

## COMMITTEE REPORT

**COMMITTEE:** Health, Environment & Law  
**CHAIRPERSON:** Terry Stoffregen, Chairperson  
**DATE/TIME:** October 18, 2004. 7:00 p.m.

**PRESENT:**

<input type="checkbox"/> Berlage	<input checked="" type="checkbox"/> Petitgout	<input checked="" type="checkbox"/> Stoffregen
<input checked="" type="checkbox"/> Jackson	<input checked="" type="checkbox"/> Potter	<input checked="" type="checkbox"/> Toepfer
<input checked="" type="checkbox"/> Montelius	<input type="checkbox"/> Sisler	<input checked="" type="checkbox"/> Zillig

Other Board Members:

Others: Diane Williams, Peg Murphy, Heather Miller, Rich Machala, Christine Wahl

### MINUTES

#### 1. Minutes

- a) Tim Petitgout made a motion to approve the minutes of September 20, 2004. Margie Montelius seconded and the motion passed.
- b) Sally Toepfer made a motion to approve the minutes of October 7, 2004 with the following correction: addition of "708" before the word "Board" in the first paragraph of section 1ai. Petitgout seconded and the motion passed.

#### 2. Staff and agency reports

- a) Health Department. Peg Murphy introduced Christine Wahl, the Americorp Worker. Christine comes from Fairfax, VA and will be working with the Health Department for 11 months. Heather Miller updated the committee that there have been 56 cases and 2 deaths in Illinois from the West Nile Virus. Murphy also reported that they are on a waitlist to receive flu vaccine and that their office is taking names of high-risk patients for a waitlist. She recommended that people interested in getting a flu shot watch the newspaper for updates.
- b) Sheriff's Office. Nothing in addition to the written report submitted.
- c) Jo Daviess Transit. Rich Machala asked the committee to look at the second page of the report that was in their packet. He said that it is an example of the short report that he files quarterly with IDOT. He has heard that the Medical Associates offices in Hanover and East Dubuque are going to close; possibly by the end of the year. He expects that will have an increase in his ridership to Galena and Dubuque for doctor's appointments.

#### 3. Unfinished Business

- a) Courthouse addition roof report. Dane Jackson, Terry Stoffregen, Merri Berlage and the Sheriff took a walk on the roof with representatives from Durrant. Jackson stated that they saw many issues with the roof. They questioned Durrant about their final inspection after the project was

completed, and Durrant replied that they didn't check every item. Prism was the contractor for the project, but committee members think that a sub-contractor was used. Jack Zillig is looking through his files at home, and the County Administrator's office is also looking for the files in the courthouse. Jackson also reported that several of the downspouts and gutters are broken and leaking and should be repaired before winter. The committee discussed various maintenance items about the courthouse that need attention.

- b) Courthouse sign. Diane Williams reported that she has not had time to get more bids for the courthouse sign. She will try to have that information for the next committee meeting.

#### 4. New Business

- a) Renewal of Inmate Insurance Program (attached). The committee reviewed the information provided and noted that the renewal cost is the same as previous years. Montelius made a motion to recommend to the County Board approval of the Specific Excess Loss/Medical Expense Insurance Policy through IMG for 2005 at a cost of \$7146.70 to be paid from line item 001-41122-722. Jackson seconded and the motion passed.
- b) Establishment of vehicle activity code under the Capital Equipment Replacement Fund. The Sheriff's Office is requesting that the Treasurer's Office establish an activity code under this fund for vehicle reserve, similar to the current activity codes utilized by other offices for large equipment purchases. Zillig made a motion to establish a new activity code for vehicles under 048-46172-820. Petitgout seconded and the motion passed.
- c) Request from Sheriff's Office for interfund transfer to the Capital Equipment Replacement Fund for vehicles. The Sheriff's Office requests approval to take the remaining \$3836.86 from the General Fund-Sheriff-Vehicles (001-41121-820) and transfer to the newly established activity code/line item (048-46172-820). These remaining funds in the regular budget are due to the actual cost of the squad being less than initially planned. Petitgout made a motion to recommend to the County Board approval the transfer of \$3836.86 from 001-41121-820 to 048-46172-820 for vehicles. Jackson seconded and the motion passed.
- d) Budget review – (007) Emergency Telephone Systems Board. Terry Stoffregen reported that this budget was approved by the ETSB on the same evening as this committee's last meeting. The committee reviewed the budget. Jackson made a motion to approve the budget as presented and forward it to the Finance Committee. Petitgout seconded and the motion passed.

There being no further business, the meeting adjourned at 7:30 p.m.