

COMMITTEE REPORT

COMMITTEE: Health, Environment & Law
CHAIRPERSON: Terry Stoffregen, Chairperson
DATE/TIME: September 20, 2004. 7:00 p.m.

PRESENT:

<input checked="" type="checkbox"/> Berlage	<input checked="" type="checkbox"/> Petitgout	<input checked="" type="checkbox"/> Stoffregen
<input checked="" type="checkbox"/> Jackson	<input checked="" type="checkbox"/> Potter	<input checked="" type="checkbox"/> Toepfer
<input checked="" type="checkbox"/> Montelius	<input checked="" type="checkbox"/> Sisler	<input checked="" type="checkbox"/> Zillig

Other Board Members: Bill Cooper

Others: Peggy Murphy, Rose Imbus, Fran Rosenthal, Gary Jobgen, Heather Miller, Mike Bielenda, Rich Machala, Don Gereau, Chief Deputy Brian Melton, Sheriff Steve Allendorf, Diane Williams

MINUTES

1. Minutes

Sally Toepfer made a motion to approve the minutes of August 16, 2004. Tim Petitgout seconded and the motion passed.

2. Staff and Agency Reports

- a) Health Department. Heather Miller reported that there have been 32 cases of West Nile Virus in Illinois and one fatality. Peg Murphy reported that the Americorp worker has been hired and will start on October 4. She also reported that 65 people attended their tabletop exercise regarding emergency services. They plan to do a full-scale exercise next, using the knowledge they gained. She and the Sheriff felt that it was a valuable learning experience. Upon questions from the committee, she reported that flu shots will hopefully be received in November. Miller also responded to questions about the requirement that municipalities must report boil orders to the Health Department now. She stated that the IEPA did not forward that information to them and they need to know about boil orders that occur, especially as they affect the restaurants in the County.
 - i. Murphy asked the committee to consider the Mutual Aid agreement included in the meeting packets. She stated that it is similar to the type of agreement that police and fire departments participate in. States Attorney Glen Weber has reviewed and approved the agreement. The committee discussed the insurance liability. Murphy will talk to the insurance agent and ask if the County's liability would be increased due to this Mutual Aid Agreement. Yerda Potter made a motion to recommend approval of the Mutual Aid Agreement to the County Board following review with the insurance agent. Toepfer seconded and the motion passed with Lynn Sisler abstaining.
- b) Jo Daviess Transit. Rich Machala reported that Transit will have enough funding to operate to the end of the year. They are still transporting one rider to Madison for the Veterans' Hospital. Machala reported to the

committee that they have had gas tanks installed are waiting for certification from the Fire Marshall to begin using them. He asked the committee about the possibility of being included in the gas contracts with the Sheriff and Highway Department. The consensus of the committee was that he should pursue that idea as it benefits everyone.

- c) Sheriff's Office. The Sheriff reported that the Apple River agreement that was approved at the last County Board meeting has been executed and the Sheriff's Office is receiving positive feedback from the citizens. The committee questioned a statement that was made at the September County Board meeting about the Blanding contract. The Sheriff stated that the Blanding contract does cover its costs, but because of federal government restrictions it cannot be raised above a certain percentage each year.

3. Unfinished Business

- a) Courthouse Roof. The Sheriff shared a report from Renaissance Restoration with the committee members. Terry Cole of Renaissance inspected the visible damage to the roof area between the courthouse and the addition and determined that a rubber sealant was not applied when the roof was constructed eight years ago, allowing water to rot the wood in the soffit areas. Cole stated that sealant was not identified in the architect's notes and that he feels it should have been a part of the project. He submitted an estimate to the committee of \$23,400 to fix the damage that can be seen, but that there are possibly some unseen problems that would also need to be repaired. The committee discussed if this should be brought to the attention of Durrant because the project does not appear to have been properly completed. Merri Berlage made a motion to have the County Administrator send a letter as soon as possible to Durrant regarding the damage to the eaves as a result of the unsealed flashing and ask them to look at it and present a solution or plan of action of how it can be fixed and why the initial engineering allowed this to happen. Toepfer seconded and the motion passed. Potter made a motion to have the County Administrator and the States Attorney review the contracts for the addition roof project and determine if there was any warranty or guarantee and draft a legal response if necessary. Montelius seconded and the motion passed with Terry Stoffregen voting no. The Sheriff added that while Cole was making his inspection of the damage he took some photos of hail damage on the roof from a recent storm. The Sheriff will contact McCoy Insurance regarding the hail damage.

