

COMMITTEE REPORT

COMMITTEE: Information & Communications Technology
CHAIRPERSON: Lynn Sisler
DATE/TIME: March 26, 2003. 7:00 p.m.

PRESENT:

Berlage
 Cooper

Montelius
 Sisler

Stoffregen
 Zillig

Other Board Members:

Others: Joe Kratcha, GIS Coordinator
Bret Gempler, GIS Technician
Nancy Miller, Chief County Assessment Officer

MINUTES

1. **Review of Committee Report for the meeting of February 25, 2003.** After a brief discussion about the Committee report for the meeting of February 25, 2003, Bill Cooper moved approval of the minutes. Terry Stoffregen seconded the motion. The motion was approved unanimously with Margie Montelius and Lynn Sisler being the Committee members absent.
2. **County Website Update (charts for website home page statistics are attached).** Joe reviewed statistics and updates to the County website with the Committee which included a new photo on the home page and the development of election web pages that will display results of the April 1st election.
3. **GIS Update (attachments).** Joe presented the monthly GIS update including charts showing the amount of revenue being generated from GIS mapping fees and the GIS automation fees.

Lynn Sisler arrived during the GIS Update.

4. **GIS Digital Data Policy Discussion (attachment).** Joe indicated that a policy needs to be in place to cover requests for digital data developed by the County GIS staff. The current policy in place only covers data requests for digital data developed from the orthophotography project. Joe reviewed the proposed ideas to be added to the current policy. After some discussion the following motions were made:
 - a. Jack Zillig made a motion to approve the initial cost recovery rates of \$0.50 per geometry feature for requests from commercial and general requests and \$0.25 per geometry feature for requests from government and non-profit entities. Bill Cooper seconded the motion. The motion was approved unanimously.
 - b. Bill Cooper made a motion to approve the data update cost recovery rates of \$900 + 25% of initial cost for commercial or general requests and \$675

- + 25% of initial cost for requests from government and non-profit entities. Lynn Sisler seconded the motion. The motion was approved unanimously.
- c. Lynn Sisler made a motion to approve the proposed data sharing agreement. Jack Zillig seconded the motion. The motion was approved unanimously.

Joe also presented some options for large volume requests of digital orthophotography and topographic data. After some discussion, Terry Stoffregen made a motion to set a cost recovery charge of \$30,343 for entities wishing to obtain a license for all 1" = 400' digital orthophotography files covering the County and a cost recovery charge of \$38,050 for entities wishing to obtain a license for all ten-foot digital contour data files covering the County. Lynn Sisler seconded the motion and the motion was approved unanimously.

- 5. Information Technology Planning Update.** Joe commented on the current IT plan that he, Diane Williams, and Duane Olivier are working on. A computer inventory database is being built for the first floor of the Courthouse at this time. The goal is to eventually have the database include all County facilities. He also noted that the Devnet tax cycle software will soon be implemented and that Tony Polfer of Wizard Computers, Inc. will be leaving in July or August to return to college. He has been the primary individual working on the computer networks for the County and it is important to get as much information as possible from him about the systems before he leaves.

There being no further business, the meeting was adjourned.

The date of the next regularly scheduled meeting will be Tuesday, April 29, 2003 at 7:00 pm in the Jo Daviess County Board Room.