

**JO DAVIESS COUNTY BOARD
MEETING MINUTES
FEBRUARY 11, 2003**

CALL TO ORDER: Chairperson of the Jo Daviess County Board, Merri Berlage, called the meeting to order at 7 p.m. on February 11, 2003 at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.

ROLL CALL was answered as follows: Present-Dick Alexander, Merri Berlage, Joanne Bielenda, William Cooper, Vincent Hasken, Dane Jackson, Margie Montelius, Yerda Potter, Domer Schubert, Marvin Schultz, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Present: 14. Absent-Jody Carroll, John Creighton and Larry Lyons. Absent: 3.

THE PLEDGE OF ALLEGIANCE was led by Chairperson Berlage.

THE INVOCATION and thought for the day were given by Joanne Bielenda.

AGENDA ITEM I – CONSENT AGENDA

The consent agenda was approved as attached following a motion made by William Cooper, seconded by Lynn Sisler.

The motion carried by roll call vote: Ayes-Dick Alexander, Merri Berlage, Joanne Bielenda, William Cooper, Vincent Hasken, Dane Jackson, Margie Montelius, Yerda Potter, Domer Schubert, Marvin Schultz, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 14. Nays: 0. Absent-Jody Carroll, John Creighton and Larry Lyons. Absent: 3.

AGENDA ITEM II – UNFINISHED BUSINESS

There was no unfinished business brought before the board.

Jody Carroll entered the meeting at this time.

AGENDA ITEM III – NEW BUSINESS AND COMMITTEE REPORTS

PLANNING COMMISSION:

The Planning Commission's recommendation to issue a Special Use Permit to ISI Properties Inc. (dba Site-Quest) to allow a 190-foot self-supporting tower without lighting on Donna's Drive, East Dubuque subject to the conditions set forth in the findings of fact and recommendation was approved following a motion made by Marvin Schultz and seconded by Dane Jackson.

The motion carried by roll call vote: Ayes-Dick Alexander, Merri Berlage, Joanne Bielenda, Jody Carroll, William Cooper, Vincent Hasken, Dane Jackson, Margie Montelius, Yerda Potter, Domer Schubert, Marvin Schultz, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 15. Nays: 0. Absent-John Creighton and Larry Lyons. Absent: 2.

John Creighton entered the meeting at this time.

The Planning Commission's recommendation to deny a request to re-zone two 2-acre parcels on Ford Road from AG-1 Agricultural to R-1 Rural Residential for Tim and Jodi Knautz and Mike and Jennifer Nolan was sent back to the Planning Commission for further review of the site distance, easement, waterway, road width and amount of users following approval of a motion made by Marvin Schultz, seconded by Dick Alexander.

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An amendment to the motion to include reviewing of the soil boring classification was approved following a motion made by Yerda Potter and seconded by Sally Toepfer.

The amendment carried by voice vote with a nay vote recorded for William Cooper.

The original motion including the amendment to send the matter back to the Planning Commission for review of the site distance, easement, waterway, road width, amount of users and soil boring classification carried by roll call vote: Ayes-Dick Alexander, Merri Berlage, Joanne Bielenda, Jody Carroll, Dane Jackson, Yerda Potter, Marvin Schultz, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 11. Nays-William Cooper, Vincent Hasken, Margie Montelius and Domer Schubert. Nays: 4. Abstain-John Creighton. Abstain: 1. Absent-Larry Lyons. Absent: 1.

The Planning Commission's recommendation to re-zone a 2.5-acre parcel out of a 30-acre parcel from AG-1 Agricultural to R-1 Rural Residential on South Curtis Road, 1/8 mile north of Willow Road, Stockton, for Michael Mammoser was approved following a motion made by Dick Alexander and seconded by Terry Stoffregen.

The motion carried by roll call vote: Ayes-Dick Alexander, Merri Berlage, Joanne Bielenda, Jody Carroll, John Creighton, William Cooper, Vincent Hasken, Dane Jackson, Margie Montelius, Yerda Potter, Domer Schubert, Marvin Schultz, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 16. Nays: 0. Absent-Larry Lyons. Absent: 1.

EXECUTIVE:

This committee had no business to bring before the board.

FINANCE, TAX AND BUDGET:

The county will purchase a new tax cycle software program from DEVNET Inc. of DeKalb for a first year cost of \$40,815 following approval of a committee motion made by John Creighton.

The motion carried by roll call vote: Ayes-Dick Alexander, Merri Berlage, Joanne Bielenda, Jody Carroll, John Creighton, William Cooper, Vincent Hasken, Dane Jackson, Margie Montelius, Yerda Potter, Domer Schubert, Marvin Schultz, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 16. Nays: 0. Absent-Larry Lyons. Absent: 1.

