

**JO DAVIESS COUNTY BOARD  
MEETING MINUTES  
DECEMBER 9, 2003**

**CALL TO ORDER:** Chairperson of the Jo Daviess County Board, Merri Berlage, called the meeting to order at 7 p.m. on December 9, 2003 at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.

**ROLL CALL** was answered as follows: Present-Dick Alexander, Merri Berlage, Joanne Bielenda, Jody Carroll, William Cooper, John Creighton, Vincent Hasken, Dane Jackson, Ron Mapes, Margie Montelius, Yerda Potter, Domer Schubert, Marvin Schultz, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Present: 17. Absent: 0.

**THE PLEDGE OF ALLEGIANCE** was led by Chairperson Berlage.

**THE INVOCATION** and thought for the day were given by Joanne Bielenda.

**AGENDA ITEM I – CONSENT AGENDA**

The consent agenda was approved as attached following a motion made by Dane Jackson, seconded by William Cooper.

**AGENDA ITEM II – UNFINISHED BUSINESS**

No unfinished business was brought before the board.

**AGENDA ITEM III – NEW BUSINESS AND COMMITTEE REPORTS**

**NEW BUSSINESS:**

Chairperson Berlage informed board members of the letter of resignation from Nancy Miller, Chief County Assessment Officer effective March 1, 2004.

**COUNTY DEVELOPMENT AND PLANNING:**

A resolution authorizing an amendment to the Intergovernmental Agreement for the operation of an Enterprise Zone to add 45.97 acres to the City of Freeport-Stephenson County Enterprise Zone was approved following a motion made by Vince Hasken.

The motion carried by roll call vote: Ayes-Dick Alexander, Merri Berlage, Joanne Bielenda, Jody Carroll, William Cooper, John Creighton, Vincent Hasken, Dane Jackson, Ron Mapes, Margie Montelius, Yerda Potter, Domer Schubert, Marvin Schultz, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 17. Nays: 0.

A resolution authorizing an amendment to the Intergovernmental Agreement for the operation of an Enterprise Zone to add 165.62 acres to the City of Freeport-Stephenson County Enterprise Zone and an ordinance amending the boundaries by 165.62 acres of the joint city of Freeport-County of Stephenson Certified Enterprise Zone was approved following a motion made Vince Hasken.

The motion carried by roll call vote: Ayes-Dick Alexander, Merri Berlage, Joanne Bielenda, Jody Carroll, William Cooper, John Creighton, Vincent Hasken, Dane Jackson, Ron Mapes, Margie Montelius, Yerda Potter, Domer Schubert, Marvin Schultz, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 17. Nays: 0.

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A proposal from Union-Hoermann Press to print 50,000 copies of the CVB's 2004 Calendar of Events for \$6,844 was approved following a committee motion made Vince Hasken.

The motion carried by roll call vote: Ayes-Dick Alexander, Merri Berlage, Joanne Bielenda, Jody Carroll, William Cooper, John Creighton, Vincent Hasken, Dane Jackson, Ron Mapes, Margie Montelius, Yerda Potter, Domer Schubert, Marvin Schultz, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 17. Nays: 0.

A recommendation to adopt the proposed Travel and Entertainment policy for the CVB was approved following a motion made by Vince Hasken.

The motion carried by voice vote.

**PUBLIC WORKS:**

An agreement from Carroll County to provide snow and ice control for the 6,500 foot long Jo Daviess County portion of Shinske Road that is located in the Savanna Army Depot at the same cost as last year of \$1,600 was approved following a committee motion made by Jody Carroll.

The motion carried by voice vote.

**HEALTH, ENVIRONMENT AND LAW:**

Jo Daviess County Transit Services for the Stephenson County Senior Center will be invoiced at the same rate as Public Aid following a committee motion made Terry Stoffregen

The motion carried by voice vote.

The renewal policy for Specific Excess Loss/Medical Insurance for inmates from International Medical Group, Inc. for FY2004 for \$7,146.50 was approved and this insurance plan will be reviewed by the Insurance Committee following approval of a committee motion made by Terry Stoffregen.

