

**JO DAVIESS COUNTY BOARD
MEETING MINUTES
NOVEMBER 14, 2006**

CALL TO ORDER: Chairperson of the Jo Daviess County Board, Merri Berlage, called the meeting to order at 7:15 p.m. on Tuesday, November 14, 2006 at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.

ROLL CALL was answered as follows: Present-Beth Baranski, Merri Berlage, Jody Carroll, Vincent Hasken, Dane Jackson, Alan Kent, Matt Kluesner, Ron Mapes, Margie Montelius, Tim Petitgout, Yerda Potter, Domer Schubert, Marvin Schultz, Terry Stoffregen, Sally Toepfer and Jack Zillig. Present: 16. Absent-William Cooper. Absent: 1.

THE PLEDGE OF ALLEGIANCE was led by Chairperson Berlage.

THE INVOCATION and thought for the day were given by Tim Petitgout.

AGENDA ITEM I – CONSENT AGENDA

The consent agenda was approved as attached following a motion made by Marvin Schultz and seconded by Dane Jackson.

The motion carried by roll call vote: Ayes-Beth Baranski, Merri Berlage, Jody Carroll, Vincent Hasken, Dane Jackson, Alan Kent, Matt Kluesner, Ron Mapes, Margie Montelius, Tim Petitgout, Domer Schubert, Marvin Schultz, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 15. Nays: 0. Abstain-Yerda Potter. Abstain: 1. Absent-William Cooper. Absent: 1.

AGENDA ITEM II – CITIZENS' COMMENTS

There were no citizens' comments at this time.

AGENDA ITEM III – UNFINISHED BUSINESS

There was no unfinished business brought before the board.

AGENDA ITEM IV – CLOSED SESSION

The board entered Closed Session at 7:17 p.m. to discuss personnel section 2(c)1, collective bargaining section 2(c)2, property section 2(c)5 and litigation section 2(c)11 following approval of a motion made by Domer Schubert and seconded by Yerda Potter.

The motion carried by voice vote.

The board exited closed session at 7:53 p.m.

The Highway Department's Union Local 150 contract was approved by the board following a motion made by Jody Carroll and seconded by Vince Hasken.

The motion carried by voice vote with a nay vote recorded for Margie Montelius.

The Sheriff's Employees union contract was approved by the board following a motion made by Dane Jackson and seconded by Matt Kluesner.

The motion carried by voice vote.

**AGENDA ITEM V – NEW BUSINESS AND COMMITTEE REPORTS
INFORMATION AND COMMUNICATIONS TECHNOLOGY:**

This committee had no business to bring before the board.

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DEVELOPMENT AND PLANNING:

An agreement between the Galena/Jo Daviess County Convention and Visitors' Bureau and the Apple Canyon Lake Property Owners Association for payment for the use of the lake for the 2007 Triathlon and Duathlon was approved following a motion made by Ron Mapes, seconded by Terry Stoffregen.

The motion carried by voice vote.

The print bid for 45,000 Calendar of Events to Union-Hoermann Press for \$8,283 to be paid from line item 027-45161-706-11 from the FY2007 budget was approved following a motion made by Ron Mapes and seconded by Beth Baranski.

The motion carried by voice vote.

The print bid for the Meeting Planner and Motor Coach Destination Guide to Darwill Press for \$7,973 to be paid from line item 027-45161-706-12 to be paid from the FY2006 budget was approved following a motion made by Ron Mapes and seconded by Tim Petitgout.

The motion carried by voice vote with nay votes recorded for Matt Kluesner and Marvin Schultz.

The Greenway Planning Grant application will be submitted with the recommended changes following approval of a committee motion made by Ron Mapes.

The motion carried by voice vote.

Changes to the Revolving Loan Fund criteria were approved as presented following a committee motion made by Ron Mapes.

The motion carried by voice vote.

A recommendation to amend the Comprehensive Plan to include the City of Galena contiguous growth area as presented was approved following a committee motion made by Ron Mapes.

The motion carried by voice vote.