The auditing firm of Lindgren, Callihan, Van Osdol & Co. will prepare the county annual financial report for FY2002 for \$26,000 and conduct a single audit in compliance with federal requirements for a maximum cost of \$7,200 following approval of a committee motion made John Creighton.

The motion carried by roll call vote: Ayes-Dick Alexander, Merri Berlage, Joanne Bielenda, Jody Carroll, John Creighton, William Cooper, Vincent Hasken, Dane Jackson, Margie Montelius, Yerda Potter, Domer Schubert, Marvin Schultz, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 16. Nays: 0. Absent-Larry Lyons. Absent: 1.

A resolution decreasing the County's mileage reimbursement rate from \$.36 ½ to \$.36 per mile effective February 1, 2003 for those County officers and employees using their personal vehicles in the conduct of official County business was approved following a committee motion made by John Creighton

The motion carried by voice vote.

INFORMATION AND COMMUNICATIONS TECHNOLOGY:

This committee needed no action at this time.

COUNTY DEVELOPMENT AND PLANNING:

A resolution supporting the efforts of the Grand Excursion 2004 and encouraging the community as a whole, its businesses, other organizations and individuals to participate in planning for the celebration was adopted following a committee motion made by Vincent Hasken.

The motion carried by voice vote.

The Galena/Jo Daviess County Conventions & Visitors Bureau themeline of "Vintage Charm, Contemporary Spirit" was adopted to help communicate the unique characteristics of the County to the target market following a committee motion made by Vincent Hasken.

The motion carried by voice vote with a nay vote recorded for Marvin Schultz.

An intergovernmental transfer of real property located at 550 Illinois Route 35 North from the County to the City of East Dubuque was approved following a committee motion made by Vincent Hasken.

The motion carried by voice vote.

PUBLIC WORKS:

An agreement with River Ridge School District regarding funding for the construction of the turn lanes on Illinois Route 84 providing access to the new River Ridge School was approved following a motion made Jody Carroll, seconded by Lynn Sisler

The motion carried by voice vote.

An ordinance amending the FY2003 Appropriations Ordinance in regards to the Motor Fuel Tax appropriations increasing the 2002-03 appropriation from \$606,314 to \$1,906,314 to authorize the expenditure of reimbursements funds when received from IDOT for the project construction costs for the turn lanes on Illinois Route 84 providing access to the new River Ridge School was approved following a motion made by Lynn Sisler, seconded by William Cooper.

The motion carried by voice vote.

A resolution allowing the County Engineer to post the county roads at his discretion was approved following a committee motion made by Jody Carroll.

The motion carried by voice vote.

The Highway Department will purchase a New Idea 5406 disc mower from Scott Implement for \$3,890 following approval of a committee motion made by Jody Carroll.

The motion carried by roll call vote: Ayes-Dick Alexander, Joanne Bielenda, Jody Carroll, John Creighton, William Cooper, Dane Jackson, Yerda Potter, Domer Schubert, Marvin Schultz, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 13. Nays-Merri Berlage, Vincent Hasken and Margie Montelius. Nays: 3. Absent-Larry Lyons. Absent: 1.

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A petition for aid from Guilford Township for culvert replacements on Rawlins and Guilford Roads at an estimated cost of \$50,000 (50% County; 50% Township) was approved following a committee motion made by Jody Carroll.

The motion carried by roll call vote: Ayes-Dick Alexander, Merri Berlage, Joanne Bielenda, John Creighton, William Cooper, Vincent Hasken, Dane Jackson, Margie Montelius, Yerda Potter, Domer Schubert, Marvin Schultz, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 15. Nays-Jody Carroll. Nays: 1. Absent-Larry Lyons. Absent: 1.

A petition for aid from Wards Grove Township for culvert repair on Tiger Whip Road at an estimated cost of \$2,000 (50% County; 50% Township) was approved following a committee motion made by Jody Carroll.

The motion carried by roll call vote: Ayes-Dick Alexander, Merri Berlage, Joanne Bielenda, Jody Carroll, John Creighton, William Cooper, Vincent Hasken, Dane Jackson, Margie Montelius, Yerda Potter, Domer Schubert, Marvin Schultz, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 16. Nays: 0. Absent-Larry Lyons. Absent: 1.

A new Chevy S-10 pickup will be purchased for Animal Control from McNett Motors in Stockton for an amount of \$9,731 including trade-in following a committee motion made by Jody Carroll.

