

# COMMITTEE REPORT

**COMMITTEE:** Development & Planning  
**CHAIRPERSON:** Ron Mapes  
**DATE/TIME:** Monday, April 24, 2006. 7:00 p.m.

**PRESENT:**

<input type="checkbox"/> Baranski	<input checked="" type="checkbox"/> Hasken	<input checked="" type="checkbox"/> Mapes
<input checked="" type="checkbox"/> Berlage	<input checked="" type="checkbox"/> Kluesner	<input checked="" type="checkbox"/> Stoffregen

Other Board members:  
Others: Pat Leitzen-Fye

## MINUTES

### 1. Minutes

Vince Hasken made a motion to approve the minutes of the March 27, 2006 committee meeting. Terry Stoffregen seconded and the motion passed.

### 2. Old Business

- a) CVB Building Committee. The committee has not met.
- b) Board planning and goals. The committee decided to look at the list and put the items in order of importance at the next meeting. The list will be included in the next packet.
- c) Greenway Planning grant. The committee has yet to schedule a meeting.
- d) Hotel/motel tax ordinance. Ron Mapes reported that the State's Attorney is working on a draft ordinance and hopes to have something for the committee next month.

### 3. New Business

- a) Foreign Trade Zone Operator Agreement. Hasken reported that this was reviewed down at the LRA. The committee questioned whether the State's Attorney has had an opportunity to review this document. Hasken made a motion to recommend approval of the Foreign Trade Zone Operator Agreement pending agreement and review by the State's Attorney. Matt Kluesner seconded and the motion passed.

### 4. Staff Reports

- a) Building & Zoning – no report.
- b) Economic Development. Pat Leitzen-Fye reported the office is set up in Elizabeth. The CEDS Committee is almost completely appointed now and she is trying to schedule a meeting for May 2<sup>nd</sup>. The committee had questions about Rural Development vs. TIF and commented that East Dubuque is considered urban, not rural like Freeport. She handed out a second draft of the brochure for economic development. She is much happier with the text and message of the piece. She is still working with the CVB about getting on their website.

- c) CVB. Stoffregen asked what the out-of-county facilities pay now to be included in the services program; the current cost is \$250 and will be changed to \$500.

**5. Other Business.**

Kluesner reported that he received a phone call from Christina Eisbach regarding the bids for the 2007 visitors guide and he questioned if her bid was presented. The committee stated that her bid was included but not as complete compared to the rest of the bids. The staff should communicate with her regarding that.

**6. Citizens' Comments – none**

**7. Board Member Concerns**

Kluesner stated that he asked the State's Attorney to review the questionnaire that he distributed at the last board meeting and some changes were recommended. Kluesner asked the committee if it is okay to now distribute to the Board. The topic of how the County Board feels about the CVB came up at the CVB retreat and he did not know how to respond. The consensus of the other committee members is that relations are currently good with the CVB Advisory Board and the department is running well. The committee doesn't feel that a survey of the whole board is needed at this time; board members will express their feelings if they think there is a problem at the CVB. Kluesner was advised that questions about specific departments should be directed to the department head. Kluesner and Berlage discussed the survey and how it was discussed after the County Board meeting and at the CVB Advisory Board meeting. The committee stressed that procedure requires items to go through the committee structure and the role of representatives as liaisons between the boards.

Meeting adjourned at 7:35 p.m. following a motion by Hasken and seconded by Stoffregen.