The motion carried by roll call vote: Ayes-Dick Alexander, Joanne Bielenda, Jody Carroll, William Cooper, John Creighton, Vincent Hasken, Dane Jackson, Ron Mapes, Margie Montelius, Yerda Potter, Domer Schubert, Marvin Schultz, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 16. Nays-Merri Berlage. Nays: 1.

A motion allowing the Sheriff's Department to purchase a 2004 Chevrolet Impala Police Interceptor from Miles Chevrolet, Decatur, Illinois for \$18,745 was made by Terry Stoffregen.

An amendment to the motion to allow only the actual cost of the vehicle minus the trade-in was made by Dick Alexander, seconded by Joanne Bielenda.

A secondary amendment allowing the cost to be capped at \$17,000 was made by John Creighton, seconded by Dick Alexander.

The amendment and main motion allowing the Sheriff's Department to purchase a 2004 Chevrolet Impala Police Interceptor from Miles Chevrolet, Decatur, Illinois for cost capped at \$17,000 was approved by a show of hands. Ayes: 9, Nays: 8.

An amendment to the Hazardous Signage System for facilities and structures using, storing or manufacturing hazardous materials ordinance to include a penalty provision was approved following a committee motion made by Terry Stoffregen.

The motion carried by voice vote.

Sheriff Allendorf addressed the board in regards to the law enforcement contract with the Village of Hanover. He said he talked with the mayor of Hanover and given the uncertainty of the past budget situation, it was decided to review the contract in 6 months.

**PLANNING COMMISSION:**

The Planning Commission's recommendation for a plat vacation of lots 45 through 54, inclusive, and Skiff Lane, all part of Coursen's Landing 2<sup>nd</sup> North Subdivision for Gordon Coursen, Sr. was approved following a motion made by Dane Jackson, seconded by Lynn Sisler.

The motion carried by voice vote.

The Planning Commission's recommendation of a replat of lots 45 through 54, inclusive, and Skiff Lane, all part of Coursen's Landing 2<sup>nd</sup> North Subdivision located on Cruiser Drive, Galena for Gordon Coursen, Sr. subject to the conditions set forth in the findings of fact and recommendation was approved following a motion made by Dick Alexander, seconded by Lynn Sisler.

The motion carried by roll call vote: Ayes-Dick Alexander, Merri Berlage, Joanne Bielenda, Jody Carroll, William Cooper, John Creighton, Vincent Hasken, Dane Jackson, Ron Mapes, Margie Montelius, Yerda Potter, Domer Schubert, Marvin Schultz, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 17. Nays: 0.

The Planning Commission's recommendation to issue a Special Use Permit to William and Karen O'Brian, owners and Martin and Maryann Kelly, contract purchasers to allow for a single-family home located at 9 Cayuga Trail, Galena to be used for transient rental subject to the conditions set forth in the findings of fact and recommendation was approved following a motion made by Dick Alexander, seconded by William Cooper.

The motion carried by roll call vote: Ayes-Dick Alexander, Merri Berlage, Joanne Bielenda, Jody Carroll, William Cooper, John Creighton, Vincent Hasken, Dane Jackson, Ron Mapes, Margie Montelius, Domer Schubert, Marvin Schultz, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 16. Nays-Yerda Potter. Nays: 1.

**EXECUTIVE:**

A revised pay increase scale for use in conjunction with the Employee Performance Evaluation Plan for FY2004 was approved following a committee motion made by Yerda Potter.

The motion carried by roll call vote: Ayes-Dick Alexander, Merri Berlage, Joanne Bielenda, Jody Carroll, William Cooper, John Creighton, Vincent Hasken, Dane Jackson, Ron Mapes, Margie Montelius, Yerda Potter, Domer Schubert, Marvin Schultz, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 17. Nays: 0.

**FINANCE, TAX AND BUDGET:**

The board accepted a proposal from Lindgren, Callihan, VanOsdol & Co. to conduct the annual audit for FY2003 following approval of a committee motion made by John Creighton.

The motion carried by roll call vote: Ayes-Merri Berlage, Joanne Bielenda, Jody Carroll, John Creighton, Vincent Hasken, Dane Jackson, Ron Mapes, Margie Montelius, Yerda Potter, Domer Schubert, Marvin Schultz, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 15. Nays-Dick Alexander and William Copper. Nays: 2.