The motion carried by roll call vote: Ayes-Dick Alexander, Merri Berlage, Joanne Bielenda, Jody Carroll, John Creighton, William Cooper, Vincent Hasken, Dane Jackson, Margie Montelius, Yerda Potter, Domer Schubert, Marvin Schultz, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 16. Nays: 0. Absent-Larry Lyons. Absent: 1.

HEALTH, ENVIRONMENT AND LAW:

A resolution allowing the County to participate in the service program of the Office of the State's Attorneys Appellate Prosecutor for FY2003 for an amount of \$7,000 was approved following a committee motion made by Sally Toepfer.

The motion carried by roll call vote: Ayes-Dick Alexander, Merri Berlage, Joanne Bielenda, Jody Carroll, John Creighton, William Cooper, Vincent Hasken, Dane Jackson, Margie Montelius, Yerda Potter, Domer Schubert, Marvin Schultz, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 16. Nays: 0. Absent-Larry Lyons. Absent: 1.

The Sheriff's Department was authorized to apply for a Dubuque Racing Association Grant and a Local Law Enforcement Block Grant administered by the Illinois Criminal Justice Information Authority following approval of a committee motion made by Sally Toepfer.

The motion carried by voice vote.

A contract between the Sheriff's Department and the Corps of Engineers for the County to provide patrolling at the Blanding Landing Recreation Area was approved following a committee motion made by Sally Toepfer.

The motion carried by voice vote.

A proposal from The Durrant Group Inc. to provide construction bid documents, bid negotiations, construction observation and substantial completion inspection for the third phase of the Courthouse HVAC improvement plan for \$40,000 was approved following a committee motion made by Sally Toepfer.

The motion carried by roll call vote: Ayes-Dick Alexander, Merri Berlage, Joanne Bielenda, Jody Carroll, John Creighton, William Cooper, Vincent Hasken, Dane Jackson, Margie Montelius, Yerda Potter, Domer Schubert, Marvin Schultz, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 16. Nays: 0. Absent-Larry Lyons. Absent: 1.

Two resolutions allowing Jo Daviess County Transit to apply for financial assistance grants, one for capital (vehicles) and one for operations were approved following a committee motion made by Sally Toepfer.

The motion carried by voice vote.

The County Administrator and County Chairperson were authorized to sign and return the Conditional Commitment Letter for grant agreement, the grant agreement itself and other related documents under the Small Rental Properties Program received from the Illinois Housing Development Authority Home Program following a motion made by Sally Toepfer and seconded by Lynn Sisler.

The motion carried by voice vote.

AGENDA ITEM IV – REPORTS ON OTHER COMMITTEES, BOARDS AND OTHER MATTERS

Board members reported on meetings they attended as appointees of the Jo Daviess County Board. Yerda Potter reported on Solid Waste. Dick Alexander explained the workings of Blackhawk Hills RC&D. Margie Montelius reviewed activities with DMATS. Joanne Bielenda reported on 911 activities. Lynn Sisler reported on the Juvenile Justice Counsel. William Cooper reported on GIS and 708 and John Creighton informed the board on undertakings of the Enterprise Zone.

Discussion was held on the results of the Courthouse Space Study and how it relates to the County's interest in the River Ridge School facilities. It was the consensus of the board that the Executive Committee should gather some facts and guidelines involving the space problem within the Courthouse and schedule a workshop where the entire board can discuss the issue. Yerda Potter asked board members to submit questions and concerns involving this issue to the Executive Committee.

AGENDA ITEM V – CITIZENS' COMMENTS

State Representative Jim Sacia informed board members that he intends on holding office hours in Galena at least one day per week once the spring session in Springfield is complete.

AGENDA ITEM VI – EXECUTIVE SESSION

The board entered Executive Session at 8:40 p.m. to discuss personnel, property and litigation issues following a motion made by Domer Schubert, seconded by Lynn Sisler.

The motion carried by voice vote.

The board exited Executive Session at 9:25 p.m.

AGENDA ITEM VII – ADJOURNMENT

The meeting adjourned following a motion made by Lynn Sisler, seconded by Jack Zillig.
The motion carried by voice vote.

Chairperson Berlage adjourned the meeting at 9:26 p.m. until 7 p.m. Tuesday, March 11, 2003 at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.

Jean Dimke, Jo Daviess County Clerk

**JO DAVIESS COUNTY BOARD
CONSENT AGENDA APPROVED
FEBRUARY 11, 2003**

MINUTES APPROVAL

1. Regular County Board meeting minutes of January 14, 2003

RAFFLE APPLICATIONS

1. Riverview Center-March 1 through June 30, 2003
2. Hanover Township Library-February 17 through March 17, 2003

CLAIMS

1. Claims approval in the amount of \$299,397.84