

**JO DAVIESS COUNTY BOARD MEETING
AND BUDGET REVIEW SESSION
OCTOBER 20, 2005**

Chairperson of the Jo Daviess County Board, Merri Berlage, called the meeting to order at 7 p.m. on Thursday, October 20, 2005 at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.

Present were Beth Baranski, Merri Berlage, Joanne Bielenda, William Cooper, Vincent Hasken, Dane Jackson, Ron Mapes, Margie Montelius, Tim Petitgout, Yerda Potter, Domer Schubert, Marvin Schultz, Terry Stoffregen, Sally Toepfer and Jack Zillig. Present: 15. Absent-Jody Carroll and Alan Kent. Absent: 2.

The Pledge of Allegiance was led by Chairperson Berlage.

The invocation and thought for the day were given by Tim Petitgout.

At this time, the board allowed an opportunity for input from concerned parties. There were no comments at this time.

A resolution and Ordinance amending the boundaries of the joint City of Freeport-County of Stephenson Certified Enterprise Zone for the annexation of 74.53 acres of residentially zoned property owned by Timothy and Sherry Streight located within the Village of Hanover, Illinois was approved following a motion made by Vince Hasken, seconded by Ron Mapes.

The motion carried by voice vote.

The board discussed the day-to-day operations in absence of a County Administrator. It was the consensus of the board that temporary help was needed in the Administrator's office.

The board approved hiring a temporary person as needed to work in the Administrator's Office following a motion made by Ron Mapes and seconded by Terry Stoffregen.

The motion carried by voice vote.

The board discussed the issue of hiring a county administrator.

Marvin Schultz informed the board he had received descriptions for administrator job positions from other counties for comparison. The board was instructed to review the current job description of the county administrator's position and return proposed changes or suggestions to Marvin Schultz, Chairperson of the Executives Committee and he would compile those suggestions for all board members.

Vince Hasken suggested that the board should begin to look at fees of consultant groups for the administrator's position.

Chairperson Berlage said she received the summarized version of the salary survey. It will be forwarded to the Executive Committee for further review following a motion made by Vince Hasken, seconded by Tim Petitgout.

The motion carried by voice vote.

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Merri Berlage said there were five proposals submitted for the FY2006 health insurance program. She said they were all very different. Ron Mapes stated that he felt it was too late in the year to try to make changes to the health insurance.

A motion to accept the present proposal and stay with the current provider for health insurance coverage for county employees for FY2006 was made by Vince Hasken and seconded by Bill Cooper.

The motion carried by voice vote.

Letters will be sent to the other four companies that submitted proposals for health insurance coverage to inform them that the County will begin looking into the coverage for FY2007 starting sometime in January following approval of a motion made by Ron Mapes, seconded by Bill Cooper.

The motion carried by voice vote.

The board reviewed each General Fund proposed target-based expense requests. The proposed general fund expense requests reflected a 15% increase in health insurance. The health insurance contract will have an actual increase of 10%. A motion to accept the proposed target-based expense requests and leave the 15% increase for health insurance in the budget as presented with the option of using the extra 5% of budgeted insurance as needed and at the discretion of the department head was made by Vince Hasken, seconded by Dane Jackson.

The motion carried by voice vote.

The board reviewed and established there were a total of unallocated revenues of \$162,293 after setting aside \$100,000 in the Contingency Fund.

A motion to fund \$36,734 for all General Fund department salary lines to show a 2% cost of living increase plus a 2% merit review and to forward it onto the final budget document was made by Vince Hasken and seconded by Margie Montelius.

The motion carried by voice vote.

A recommendation to fund \$15,000 for the Building and Zoning review and rewrite of the Zoning, Subdivision Ordinances and Comprehensive Plan, and forward it onto the final budget document was made by Bill Cooper and seconded by Beth Baranski.

The motion to recommend carried by voice vote.

A recommendation to fund \$4,000 under professional services for accounting fees for the continuation of the accrual accounting conversion project and \$12,000 under equipment for a sound system for the County Board Room and forward them onto the final budget document was made by Yerda Potter and seconded by Bill Cooper.

The motion to recommend carried by voice vote.

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A recommendation to fund \$1,400 for a two-way radio for a Jo Daviess Transit vehicle and forward it onto the final budget document was made by Joanne Bielenda and seconded by Marvin Schultz.

The motion to recommend carried by voice vote with a nay vote recorded for Merri Berlage.

A recommendation to fund \$68,700 for three new vehicles replacements for the Sheriff's Department and forward it onto the final budget document was made by Margie Montelius and seconded by Tim Petitgout.

The motion to recommend carried by voice vote with nay votes recorded for Merri Berlage and Sally Toepfer.

A recommendation to fund \$21,400 for the Assessment Department for the purchase of a mass appraisal software program and forward it onto the final budget document was made by Sally Toepfer and seconded by Yerda Potter.

The motion to recommend failed by voice vote.

A recommendation to fund \$50,000 for a second assistant State's Attorney and move it onto the final budget document was made by Jack Zillig and seconded by Bill Cooper.

An amendment to the recommended motion to reduce the funded amount to \$25,000 was made by Bill Cooper and seconded by Jack Zillig.

The recommended amended motion to fund \$25,000 for a second assistant State's Attorney and move it onto the final budget document carried by voice vote.

The motion to approve the previous recommendations for the unfunded activities in the amount of \$162,834 and move them into the final budget document and reducing the contingency amount to \$99,459 was made by Vince Hasken and seconded by Dane Jackson.

The motion carried by voice vote.

The Tourism LTCB Matching Grant Fund of the CVB will be forwarded onto the final budget document after corrections are made to the fund balance after conferring with the Treasurer and the auditor following a motion made by Beth Baranski and seconded by Sally Toepfer.

The motion carried by voice vote.

At this time, the board allowed an opportunity for input from concerned parties. There were no citizens' comments at this time.

There were no board members with concerns at this time.

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The board entered Executive Session at 9:45 p.m. following approval of a motion made by Bill Cooper, seconded by Tim Petitgout.

The motion carried by voice vote.

The board exited Executive Session at 9:55 p.m.

The meeting adjourned following a motion made by Jack Zillig, seconded by Ron Mapes.

The motion to adjourn carried by voice vote.

Chairperson Berlage adjourned the meeting at 9:56 p.m. until 7 p.m. Tuesday, November 8, 2005 at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.

Jean Dimke, Jo Daviess County Clerk