

COMMITTEE REPORT

COMMITTEE: Health, Environment & Law
CHAIRPERSON: Sally Toepfer, Chairperson
DATE/TIME: Monday, May 19, 2003. 7:00 p.m.

PRESENT:

<input checked="" type="checkbox"/> Alexander	<input checked="" type="checkbox"/> Mapes	<input checked="" type="checkbox"/> Stoffregen
<input type="checkbox"/> Berlage	<input checked="" type="checkbox"/> Montelius	<input checked="" type="checkbox"/> Toepfer
<input checked="" type="checkbox"/> Bielenda	<input checked="" type="checkbox"/> Potter	<input checked="" type="checkbox"/> Zillig
<input checked="" type="checkbox"/> Jackson	<input checked="" type="checkbox"/> Sisler	

Other Board Members: Marvin Schultz

Others: Diane Williams, Peg Murphy, Heather Eisbach, Brian Melton, Rich Machala, Glen Weber

MINUTES

Chairperson Toepfer called the meeting to order at 7:00 p.m.

1. Minutes.
Jack Zillig made a motion to approve the minutes of April 21, 2003. Joanne Bielenda seconded and the motion passed.
2. Staff Reports
 - a. State's Attorney. Glen Weber stated that the vehicle storage contract ends on June 30, 2003 and he would like to not renew this contract. There are currently 2 vehicles left in storage that he feels he could relocate somewhere else and save the cost of the contract, about \$4000 per year. These are evidence or drug seizure cars and they cannot be sold. The storage cost was left out of this year's budget. The committee asked if the cars could be stored at the Highway Department, but there isn't room and they need to be in a secured location. The committee also asked if defendants could be charged the storage fee, but Glen responded that there is nothing in the law to allow that. Sally Toepfer stressed to both Brian and Glen that vehicle storage costs must be included in the next fiscal year's budget.

Dick Alexander made a motion to allow cancellation of the vehicle storage contract with Winter's Garage. Margie Montelius seconded and the motion carried.
 - b. Health Department. Peg Murphy reviewed the written report with the committee. The clients and schools that will be affected by the elimination of programs have been notified. These services are available through private agencies. The new fees that will be implemented will cover the cost of providing those services. Under the previous fee structure, those programs were not supporting themselves. The Board of Health is not interested in the possibility of a tri-county health department at this time. Peg stressed that a County Board member is needed to serve on the Alcohol Prevention Committee that meets quarterly. Merri has been serving on this committee but would like someone else to fill this position.

Discussed the effectiveness of the Alcohol Prevention Committee. Peg passed around a copy of the new Privacy Statement that they are required to give each patient.

Heather Eisbach distributed a requested change regarding Temporary Food Permits. (Attached.) The Board of Health voted to begin charging a \$15.00 fee; previously the permit was free. The Health Department would also like to delete the "exempt from fee" clause in the ordinance. This new fee would go into effect on June 11, 2003. Heather will go back through the permit for previous applicants and make sure that they receive a letter regarding the change to the ordinance, and she will also place an article in the local newspapers. It is not mandated that inspections occur for temporary permits, but Environmental Health will probably decide who to inspect based on their menu offerings.

Jack made a motion to accept the fee change for Temporary Food Permits to \$15.00 and to delete the "exempt from fee" clause in the "Food and Food Establishments" ordinance. Yerda Potter seconded and the motion passed.

- c. Sheriff's Dept. Brian Melton requested that the Sheriff be allowed to hold an auction to sell some vehicles and other items. Brian distributed a preliminary list of items. A minimum bid will be required on both boats, and proceeds from the boats will be used to purchase a boat that will better fit the needs of the department. Terry Funston will be the auctioneer and he will advertise the sale in the newspaper. Other proceeds from this sale will be used to apply toward the fast-diminishing fuel fund and to replace portable radios for the deputies.

Lynn Sisler made a motion that the Sheriff hold an auction to sell vehicles and other items. Terry Stoffregen seconded and the motion passed.

Brian advised the committee that the Sheriff's Dept. has only 1-2 months of fuel budget left. They underestimated their usage and the gas prices have failed to drop. As a result, deputies are limiting their miles during patrol and are spending more time sitting in one place.

- d. Jo Daviess Transit. Rich Machala distributed some projections for the program if DHHS remains behind in paying their invoices. He also included a sample letter to riders indicating the need to restrict the service area to locations within 30 miles of Jo Daviess County. (Attached.)

Yerda made a motion to lend \$3500 from the General Fund to Jo Daviess Transit until they receive payment for the DHHS invoices and to send the proposed letter to riders advising them of the limited service area. The service will be reviewed before the budget is approved for 2004. Jack seconded the motion. Dick Alexander made an amendment to the motion to allow veterans traveling to a Veterans Hospital be an exception to the limited service area. Margie seconded and the amendment passed with Yerda and Dane Jackson voting no. The original

motion with the amendment was then voted on and passed, with Yerda and Dane voting no.

3. Unfinished Business

- a. A memo was distributed from Duane regarding the meeting with Roger Thompson and Tom Adams, formerly of Maximus, regarding the space study. (Attached.)

4. New Business

- a. Liquor Commission amended application. (Attached.) The liquor commission amended the application to include classes and fees in Section 5b Type of Liquor License.

Dick made a motion to change the wording in the third question of Section 6 Eligibility Questions to include "...you, or any other person with a direct interest in your place of business,...". Lynn seconded and the motion passed.

5. Other Business

- a. The committee discussed the size and scope of this committee and determined that it is too big and cumbersome.

Jack made a motion to go back to two smaller committees, Law & Courts and Social & Environmental, instead of one large committee. Lynn seconded and the motion passed. Sally will talk with Merri about going back to two committees.

6. Break-out Sessions

- a. Parking. Diane Williams distributed the written notes for the parking group. (Attached.) Brian told the committee that the problem is exasperated by the number of employee cars in the lot and to consider not allowing employees to park in the customer lot but park in the Meeker Street lot or along the street. Joanne plans to go to the City of Galena parking committee and talk about getting Meeker Street and the three places in front of the courthouse designated for courthouse employees.
- b. Security. Diane distributed the written notes from Merri. (Attached.) The committee talked about the three-year security plan, of which the third year was never implemented. Brian recommended that they start putting some capital improvement money in the court security budget.
- c. Space Utilization. Dane toured the courthouse and said that it is very full, no extra space anywhere.

Meeting adjourned at 8:45 p.m.