PUBLIC WORKS:

A petition for aid from Wards Grove Township for a culvert replacement project at an estimated cost of \$5,000 (50% County; 50% Township) with the county portion to be paid from line item 011-43145-890 was approved following a motion made by Jody Carroll and seconded by Dane Jackson.

The motion carried by voice vote.

A petition for aid from Elizabeth Township for a culvert replacement project on South Clark Lane at an estimated cost of \$5,000 (50% County; 50% Township) with the county portion to be paid from line item 011-43145-890 was approved following a motion made by Jody Carroll and seconded by Alan Kent.

The motion carried by voice vote.

A petition for aid from Scales Mound Township for a culvert replacement project on Charles Mound at an estimated cost of \$5,000 (50% County; 50% Township) with the county portion to be paid from line item 011-43145-890 was approved following a motion made by Jody Carroll and seconded by Domer Schubert.

The motion carried by voice vote.

An annual agreement with Carroll County for maintenance (snow and ice) for roads within the boundaries of Eagles Landing (former Savanna Army Depot) at a cost of \$2,000 to be paid from line item 002-43141-407 was approved following a motion made by Jody Carroll, seconded by Tim Petitgout.

The motion carried by voice vote.

LAW ENFORCEMENT AND COURTS:

The bid from Indoor Air Technologies for \$17,400 for air duct cleaning of the Courthouse and Public Safety Building to be paid from line item 042-46171-805 and contingent on approval of the FY2007 budget was accepted following a committee motion made by Dane Jackson. The lowest bid was not accepted because of incomplete bid documents.

The motion carried by voice vote with a nay vote recorded for Matt Kluesner.

The board approved tuition education reimbursement for Brian Melton to obtain his master's degree for a four-year period to be paid from the Sheriff's budget line item 001-41121-501 following a committee motion made by Dane Jackson.

The motion carried by voice vote with a nay vote recorded for Margie Montelius.

An inmate medical insurance policy renewal in the amount of \$5,847.30 to be paid from line item 001-41122-722 was approved following a committee motion made by Dane Jackson.

The motion carried by voice vote.

Brian Melton reported that Department of Corrections completed a jail inspection and found the jail to be in full compliance. Melton also reported that the Department of Transportation has awarded the county with a small grant for seat belt enforcement over the Thanksgiving holidays.

SOCIAL AND ENVIRONMENTAL:

This committee had no business to bring before the board.

PLANNING COMMISSION/ZONING BOARD OF APPEALS:

The Planning Commission's recommendation to issue a Special Use Permit in an agricultural district to Heartland Realty, John and Debra Zito, owners, to allow for a real estate office at 7306 Highway 20 West, Galena, was approved following a motion made by Jack Zillig, seconded by Ron Mapes.

The motion carried by roll call vote: Ayes-Beth Baranski, Merri Berlage, Jody Carroll, Vincent Hasken, Dane Jackson, Alan Kent, Matt Kluesner, Ron Mapes, Tim Petitgout, Yerda Potter, Domer Schubert, Marvin Schultz, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 15. Nays-Margie Montelius. Nays: 1. Absent-William Cooper. Absent: 1.

The Planning Commission's recommendation to issue a Special Use Permit to allow an existing Bed and Breakfast to expand to the status of an Inn with additional guest cabins located at 2752 West Cording Road, Galena, Fritz and Jane Fuchs, owners, was approved following a motion made by Marvin Schultz, seconded by Jack Zillig.

The motion carried by roll call vote: Ayes-Beth Baranski, Merri Berlage, Jody Carroll, Vincent Hasken, Dane Jackson, Alan Kent, Matt Kluesner, Ron Mapes, Tim Petitgout, Yerda Potter,

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Domer Schubert, Marvin Schultz, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 15. Nays- Margie Montelius. Nays: 1. Absent-William Cooper. Absent: 1.

LEGISLATIVE:

This committee had no business to bring before the board.

EXECUTIVE:

Marvin Schultz reported that the final draft of the Employee Handbook would be going out to board members and department heads by next month.

