

**JO DAVIESS COUNTY BOARD  
MEETING MINUTES  
SEPTEMBER 9, 2003**

**CALL TO ORDER:** Chairperson of the Jo Daviess County Board, Merri Berlage, called the meeting to order at 7 p.m. on September 9, 2003 at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.

**ROLL CALL** was answered as follows: Present-Dick Alexander, Merri Berlage, Joanne Bielenda, Jody Carroll, William Cooper, John Creighton, Vincent Hasken, Dane Jackson, Ron Mapes, Margie Montelius, Yerda Potter, Domer Schubert, Marvin Schultz, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Present: 17. Absent: 0.

**THE PLEDGE OF ALLEGIANCE** was led by Chairperson Berlage.

**THE INVOCATION** and thought for the day were given by Joanne Bielenda.

**AGENDA ITEM I – CONSENT AGENDA**

The consent agenda was approved as attached following a motion made by Dane Jackson, seconded by Margie Montelius.

The motion carried by roll call vote: Ayes-Dick Alexander, Merri Berlage, Joanne Bielenda, Jody Carroll, William Cooper, John Creighton, Vincent Hasken, Dane Jackson, Ron Mapes, Margie Montelius, Yerda Potter, Domer Schubert, Marvin Schultz, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 17. Nays: 0.

**AGENDA ITEM II – UNFINISHED BUSINESS**

There was no unfinished business brought before the board.

**AGENDA ITEM III – NEW BUSINESS AND COMMITTEE REPORTS**

**NEW BUSINESS:**

**PLANNING COMMISSION:**

The Planning Commission's recommendation to rezone a 1.11-acre parcel of land from AG-1 Agricultural to R-2 Rural Residential located on North Main Street Rd., East Dubuque for Sean and Donna Quinn was approved following a motion made by Vincent Hasken, seconded by Lynn Sisler.

The motion carried by roll call vote: Ayes-Dick Alexander, Merri Berlage, Joanne Bielenda, Jody Carroll, William Cooper, John Creighton, Vincent Hasken, Dane Jackson, Ron Mapes, Margie Montelius, Yerda Potter, Domer Schubert, Marvin Schultz, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 17. Nays: 0.

The Planning Commission's recommendation to rezone a 2.52-acre parcel of land from AG-1 Agricultural to R-1 Rural Residential located adjacent to 153 North Rocky Hill Road, Galena for Doug and Nancy DuPlessis was approved following a motion made by Lynn Sisler, seconded by Domer Schubert.

The motion carried by roll call vote: Ayes-Dick Alexander, Merri Berlage, Joanne Bielenda, Jody Carroll, William Cooper, John Creighton, Vincent Hasken, Dane Jackson, Ron Mapes, Margie Montelius, Yerda Potter, Domer Schubert, Marvin Schultz, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 17. Nays: 0.

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The Planning Commission's recommendation to issue a Special Use Permit allowing Mary and Harry Althaus to construct an additional self storage unit at 6783 North Donna's Drive, East Dubuque was approved following a motion made by William Cooper, seconded Dane Jackson.

The motion carried by roll call vote: Ayes-Dick Alexander, Merri Berlage, Joanne Bielenda, Jody Carroll, William Cooper, John Creighton, Vincent Hasken, Dane Jackson, Ron Mapes, Margie Montelius, Yerda Potter, Domer Schubert, Marvin Schultz, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 17. Nays: 0.

**EXECUTIVE:**

This committee had no business to bring before the board.

**FINANCE, TAX AND BUDGET:**

The Building Permit fee for single-family dwellings was increased from \$2.00 per \$1,000 permit value to \$3.00 per \$1,000 permit value for permits issued for single-family dwellings valued in excess of \$100,000 following approval of a committee motion made by John Creighton.

The motion carried by voice vote.

A Building Code of Appeals fee was established at \$250 per Building Code Appeal following approval of a committee motion made by John Creighton.

The motion carried by voice vote.

A fee for issuing Zoning Certificates was established as follows: Single-family related construction; dwellings-\$100, additions-\$25, sheds, decks, patios, etc-\$10 garages/outbuildings-\$50; Multi-family related construction; dwellings-\$150, additions-\$25, sheds, decks, patios, etc.-\$10, garages/outbuildings-\$50 and Commercial and Industrial related construction; commercial or industrial structure-\$250, additions-\$125 and accessory buildings-\$125 following approval of a committee motion made by John Creighton.

The motion carried by voice vote with a nay vote recorded for Vincent Hasken.

A fee was established for processing a rezoning application request from AG-1 General Agricultural District to R-1 Rural Residential District, or Planned Residential District at a minimum of \$400, plus \$25 per acre for request of 5 acres or more in area following approval of committee motion made by John Creighton.

The motion carried by voice vote.

A fee was established for processing a rezoning application request from AG-1 General Agricultural District, R-1 Rural Residential District, R-2 Single-Family Residential District or Planned Residential District to Planned Commercial or Planned Industrial District of a minimum of \$800, plus \$50 per acre for request of 5 acres of more in area following approval of a committee motion made by John Creighton.

The motion carried by voice vote.

A fee for processing Special Use Permit applications of \$500 per request was established following approval of a committee motion made by John Creighton.

The motion carried by voice vote with a nay vote recorded for Margie Montelius.

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A fee for processing Zoning Variance applications of \$150 per request was established following approval of a committee motion made by John Creighton.

The motion carried by voice vote with a nay vote recorded for Margie Montelius.

A fee for a Zoning Ordinance Appeal of \$100 was established following approval of a committee motion made by John Creighton.

The motion carried by voice vote.

A committee motion to increase the renewal license fee for a Guest Accommodation from \$70 to \$110 and increase the first year Guest Accommodation license fee from \$100 to \$150 was made by John Creighton.