An ordinance eliminating the Indemnity Fund and providing for the distribution of funds was approved following a committee motion made by John Creighton.

The motion carried by voice vote.

**INFORMATION AND COMMUNICATIONS TECHNOLOGY:**

This committee had nothing to bring before the board.

**SPECIAL LABOR NEGOTIATIONS COMMITTEE:**

A revised Collective Bargaining Agreement between Jo Daviess County and the Sheriff of Jo Daviess County and the Policemen's Benevolent Labor Committee for Jo Daviess County Sheriff's Employees was approved following motion made by Vince Hasken, seconded by Margie Montelius.

The motion carried by voice vote.

The Executive Committee was authorized to make the decision on whether to place a Taxpayer Action Amendment advisory referendum on the March Primary ballot after reviewing the provided information following approval of a motion made by Vince Hasken, seconded by Margie Montelius.

The motion carried by roll call vote: Ayes-Merri Berlage, Joanne Bielenda, William Cooper, John Creighton, Vincent Hasken, Dane Jackson, Ron Mapes, Margie Montelius, Yerda Potter, Marvin Schultz, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 14. Nays-Dick Alexander, Jody Carroll and Domer Schubert. Nays: 3.

**AGENDA ITEM IV – OTHER COMMITTEES AND BOARDS**

Board members appointed to other special committees updated the board with actions involving those committees.

**AGENDA ITEM V – CITIZENS' COMMENTS**

Sheriff Allendorf asked Chairperson Berlage if any board members were appointed or willing to serve on a committee to assist with the education on the public of the Public Safety Sales Tax issue that will appear on the March 16, 2003 Primary ballot.

Chairperson Berlage thanked Duane Olivier for his services as County Administrator and wished him best in his retirement. The board presented him with a framed Galena print in appreciation for all his diligent work over the past 7 years.

**AGENDA ITEM VI – EXECUTIVE SESSION**

By consensus the board entered Executive Session at 8:17 p.m. to discuss personnel, property and litigation issues.

The board exited Executive Session at 8:35 p.m.

**AGENDA ITEM VII – ADJOURNMENT**

The meeting adjourned following a motion made by Terry Stoffregen, seconded by Lynn Sisler.

The motion to adjourn carried by voice vote.

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Chairperson Berlage adjourned the meeting at 8:39 p.m. until 7 p.m. Tuesday, January 13, 2004 at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.

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Jean Dimke, Jo Daviess County Clerk

**JO DAVIESS COUNTY BOARD**  
**CONSENT AGENDA APPROVED**  
**DECEMBER 9, 2003**

**MINUTES APPROVAL**

1. Regular County Board meeting minutes of November 10, 2003
2. County Board Budget Hearing minutes of November 18, 2003

**APPOINTMENTS**

1. CVB Advisory Board appointments:
  - Jess Farlow for a 1-year term
  - Lara LeGrand for a 2-year term
  - Mike Murphy for a 1-year term
  - Joel Holland for a 1-year term
  - Tom Brusch for a 2-year term
  - Gerri Lamparelli for a 3-year term
  - Kristine Polo for a 3-year term
  - Sandy Wolfram for a 3-year term
  - Susan Gordy for a 3-year term
  - John Osmanski for a 3-year term
2. Appointment of Donald Lawfer, to the Blackhawk Hills RC&D board as County person at-large
3. Appointment of Susie Davis to the Planning Commission
4. Appointment of Jack Zane to the Emergency Telephone Systems Board through May 1, 2004, to fill the term of resigning member Joan Jackson

**CONTRACTS AGREEMENTS AND PETITIONS**

1. Stray Dog Pick-Up Contracts for Galena, Hanover, Warren, Stockton, Elizabeth, Apple River and East Dubuque

**REPORTS AND CORRESPONDENCE**

1. Thank you note from Carol Soat
2. Report of Sales Tax Receipts for the period 4/1/03 through 6/30/03 which were collected in 5/1/03 through 7/31/03
3. Thank you note from the family of Eric Schonhoff
4. FY2004-2006 Statewide Transportation Improvement Program from the Illinois Department of Transportation

**CLAIMS**

1. Claims approval in the amount of \$665,029.15