

COMMITTEE REPORT

COMMITTEE: Executive
CHAIRPERSON: Yerda Potter
DATE/TIME: Monday, November 3, 2003 7:00 p.m.

<input checked="" type="checkbox"/> Berlage	<input type="checkbox"/> Hasken	<input checked="" type="checkbox"/> Stoffregen
<input type="checkbox"/> Carroll	<input checked="" type="checkbox"/> Potter	
<input checked="" type="checkbox"/> Creighton	<input checked="" type="checkbox"/> Sisler	

Others: Duane Olivier, County Administrator
John Mazor, CVB Executive Director

MINUTES

1. John Creighton made a motion to approve the minutes of October 6, 2003. Terry Stoffregen seconded and the motion passed.

OLD BUSINESS

2. **Prevailing Wage Rates.** Merri Berlage reported that the County had not received any response to its request for a copy of the Illinois Department of Labor (IDOL) prevailing wage survey.

3. **Public Works Committee meeting date.** The Public Works Committee has discussed changing its regular meeting date but has not done so at this time. It is checking with its members regarding new meeting date.

NEW BUSINESS

4. **Inter-committee Comments and Discussion.** Committee members reported on the activities of the committees for which they serve as chairperson.

Terry Stoffregen reported that the Health, Environment, and Law Committee has reviewed and approved the Health Department budgets and approved them as submitted. He as indicated that the Committee was recommending approval of an agreement with the Appellate Prosecutor for services in 2004 in the amount of \$7,000.

John Creighton expressed grave reservations about the budget decisions of the Finance Committee and concern for future budgets. He also indicated that he had completed a review of Verizon Wireless cell phone services and expects that County departments can save money by converting to a consolidated business service plan.

Merri Berlage reported that the Workforce Investment Board (WIB) has terminated the services of its executive director and is seek a new director. In the meantime, an individual from the Quad Cities WIB is temporarily filling in as executive director and things are going well. The WIB will be negotiating with the State of Illinois and the federal government for new standards to apply to this area to facilitate workforce training and re-employment. Representative Jim Sacia has indicated that he will seek legislation

the will enable counties to consolidated precincts to reduce the cost of new election equipment required under federal law by 2006. And finally, she reported that she has communicated with representatives of Carroll and Stephenson Counties about the matter of reducing the budget of the Regional Office of Education. An additional meeting of the three counties is needed to resolve this matter.

On behalf of Vince Hasken, John Mazor reviewed several items related to tourism that the County Development and Planning Committee is recommending at the next County Board meeting.

5. October Department Meeting. Duane Olivier reported on the agenda of the October meeting of department heads. The meeting included discussion about the annual budget, the FY2002 Financial Report and Management Letter, the IMRF ERI Program analysis, the special committees being formed to review the Performance Evaluation Program and the group health insurance program, and the County Board decision to engage an executive recruitment consultant for the County Administrator position.

6. Executive Session to discuss personnel matters.

On a motion by Merri Berlage, 2nd by Lynn Sisler, the Committee went into executive session to discuss a personnel matter.

The Committee returned from executive session.

7. GIS/GPS Specialist. At its October 6, 2003 meeting, the Committee approved a recommendation that the position of GIS/GPS Specialist in Grade 9 on the County's Position Classification Plan and that Bret Gempler be promoted into the new position at an hourly rate of \$16.74, all to be effective December 1, 2003. On a motion by Merri Berlage, 2nd by John Creighton, the Committee amended its prior recommendation to provide that upon promotion to the new position of GIS/GPS Specialist Bret Gempler's hourly rate would be \$17.80 per hour.

8. Zoning Officer. At its October 6, 2003 meeting, the Committee approved a recommendation to increase the Grade Level of the Zoning Officer position from Grade 9 to Grade 10 effective December 1, 2003 and that the incumbent be paid at the starting salary of Grade 10. On a motion by Merri Berlage, 2nd by Lynn Sisler, the Committee agreed that Merri Berlage and Duane Olivier will meet with the Zoning Officer prior to this recommendation going forward to the County Board.

There being no further business, the meeting was adjourned.