An amendment to the motion to increase the renewal license from \$70 to \$75 was made by William Cooper and seconded by Margie Montelius.

The amendment failed by voice vote.

The original motion to increase the renewal license fee for a Guest Accommodation from \$70 to \$110 and increase the first year Guest Accommodation license fee from \$100 to \$150 carried by voice vote with nay votes recorded for William Cooper and Margie Montelius.

**INFORMATION AND COMMUNICATIONS TECHNOLOGY:**

This committee had nothing to bring before the board at this time.

**COUNTY DEVELOPMENT AND PLANNING:**

A contract with Distributed Website Corporation to develop a new CVB website, as outlined in the RFP, at a cost of \$28,965 with a plus/minus variance of 10% was approved following a committee motion made by Vincent Hasken.

The motion carried by roll call vote: Ayes-Dick Alexander, Merri Berlage, Joanne Bielenda, Jody Carroll, William Cooper, John Creighton, Vincent Hasken, Dane Jackson, Ron Mapes, Margie Montelius, Yerda Potter, Domer Schubert, Marvin Schultz, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 17. Nays: 0.

The 2004 Convention & Visitors' Bureau Business Plan was approved following a committee motion made by Vincent Hasken.

The motion carried by voice vote.

The CVB's basic service fee for non-county businesses and additional promotional listings for county businesses in the Visitor's Planning Guide, on the Web site and racking at the Old Train Depot will be increased from \$200 to \$250 per year following approval of committee motion made by Vincent Hasken.

The motion carried by voice vote with nay votes recorded for Marvin Schultz and Sally Toepfer.

**PUBLIC WORKS:**

Moring Construction was awarded the bid to repair a culvert extension on a box culvert under Stagecoach Trail near the intersection of Stagecoach Trail and Heller Lane at an amount of \$20,888 following a motion made by Jody Carroll and seconded by Lynn Sisler.

The motion carried by roll call vote: Ayes-Merri Berlage, Joanne Bielenda, Jody Carroll, William Cooper, John Creighton, Vincent Hasken, Dane Jackson, Ron Mapes, Margie Montelius, Yerda Potter, Domer Schubert, Marvin Schultz, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 16. Nays-Dick Alexander. Nays: 1.

There will be temporary stoplights installed near the intersection of Stagecoach Trail and Heller Lane at an approximate cost of \$11,000 while the box culvert repair project is being completed which will keep Stagecoach Trail open to traffic during the repair time following approval of a motion made by Marvin Schultz and seconded by William Cooper.

The motion carried by roll call vote: Ayes-Dick Alexander, Merri Berlage, Joanne Bielenda, Jody Carroll, William Cooper, John Creighton, Vincent Hasken, Dane Jackson, Ron Mapes, Margie Montelius, Yerda Potter, Domer Schubert, Marvin Schultz, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 17. Nays: 0.

**HEALTH, ENVIRONMENT AND LAW:**

This committee had no business to bring before the board.

**AGENDA ITEM IV – OTHER COMMITTEES AND BOARDS**

Board members appointed to other special committees updated the board with actions involving those committees.

**AGENDA ITEM V – CITIZENS' COMMENTS**

Ronald Lawfer informed the board of a Farm Preservation Committee that was formed and has scheduled a forum to discuss preserving farms in Jo Daviess County. It will be held on November 19 at noon at the Elizabeth Community Building.

Lawfer addressed the board on the survey sent to the assessment office dealing with the 810 conversion of farmland for assessment year 2005. He asked what guidelines and rules Department of Revenue has sent down to implement this conversion. Jo Daviess County Chief Assessment Officer, Nancy Miller described the requirements set forth by the 810 conversion.

John Lang, Regional Superintendent of Schools addressed the board in regards to his FY 2004 budget.

**AGENDA ITEM VI – EXECUTIVE SESSION**

The board entered Executive Session at 8:07 p.m. to discuss personnel, property and litigation issues following a motion made by Jack Zillig, seconded by Terry Stoffregen.

The motion carried by voice vote.

The board exited Executive Session at 8:47 p.m.

**AGENDA ITEM VII – ADJOURNMENT**

The meeting adjourned following a motion made by William Cooper, seconded by Domer Schubert.

The motion to adjourn carried by voice vote.

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Chairperson Berlage adjourned the meeting at 8:48 p.m. until 7 p.m. Tuesday, October 14, 2003 at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.

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Jean Dimke, Jo Daviess County Clerk

**JO DAVIESS COUNTY BOARD  
CONSENT AGENDA APPROVED  
SEPTEMBER 9, 2003**

**MINUTES APPROVAL**

1. Regular County Board meeting minutes of August 12, 2003

**APPOINTMENTS**

1. Reappointment of Bonnie Dorman to serve a 3-year term on the Board of Health beginning October 2003
2. Reappointment of Jim Landers to serve a 3-year term on the Board of Health beginning October 2003
3. Reappointment of Hylene Anderson to serve a 4-year term on the 708 Mental Health Board
4. Appointment of Robert Revenaugh to serve a 4-year term on the 708 Mental Health Board
5. Appointment of Ed Quigley to fill the term of George Caldwell on the CVB Advisory Board

**RAFFLE APPLICATIONS**

1. Jo Daviess County Country Fair-October 11 through October 12, 2003
2. Galena/Jo Daviess County Historical Society-October 1 through December 6, 2003
3. Hanover Chamber of Commerce-September 10 through September 20, 2003
4. Hanover Chamber of Commerce-September 10 through November 21, 2003

**REPORTS AND CORRESPONDENCE**

1. Thank you note from the family of Jim Berning

**CLAIMS**

1. Claims approval in the amount of \$793,460.50