FINANCE, TAX AND BUDGET:

The final unfunded award from the October 19, 2006 budget workshop to the Capital Investment Fund will be reduced by \$25,000 to \$24,782 following a committee motion made by Yerda Potter.

The motion carried by voice vote.

A resolution to accept funds and pay expenditures in FY2006 from the Rentech Energy Escrow Fund was approved following a motion made by Yerda Potter and seconded by Ron Mapes.

The motion carried by voice vote.

Claims from Foley Lardner related to the Rentech project for four invoices, July through October, in the amount of \$28,838.13 to be paid from line item 034-45165-702 were approved following a motion made by Yerda Potter, seconded by Beth Baranski.

The motion carried by roll call vote: Ayes-Beth Baranski, Merri Berlage, Jody Carroll, Vincent Hasken, Dane Jackson, Alan Kent, Matt Kluesner, Ron Mapes, Margie Montelius, Tim Petitgout, Yerda Potter, Domer Schubert, Marvin Schultz, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 16. Nays: 0. Absent-William Cooper. Absent: 1.

The following line item transfers and their associated claims totaling \$19,823.57 were approved following a motion made by Yerda Potter and seconded by Margie Montelius.

- a) Transfer \$7,200.00 from 001-41121-611 Fuel to 001-41121-501 Education & Training.
 - Claim of US Bank for \$80.00 to be paid from 001-41121-501 Education & Training.
- b) Transfer \$500.00 from 001-41121-611 Fuel to 001-41121-502 Travel.
 - Claim of US Bank for \$314.82 and US Bank for \$227.27 to be paid from 001-41121-501 Education & Training.
- c) Transfer \$1,500.00 from 001-41122-603 Operating Supplies to 001-41122-701 Maintenance Service.
 - Claim of American Excavating & Septic for \$242.50; Holland Plumbing for \$482.00; Wiene's Mowing for \$65.00; Giese Sheet Metal for \$177.00; Giese Sheet Metal for \$245.00; Giese Sheet Metal for \$142.00; Aable Pest Control for \$28.00; and ComElec Services for \$69.92; all to be paid from 001-41121-701 Maintenance Service.
- d) Transfer \$2,000.00 from 001-41122-719 Other Service Charges and \$2,000.00 from 001-41122-501 Education to 001-41122-702 Professional Services.
 - Claim of LabOne for \$51.00; Galena-Stauss Hospital for \$90.00; Quest Diagnostics for \$17.00; LabOne for \$17.00; Heather Ward RN

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- for \$420.00; and Medical Associates for \$147.50; all to be paid from 001-41121-702 Professional Services.
- e) Transfer \$2,500.00 from 001-41122-719 Other Service Charges to 001-41122-711 Utilities.
- Claim of Alliant Energy for \$1,634.85 to be paid from 001-41122-711 Utilities.
- f) Transfer \$1,221.28 from 002-43141-901 Contingency to 002-43141-601 Maintenance Supplies.
- Claim of Civil Constructors for \$1,221.28 to be paid from 002-43141-601 Maintenance Supplies.
- g) Transfer \$966.50 from 002-43141-901 Contingency to 002-43141-601 Maintenance Supplies.
- Claim of Flynn Ready Mix for \$966.50 to be paid from 002-43141-601 Maintenance Supplies.
- h) Transfer \$902.46 from 002-43141-901 Contingency to 002-43141-601 Maintenance Supplies.
- Claim of Hawkeye Truck & Trailer for \$902.46 to be paid from 002-43141-601 Maintenance Supplies.
- i) Transfer \$1,387.06 from 002-43141-901 Contingency to 002-43141-601 Maintenance Supplies.
- Claim of Lakeside International for \$1,387.06 to be paid from 002-43141-601 Maintenance Supplies.
- j) Transfer \$3,644.84 from 002-43141-901 Contingency to 002-43141-601 Maintenance Supplies.
- Claim of Polysystems for \$3,644.84 to be paid from 002-43141-601 Maintenance Supplies.
- k) Transfer \$4,523.83 from 002-43141-701 Maintenance Service to 002-43141-601 Maintenance Supplies.
- Claim of Conmat for \$4,523.83 to be paid from 002-43141-601 Maintenance Supplies.
- l) Transfer \$1,156.00 from 002-43141-701 Maintenance Service to 002-43141-702 Professional Service.
- Claim of Andrews Koehler & Passarelli for \$1,156.00 to be paid from 002-43141-702 Professional Service.
- m) Transfer \$670.74 from 003-44151-905-090 Miscellaneous to 003-44151-601-090 Maintenance Supplies.
- Claim of Maintenance Engineering for \$670.74 to be paid from 003-44151-601-090 Maintenance Supplies.
- n) Transfer \$900.00 from 026-44152-604 Computer Supplies to 026-44152-905 Misc. Expense.
- Claim of Blue Cross/Blue Shield for \$900.00 to be paid from 026-44152-905 Misc. Expense.