4. New Business

- a) Budget review.
 - i. Social and Environmental. This general fund budget consists of social service agencies including NICAA Golden Meals, Stephenson Senior Center, Jo Daviess Transit, Soil & Water Conservation, Jo-Carroll Solid Waste and Veterans' grave markers. The amount of the budget is slightly higher because the Federal transit pass-through grant is

- ii. Health Department. Toepfer made a motion to approve the Public Health budget as presented. Jackson seconded and the motion passed. Montelius made a motion to approve the Public Health Bioterrorism budget as presented. Zillig seconded and the motion passed. Petitgout made a motion to approve the Public Health Capital Investment Fund budget as presented. Toepfer seconded and the motion passed. Zillig made a motion to approve the Home Health Care budget as presented. Stoffregen seconded and the motion passed. Sisler made a motion to approve the Home Health Care Memorial Fund budget as presented. Upon questions from the committee, Fran Rosenthal confirmed that the Home Health Care Memorial Fund was established to more easily track donations that are given to Home Health Care as memorials. Frequently those memorials are designated to be spent on specific programs or items. Montelius seconded and the motion passed.
- iii. 708 Mental Health Board. Gary Jobgen, representing the 708 Mental Health Board, reported that they received budgets from various agencies, reviewed and discussed them, and determined them to be legitimate requests for funding. The 708 Board submitted a funding request of \$291,086, which is \$15,654 over the target funding amount given to them by the Finance Committee. Zillig made a motion to accept the budget as presented and forward to the Finance Committee. Stoffregen seconded and the motion failed with Jackson, Stoffregen, Berlage, Sisler, Potter and Toepfer voting against it. The committee questioned why the 708 Board recommended funding for a new agency, Tyler's Justice Center, and discussed if those services are otherwise provided for by other agencies. Committee members reminded each other that it is not the County Board's role to determine the legitimacy of requests; that is the 708 Board's function. There was discussion about the tax levy and if the increase for new construction was included. Berlage made a motion to send the budget request back to the 708 Board for revision and present it to a special Health, Environment & Law Committee meeting on Thursday, October 7 at 7:00 p.m. Toepfer seconded and the motion passed.
- iv. States Attorney. The committee reviewed the budget submission and the Unfunded Activities for the States Attorney's office. Zillig made a motion to approve the budget, including all unfunded activities, for a total of \$320,163. Toepfer seconded and the motion passed.
- v. Sheriff's Office. Chief Deputy Brian Melton reported that the Sheriff and he met with the County Administrator and resubmitted the following budgets according to the guidelines of the budget process. Zillig made a motion to reject the Sheriff budget as presented. Motion died for lack of a second. The committee discussed the unfunded

deputies' salaries and all expressed a hope that those items will be funded during the process. Toepfer made a motion to approve the Sheriff budget as presented and forward to the Finance Committee. Sisler seconded and the motion passed with Zillig voting no. Sisler made a motion to approve the Safety Building budget and forward it to the Finance Committee. The main unfunded concern in this budget is the salary for the Jail Cook and some equipment. Stoffregen seconded and the motion passed. Sisler made a motion to approve the Communications budget and forward it to the Finance Committee. The unfunded concerns for this budget are dispatcher salaries and subscription to the IWIN service. Potter seconded and the motion passed with Zillig voting no. Zillig made a motion to approve the Court Security budget and forward it to the Finance Committee. Unfunded items in this budget include salary for another court security officer and completion of the sprinkler system. Stoffregen seconded and the motion passed. Sisler made a motion to approve the Emergency Services budget and forward it to the Finance Committee. Petitgout seconded and the motion passed with Berlage voting no. Zillig made a motion to approve the budget of the Merit Commission. Jackson seconded and the motion passed. Sisler made a motion to approve the budget of the Drug Enforcement and Education Fund as presented. Melton reported that this fund is set up according to state statute and proceeds are spent for drug enforcement activities. Potter seconded and the motion passed. Sisler made a motion to approve the D.A.R.E. Fund budget as presented. Potter seconded and the motion passed. Melton pointed out that he also submitted an Unfunded Activities request for some courthouse items, including the roof work discussed at this meeting. Zillig questioned if drug testing has been conducted in the Sheriff's Office. Melton stated that they plan to, but it hasn't started yet.

- b) Courthouse sign. Zillig stated that this project was started in 1996 and the bids received need to be updated. A current bid from J.P. Vincent and Sons has been received and the committee asked the County Administrator's office to solicit more bids from businesses in the county and bring them back to this committee.

5. Other board & committee reports – None

6. Citizens' Comments – None

There being no further business, the meeting adjourned at 9:30 p.m.