, Yerda Potter, Francis Powers, Matt Rosenthal, John Rutherford, Domer Schubert, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 15. Nays: 0. Absent-Larry Lyons and Vincent Hasken. Absent: 2.

The Planning Commission's recommendation to issue a Special Use Permit to Gaylord and Starr Novak to allow a single-family home located at 207 Blackhawk Trace, Galena Territory to be used for transient rental subject to the conditions set forth in the findings of fact and recommendation was approved following a motion made by Sally Toepfer, seconded by Matt Rosenthal.

The motion carried by roll call vote: Ayes-Dorte Breckenridge, Jody Carroll, Margie Montelius, Francis Powers, Matt Rosenthal, John Rutherford, Domer Schubert, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 10. Nays-Merri Berlage, Joanne Bielenda, John Creighton, Yerda Potter and Lynn Sisler. Nays: 5. Absent-Larry Lyons and Vincent Hasken. Absent: 2.

The Planning Commission's recommendation for approval of a preliminary plat and rezoning of a parcel of land at Walnut Street, East Dubuque for Ralph Tranel from AG-1 Agricultural to R-2 Residential subject to the conditions set forth in the finding of fact and recommendation was approved following a motion made by Margie Montelius and seconded by Francis Powers.

The motion carried by roll call vote: Ayes-Merri Berlage, Joanne Bielenda, Dorte Breckenridge, Jody Carroll, John Creighton, Margie Montelius, Francis Powers, Matt Rosenthal, John Rutherford, Domer Schubert, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 14. Nays: 0. Abstain-Yerda Potter. Abstain: 1. Absent-Larry Lyons and Vincent Hasken. Absent: 2.

The Planning Commission's recommendation for acceptance of a final plat of subdivision known as Wiene View Second Subdivision located ½ mile north of the intersection of Illinois Route 84 and High Ridge Road, Galena for Duane and Deb Wiene subject to the conditions set forth in the finding of fact and recommendation was approved following a motion made by Lynn Sisler and seconded by Terry Stoffregen.

The motion carried by roll call vote: Ayes-Merri Berlage, Joanne Bielenda, Dorte Breckenridge, Jody Carroll, John Creighton, Margie Montelius, Francis Powers, Matt Rosenthal, John Rutherford, Domer Schubert, Lynn Sisler, Terry Stoffregen, Sally Toepfer

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and Jack Zillig. Ayes: 14. Nays: 0. Abstain-Yerda Potter. Abstain: 1. Absent-Larry Lyons and Vincent Hasken. Absent: 2.

EXECUTIVE:

This committee had nothing to bring before the board.

FINANCE, TAX AND BUDGET:

This committee needed no action at this time.

INFORMATION AND COMMUNICATIONS TECHNOLOGY:

This committee needed no action at this time.

COUNTY DEVELOPMENT AND PLANNING:

A replacement vehicle for the Building and Zoning Department will be purchased under the State of Illinois equipment-bidding program at a cost of \$15,480 following approval of a committee motion made by Matt Rosenthal.

The motion carried by roll call vote: Ayes-Merri Berlage, Joanne Bielenda, Dorte Breckenridge, Jody Carroll, John Creighton, Margie Montelius, Yerda Potter, Francis Powers, Matt Rosenthal, John Rutherford, Domer Schubert, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 15. Nays: 0. Absent-Larry Lyons and Vincent Hasken. Absent: 2.

An ordinance was adopted requiring permitting and permit fees for communications and other towers following approval of a committee motion made by Matt Rosenthal.

The motion carried by voice vote.

Local promotion grants recommended by the CVB Advisory Board, including: City of Galena Reconstruction Special Promotion Campaign for an amount of \$20,000, Galena State Historic Sites Caroling at the Old Market House for an amount of \$1,075, Village of Scales Mound addition to welcome signage for an amount of \$875 and Apple River Fort Foundation September 7-8, 2002 special event for an amount of \$4,209 were approved following a committee motion made by Matt Rosenthal.

The motion carried by roll call vote: Ayes-Merri Berlage, Joanne Bielenda, Dorte Breckenridge, Jody Carroll, John Creighton, Margie Montelius, Yerda Potter, Francis Powers, Matt Rosenthal, John Rutherford, Domer Schubert, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 15. Nays: 0. Absent-Larry Lyons and Vincent Hasken. Absent: 2.

The Board accepted the CVB Positioning Statement and Roles and Responsibilities that resulted from the Galena/Jo Daviess County Tourism Planning Retreat following a committee motion made by Matt Rosenthal.

The motion carried by voice vote.

Chairperson Merri Berlage congratulated Board Member John Rutherford on receiving the volunteer of the year award from Resource Conservation and Development.

AGENDA ITEM IV – CITIZENS’ COMMENTS

There were no citizens’ comments.

The Board entered Executive Session at 8:28 p.m. following approval of motion made by Lynn Sisler and seconded by Matt Rosenthal.

The motion carried by voice vote.

The board exited Executive Session at 9:25 p.m.

AGENDA ITEM V– ADJOURNMENT

The meeting adjourned following a motion made by Jack Zillig, seconded by Lynn Sisler.

The motion to adjourn carried by voice vote.

Chairperson Berlage adjourned the meeting at 9:30 p.m. until 7 p.m. Tuesday, May 14, 2002 at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.

Karen Sincock, Deputy County Clerk

**JO DAVIESS COUNTY BOARD
CONSENT AGENDA APPROVED
APRIL 9, 2002**

MINUTES APPROVAL

1. Regular County Board meeting minutes of March 12, 2002

APPOINTMENTS

1. Reappointment of Ralph Tranel as trustee for Dunleith-Menominee Fire Protection District
2. Reappointment of Paul Brashaw as trustee for the Scales Mound Fire Protection District
3. Reappointment of Daniel Haffele as trustee of the Apple River Fire Protection District
4. Appointment of Wayne Lytle as temporary chairman of the Emergency Telephone System Board
5. Appointment of Donald Fouts as Chairperson of the CEDS Committee

RAFFLE APPLICATIONS

1. Riverview Center Inc. – May 25, 2002 through October 13, 2002
2. Riverview Center Inc. – April 10, 2002 through July 29, 2002
3. Jo Daviess Workshop, Inc. – April 10, 2002 through May 30, 2002
4. Apple Canyon Lake Fire Department – April 10, 2002 through May 29, 2002
5. Elizabeth Chamber of Commerce – April 10, 2002 through May 4, 2002

CLAIMS

1. Claims approval in the amount of \$326,069.75