The motion carried by roll call vote: Ayes-Beth Baranski, Merri Berlage, Jody Carroll, Vincent Hasken, Dane Jackson, Alan Kent, Matt Kluesner, Ron Mapes, Margie Montelius, Tim Petitgout, Yerda Potter, Domer Schubert, Marvin Schultz, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 16. Nays: 0. Absent-William Cooper. Absent: 1.

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Claims for over-budget line items not provided for in the consent agenda in the amount of \$23,069.82 as follows were approved following a motion made by Alan Kent and seconded by Terry Stoffregen.

- a) Mark Rury for \$90.00 to be paid from 001-40101-403 Salaries Part-time.
- b) Montgomery Trucking for 98.00 to be paid from 001-40101-711 Utilities.
- c) Nicor Gas for \$560.82 to be paid from 001-40101-711 Utilities.
- d) City of Galena for \$167.56 to be paid from 001-40101-711 Utilities.
- e) Alliant Energy for \$2,150.04 to be paid from 001-40101-711 Utilities.
- f) Alliant Energy for \$1,620.80 to be paid from 001-40101-711 Utilities.
- g) Vincent Hasken for \$87.22 to be paid from 001-40102-451 Mileage.
- h) Domer Schubert for \$50.73 to be paid from 001-40102-451 Mileage.
- i) Jack Zillig for \$56.96 to be paid from 001-40102-451 Mileage.
- j) Margie Montelius for \$59.63 to be paid from 001-40102-451 Mileage.
- k) Yerda Potter for \$74.76 to be paid from 001-40102-451 Mileage.
- l) Bill Cooper for \$105.02 to be paid from 001-40102-451 Mileage.
- m) Sally Toepfer for \$106.80 to be paid from 001-40102-451 Mileage.
- n) Dane Jackson for \$28.04 to be paid from 001-40102-451 Mileage.
- o) Marvin Schultz for \$64.53 to be paid from 001-40102-451 Mileage.
- p) Ron Mapes for \$96.12 to be paid from 001-40102-451 Mileage.
- q) Devnet, Inc. for \$2,740.50 to be paid from 001-40104-702 Professional Services.
- r) Devnet, Inc. for \$2,740.50 to be paid from 001-40106-702 Professional Services.
- s) Meteorlogix for \$363.00 to be paid from 001-41125-701 Maintenance Service.
- t) ComElec Services for \$501.85 to be paid from 001-41125-701 Maintenance Service.
- u) ComElec Services for \$166.81 to be paid from 001-41125-701-043 Maintenance Service.
- v) ComElec Services for \$178.42 to be paid from 001-41125-701-043 Maintenance Service.
- w) JDWI for \$600.00 to be paid from 001-41125-701-043 Maintenance Service.
- x) IL State's Attorneys Association for \$425.00 to be paid from 001-42134-502 Travel.
- y) Jackie Willauer for \$310.16 to be paid from 001-42134-502 Travel.
- z) Visa for \$37.89 to be paid from 001-42134-502 Travel.
- aa) ARDC for \$578.00 to be paid from 001-42134-503 Dues.
- bb) West Group Payment Center for \$340.50 to be paid from 001-42134-621 Print Materials.
- cc) Visa for \$16.94 to be paid from 001-42134-621 Print Materials.
- dd) Visa for \$38.72 to be paid from 001-42134-719 Other Service Charges.
- ee) Qwest Communications for \$600.00 to be paid from 001-42134-719 Other Service Charges.
- ff) Forensic Psychology Associates for \$2,517.50 to be paid from 001-42134-719 Other Service Charges.
- gg) CQA Authorized Vendor Program for \$1,797.00 to be paid from 003-44151-810-096 Equipment.

