

JO DAVIESS COUNTY BOARD OF HEALTH
MEETING MINUTES
TUESDAY, JUNE 5, 2007

The Jo Daviess County Board of Health held a meeting on Tuesday, June 5, 2007, in the conference room of the health department. The meeting was called to order by President Jim Lander at 7 p.m.

Members present: Jim Lander, Liz Blair, Robert Chorak, Dr. Lloyd Callaway, Peg Dittmar, Ed Kuhle, Karen Scheele, Mike Petitgout, Marge Montelius, County Board Representative

Members absent: Laura Duerr, Dr. Michelle Sprengelmeyer

Staff members present: Peg Murphy, Heather Miller, and Rose Imbus

Members introduced themselves and welcomed Mike Petitgout of East Dubuque to the Board of Health

Unfinished Business

Approval of the April 4, 2007, Board of Health Meeting Minutes

The April 4, 2007, meeting minutes were approved with a motion by Peg Dittmar and a second by Marge Montelius. Motion carried.

Review of 2007 Public Health Program Priorities

Members reviewed the recommendation for programs priorities. Peg stated that most of the funding for the programs is from county taxes. There is no increase in state funds for the required programs.

Marge was concerned that Diabetes is not addressed in any of the programs offered.

Liz Blair asked what the Teen Parent Services was and Peg responded that it is a program funded through the Department of Human Services that encourages pregnant teens to complete their high school education.

Dr. Callaway stated that programs funded by grants should be continued.

Members discussed funding for the Cholesterol and Hypertension program and charging a fee for service above lab fees. No decision was made on this.

Jo Daviess Public Health Foundation Golf Outing Report

Peg reported that the donations for the fund raiser are coming in and encouraged members to attend the golf outing and steak dinner on Saturday, June 30, at the Woodbine Golf Course.

Meth Awareness Summit – June 7 and 8, 2007 – River Ridge School

Meth Awareness Conference is co-sponsored by the Jo Daviess County Alcohol and Substance Abuse Committee. Peg Carey received funding from the Attorney General's office. Peg reported on the speakers scheduled for this conference.

Family Planning Services Report

Peg hopes to contract with the local hospital to provide nurse practitioner services for family planning program. Colleen Burkart, present contractual nurse practitioner, may provide back up services as needed but is not interested in contracting the sixteen hours per month with the agency after July 1. Student nurse practitioners from University of Dubuque and University of Illinois under direction of their licensed teacher have provided services in the last two months.

Terms for Board Members

Peg noted that no terms are up at this time.

New Business

Election of Officers for Board of Health

Dr. Callaway recommended keeping all the officers as is and they all agreed. Dr. Callaway made a motion to close nominations for offices with a second by Peg Dittmar. Motion carried. Jim Lander remains President with Liz Blair as Vice President and Dr. Robert Chorak as Secretary.

Board of Health Committee Appointments for 2007-2008

Personnel Committee

Jim Lander, Marge Montelius, and Mike Petitgout

Client Care Committee

Dr. Lloyd Callaway, Laura Duerr, and Karen Scheele

Budget / Finance Committee

Marge Montelius, Ed Kuhle, Jim Lander and Peg Dittmar

Environmental Health Committee

Liz Blair, Robert Chorak, Dr. Michelle Sprengelmeyer and Mike Petitgout

Resignation of Candace Crossley, Quality Assurance Auditor

Peg reported the resignation of Candy Crossley as the Quality Assurance Auditor. She is starting her own private business and is very busy. Tina Steele-Lietz has been hired as the QA Auditor.

Home Health Care Report:

Peg reported:

Staff changes:

Marcia Christ has been hired as Office Manager, Sheri Mill as Medicare Biller, and Patti Paar, part time nurse. Retirement: Rose Marie Steuart, Medicare Biller; Resignations: Karon Ruben and Sharon Vogt, part time nurses

Visit Numbers

Reviewed the visit frequency

2005-2006 Cost Report

Richard Peelo has completed the fiscal year 2006 cost report.

Environmental Health Report

Heather Miller reported:

Applied to the Jo Daviess County Fair for financial assistance for well sealing but was not funded.

Tobacco Grant received and funds are used for second hand smoke in restaurants education and encouraging restaurants to be smoke free. With current legislation of all public places required to be smoke free by 1st of year, 2008, focus of grant may need to be revised.

Matt Calvert, Sanitarian, provided vector pest training to Galena and Elizabeth public works employees.

No birds tested positive for West Nile Virus.

Matt completed safety officer training for emergency incidents.

Peg and Heather attended Incident Command course offered at the Galena Fire Department.

Heather and Matt presented power point presentation on county map with water samples taken and also on the septic and water inspections. Marge would like to have this presentation made to the County Board. Peg will discuss this with the Social and Environmental Committee.

Hypertension and Cholesterol Screening Grant Awards

Illinois Department of Public Health Office of Women's Health - \$1,000

The agency has received a grant to provide screenings during the month of May.

Dubuque Racing Association - \$3,000

The agency has received funding from Dubuque Racing Association for the Hypertension and Cholesterol screening program.

Health Protection Grant – Request for Additional Seven Million Dollars in State Budget

Peg reported that the request for additional funding for local health departments will probably not be added to the state budget.

Client Care Committee Report

Fees for Flu and Pneumonia

The Client Care Committee met and reviewed the fees for flu and pneumonia vaccinations. The cost to purchase flu vaccine is \$11.71 per dose which is an eighty-three cent increase from the previous year. The cost to purchase pneumonia as of May, 2007, is \$26.08 per dose which is \$2.37 increase from the previous year. The agency does have twenty-five doses of pneumonia vaccine in stock. Fee charged for flu vaccine is \$20 and for pneumonia vaccine is \$30.

The Client Care Committee's recommendation in the form of a motion by Dr. Callaway is to keep same charge for flu vaccine and same charge for pneumonia vaccine until the present supply is exhausted. At that time increase fee to \$32 if vaccine cost is at or close to May quoted price. Liz Blair seconded the motion. Motion carried.

Budget and Finance Committee

Schedule Date to Review Fiscal Year 2008 Proposed Budgets

A Budget and Finance Committee meeting was scheduled for Monday, July 23, at 7 p.m.

Transition with Dental Health Program in 2008

Peg reported that she has talked with the Dental Health Consultant who works one day a month that this program will be transitioned to the WIC/FCM department on December 1, 2007. The Dental Health Consultant position will be eliminated at that time.

Next Meeting – Joint Meeting with Home Health Care Advisory Committee – Tuesday, August 7, 2007, at 7 P.M.

The meeting was adjourned at 8:01 p.m. until Tuesday, August 7, at 7 p.m. This will be a joint meeting with the Home Health Care Advisory Committee.

Secretary