

COMMITTEE REPORT

COMMITTEE: Executive
CHAIRPERSON: Yerda Potter
DATE/TIME: Monday, March 31, 2003. 7:00 p.m.

PRESENT:

Berlage
 Carroll
 Creighton

Hasken
 Lyons
 Potter

Sisler
 Toepfer

Others: Diane Williams, COA Secretary

MINUTES

1. **Minutes.** Vince Hasken made a motion to approve the minutes of March 3, 2003. Sally Toepfer seconded and the motion passed.
2. **Old Business.** None
3. **New Business**
 - a) **Department Head meeting.** Diane reported that Duane is working on a cash flow analysis and has apprised the Department Heads of the situation with the General Fund.
 - b) **Inter-committee discussion.**
 - i) Sally reported that Health, Environment & Law approved the letting of bids for the 2003 HVAC project and will meet to review them prior to the Board meeting on April 8. Committee members have also volunteered to serve on ad hoc committees to work on specific issues associated with space in the courthouse. Merri will need to approve those ad hoc committees. Sally noted that they could meet in break-out sessions of the regular committee meeting to avoid extra meetings. She discussed why some of these 3 issues need to be addressed.
 - ii) Lynn reported that Information and Communications Technology Committee has developed a policy on sharing data and will be bringing it to the County Board for approval. There has been some interest from a company that would like to obtain the info on the whole county, so volume pricing must be determined.
 - iii) Vince reported that Development & Planning has Janet Anderson working on a tax abatement policy. John Mazor has informed the committee that the calendar of events is larger and will require more funds for printed than previously approved. The committee has also discussed a Community Planning Allowance Grant from the Illinois Department of Natural Resources in the amount of

\$84,511 that has been offered to the County. It must be used within two years and has no matching funds required. The IDNR must approve the project the grant is used for. Some examples of projects include buying land, building, renovating, etc.

- iv) John Creighton reported that the Finance Committee is still working on the department/program reviews. The fee study is done and needs to be discussed with the affected departments. Discussed the Health Department fees and their “fee study”. Discussed that fees need to recover costs of programs. Lynn added that the fees charged by the GIS department could make that department entirely self-sufficient. John stated that the Sheriff and State’s Attorney are ahead of their budgets for the year, but that he doesn’t know if that is a trend or if some high-ticket items (such as cars) have been expended early this year. There is an Enterprise Zone meeting on April 16th that John will attend.
- v) Merri reported that she just came from a meeting with the Galena City County and CVB staff members. The CVB is explaining what they do to the council. They also plan to discuss the Old Market House Information Center. Merri and Peg Murphy have been asked to attend a meeting with Carroll County about creating a consolidated Health Department. Merri asked the committee for their thoughts about holding an Executive Session near the beginning of the agenda on April 8. The consensus was to not hold Executive Session then. The committee asked about the status of the Derinda property. The property owner wants the interior painted, cemented and a security fence installed. John reported that the owner will be offered the building as/is or the County will pursue adverse possession. Only 1/3 of the building is on his property.

4. Citizen’s Comments. None.

5. Executive Session. The committee entered executive session at 8:00 p.m.

Meeting adjourned.