hh) Wizard Computers for \$3,700.00 to be paid from 005-44151-810-060 Equipment.

The motion carried by roll call vote: Ayes-Beth Baranski, Merri Berlage, Jody Carroll, Vincent Hasken, Dane Jackson, Alan Kent, Matt Kluesner, Ron Mapes, Margie Montelius, Tim Petitgout, Yerda Potter, Domer Schubert, Marvin Schultz, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 16. Nays: 0. Absent-William Cooper. Absent: 1.

This brings the total claims amount paid for November 2006 to \$1,009,434.40.

AGENDA ITEM VI - OTHER COMMITTEES AND BOARDS

Board members appointed to other special committees updated the board with actions involving those committees.

AGENDA ITEM VII – BOARD MEMBER CONCERNS

Marvin Schultz said he has received many good comments on the resurfacing projects of the Elizabeth Scales Mound Road and the Derinda Road this past year.

Jack Zillig said he felt Sheriff Brian Melton responded well to a recent article in the Telegraph Herald.

Alan Kent thanked Linda Delvaux for answering constituent's questions on zoning issues.

AGENDA ITEM VIII – RECOGNITION OF OUTGOING BOARD MEMBERS

Chairperson Merri Berlage presented plaques to outgoing board members in appreciation of their years of service on the Jo Daviess County Board. Tim Petitgout, Domer Schubert and Vince Hasken served the County for 2 ½ years, 10 years and 24 years respectively.

AGENDA ITEM IX – CITIZENS' COMMENTS

Sheriff Brian Melton thanked the board for their support and confidence in appointing him as interim sheriff for the last 11 months. He said the experience he has gained over the last year would remain with him for a lifetime

AGENDA ITEM X – CLOSED SESSION

The board did not enter closed session at this time.

AGENDA ITEM XI -POSSIBLE ACTION AS A RESULT OF CLOSED SESSION

There was no action needed.

AGENDA ITEM XII - ADJOURNMENT

The meeting adjourned following a motion made by Jack Zillig and seconded by Matt Kluesner.

The motion to adjourn carried by voice vote.

Chairperson Berlage adjourned the meeting at 8:40 p.m. until 7 p.m. November 21, 2006 at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.

**JO DAVIESS COUNTY BOARD
CONSENT AGENDA APPROVED
NOVEMBER 14, 2006**

MINUTES APPROVAL

1. Regular County Board meeting minutes of October 10, 2006
2. Budget Workshop minutes of October 4, October 11 and October 19, 2006

APPOINTMENTS

1. Appointment of Ikhlas Ahmed to the CVB Advisory Board to complete the term of Fred Hansen through November 30, 2008
2. Appointment of Pat Keleher to the Workforce Investment Board
3. Appointment of Merri Berlage, Marvin Schultz, Yerda Potter and Dane Jackson to the labor committee negotiating with the Fraternal Order of Police Labor Council

RAFFLES

1. Elizabeth Lions Club-December 1, 2006 through January 31, 2007
2. St. Mary School-November 15, 2006 through February 3, 2007

CLAIMS

1. Claims in the amount of \$937,702.88
2. Emergency Telephone Systems Board claims in the amount of \$13,157.97
3. Drug Enforcement and Education Fund claims in the amount of \$1,470.54