

COMMITTEE REPORT

COMMITTEE: Information & Communications Technology
CHAIRPERSON: Lynn Sisler
DATE/TIME: September 30, 2003, 7:00 pm

PRESENT:

<input type="checkbox"/> Berlage	<input checked="" type="checkbox"/> Montelius	<input checked="" type="checkbox"/> Zillig
<input checked="" type="checkbox"/> Bielenda	<input checked="" type="checkbox"/> Sisler	
<input checked="" type="checkbox"/> Cooper	<input checked="" type="checkbox"/> Stoffregen	

Others Board Members: None

Others: Joe Kratcha, GIS Coordinator
Jean Dimke, County Clerk & Recorder
Bret Gempler, GIS Technician

MINUTES

1. **Review of the Committee Report for the meeting of August 26, 2003.** Bill Cooper made a motion to approve the minutes for the August 26, 2003 Committee meeting. Jack Zillig seconded the motion. The motion was approved unanimously.
2. **Update on election reform and compliancy.** County Clerk Jean Dimke updated the committee on the progress of the Help America Vote Act involving the buyout of punch card voting. She said there is \$92,574 available in federal funds to help with the buyout. She also discussed the idea of combining polling places to make for adequate voting facilities and efficient and economical elections. The committee instructed her to proceed with proposals on replacement equipment.
3. **County Website Update (attachments).** Joe Kratcha, GIS Coordinator, reviewed statistics and updates to the County website with the Committee. Margie Montelius noted that the City of East Dubuque was building a website and would probably want to have a link to their website placed in the "Helpful Links" section of the County website.
4. **GIS Update (attachments).** Joe presented the monthly GIS update including charts showing the amount of revenue being generated from GIS mapping fees, GIS automation fees, digital license fees, and county road map sales. He also noted that a multi-County orthophotography flight is being considered by Jo Daviess, Carroll, and Whiteside Counties for the spring of 2007, and the three entities are meeting with the Surdex Corporation to discuss the potential savings that could be realized.
5. **Consideration for the purchase of a new wide format plotter (attachment).** Joe proposed the purchase of a new wide format plotter for the

County GIS. The current plotter being used by the GIS office is a Hewlett Packard DesignJet 450C. It was purchased in 2000, and it remains in good shape. Some problems encountered with this plotter are the color quality being limited and the ability to print large “print jobs” that require a large amount of memory to process. The model being considered for purchase is a Hewlett Packard 5500PS. It has the ability to print up to 42” wide (the current plotter is 36”) and it has a built in CPU and hard drive so that it can process large “print jobs.” The color quality is much better than the current model, and it uses ink more efficiently which will reduce annual cost of ink cartridges. Hewlett Packard is offering a Trade-In Deal until October 31st which allows users to receive a discount by trading in their older model plotters when purchasing a new plotter. \$9,500 was budgeted in the Amended GIS Budget for the purchase of a new plotter. After a brief discussion, Terry Stoffregen made a motion to recommend to the County Board the purchase of a HP DesignJet 5500PS 42” Plotter and 2 year extended warranty in the amount of \$8,342 (which includes a \$2,500 discount for working trade-in plotter) from DLT Solutions, Inc. Margie Montelius seconded the motion. The motion was approved unanimously.

6. **City of Galena Service Contract (attachment).** Joe indicated that the City of Galena would like to hire the County GIS Department to collect GPS points for sewer and water system features along with developing a data model for attributing the features. The estimated cost of the project would be \$7,075 and the City would be billed on an hourly basis not to exceed the previously mentioned amount. No additional work would be completed if the cost of the project exceeds the estimated total project cost until additional compensation is agreed upon between the City and the County. A service contract will be prepared and approved by the Galena City Council before beginning the project. The Committee supported the project and felt it was a good way to generate some revenue.
7. **Information Technology Position Discussion (attachment).** The Committee reviewed a memo from Duane Olivier indicating that funding is not currently available for the proposed IT position. The Committee did recognize the need for creating the position as soon as funding is available.
8. **Other matters.** Bill Cooper gave an update to the Committee regarding the telephone expense study he and Domer Schubert are conducting. He stated that they are putting together the final report which will be available for review soon.

There being no further business, the meeting was adjourned.

The date of the next regularly scheduled meeting will be Tuesday, October 28, 2003 at 7:00 pm in the Jo Daviess County Board Room.