

**HOME HEALTHCARE ADVISORY  
MEETING MINUTES FOR  
TUESDAY JANUARY 20, 2009  
7:00 P.M.  
JO DAVIESS COUNTY HEALTH DEPARTMENT  
CONFERENCE ROOM**

Committee members attending: Melody Campbell, Jim Hess, Irene Logemann, Evie Fleege and Morris Bartot  
Staff attending: Peg Murphy, Allison Gillies, Marcia Christ, and Chris Ludescher.  
Absent: Dr Martin Cleary, Sandra Callahan, Janet Werner, and Linda Nobis

**I APPROVAL OF MINUTES**

Irene Logemann made a motion to accept the minutes from the last meeting of Monday November 17, 2008, Melody Campbell seconded, motion carried. All present voted in favor to approve the minutes. Sandra Callahan and Janet Werner also accepted the minutes.

**II OLD BUSINESS**

No old business was discussed

**III NEW BUSINESS**

Jim Hess has agreed to stay on board for another term.

The annual election of officers will be held at the next meeting.

The visit/quarterly report was reviewed, visits are low.

The monthly budget report was reviewed with a member asking about the miscellaneous income which was explained as if a patient or a lawyer needs copies of records, are charged a fee.

The staff workshops and seminars were reviewed. One question asked was, does a nurse get paid to attend these workshops? Allison explained "they are, as long as the workshops are during regular business hours".

The education home health care was reviewed with Peg and Marcia reporting that 180 pamphlets were sent to the senior meals organization and everyone who receives this service got 1 of our pamphlets. Also, Allison will be speaking and the Rotary meeting.

The clinical record review was reviewed which Peg mentioned this is done twice a month in house. Allison stated that she reviews the report and checks the chart which Morris thinks is a great idea. The idea was brought up at the next in-service to have a nurse take another nurses chart and review it to see what they find in mistakes.

The patient evaluation results were reviewed which were very good. A lot of comments in regards to the nurses being very caring and kind.

The annual agency review evaluations were passed out with the results being discussed at the next meeting.

The Medicare Home Health Comparison Report was discussed; Allison printed the results off the internet. These Quality Measure results show the National, State, Finley Hospital Home Care, Mercy Home Care and Jo Daviess County Home Care's average. It was fantastic for JDC. It shows that the nurses are performing well. Melody stated it would be great to see these results in the newspaper for everyone to see how well our nurses perform.

The Jo Daviess County Health Dept quarterly report was discussed with no comments or concerns.

The Medicare revenue recovered by McBee Associates, Inc. was discussed, showing a substantial additional payment owed for HHC services.

The online medical coding update was discussed, in which Marcia explained that we are no longer with PPS which was a filter system to help charge Medicare correctly. The online medical coding software that is being looked at is substantially less costly than PPS. Allison has used this online coding system for a sample period and says she likes this system and it is easy to use.

The review of the state survey efficiencies will be discussed at the next meeting.

Other items that were mentioned were from Marcia who showed updates on policy and procedures. Marcia also stated that the joint meeting scheduled Wednesday, August 5, 2009 was changed to Tuesday August 4, 2009.

#### **IV SCHEDULE OF NEXT MEETING**

Tuesday May 19, 2009

#### **V ADJOURNMENT**

Adjournment was made by Irene Logemann and seconded by Jim Hess. Meeting minutes submitted by Chris Ludescher.