

## COMMITTEE REPORT

**COMMITTEE:** Information & Communications Technology

**CHAIRPERSON:** Bill Cooper

**DATE/TIME:** February 27, 2008, 5:45 pm.

**PRESENT:**

Dorte Breckenridge

Marvin Schultz

Margie Montelius Bill Cooper

Bill Cooper

Ron Smith

Terry Stoffregen

Others: Joe Kratcha, GIS/IT Coordinator  
Dan Reimer, County Administrator  
Sgt. Mike Moser, Sheriff's Office

**MINUTES**

*Chairperson Bill Cooper called the meeting to order at 5:45 pm. Margie Montelius and Ron Smith were absent. A quorum was established.*

**1. Review of Committee Report for the meeting of January 30, 2008 (attachment).**

Marvin Schultz made a motion to approve the Committee Report for the meeting of January 30, 2008. Terry Stoffregen seconded the motion and the motion was approved unanimously.

**2. Website Update (attachment).** Joe Kratcha presented the monthly website update including statistics. Charts showing the month-to-month changes for web pages were provided. He noted that assessment listings and information were posted on the website.

**3. Review and consideration to allow a website link for New Vision on the Health Department's webpage (attachment).** The Committee again reviewed an email sent from Sandra Stengel of M45 Marketing Services to Diane Williams requesting that a link be placed on the Health Department's webpage to New Vision's website. Peg Murphy also provided an opinion on adding this link to the Health Department's webpage. Her opinion was that this link would be beneficial by providing help to those who need it and not a conflict of interest. After some discussion, Marvin Schultz made a motion to recommend to the County Board to allow a link to the New Vision website on the Health Department's webpage. Dorte Breckenridge seconded the motion and the motion carried.

**4. Information Technology Update (attachment).** Joe Kratcha reviewed the monthly IT Update with the Committee. He noted that the T1 Internet service was up and running for the Courthouse/Public Safety Building and that new firewall/anti-virus software was being installed with the help of Effective Networking. He provided the Committee with a list of obsolete computer equipment currently in storage at the Courthouse and Highway Department.

**5. Review and consideration of implementing a computer network password policy (attachment).** Joe Kratcha stated that he was hoping to have a draft computer network password policy ready for the Committee to review but was unable to do so. He did provide the Committee with handouts emphasizing the importance of strong password policies. A draft network password policy will be provided at the March Committee meeting.

- 6. GIS Update.** Joe Kratcha reviewed the monthly GIS Update with the Committee. He stated that the LUCA project was going slow and that they would be requesting an extension past the April deadline from the U.S. Census Bureau.
- 7. Requests for digital GIS data with license agreement alterations (attachments).** Joe Kratcha reviewed two requests for digital GIS data with the Committee. One request was from Nicor Gas and the other was from First American CoreLogic, Inc. Both entities wished for the County's digital data license agreement to be altered so that the digital GIS data obtained from the County could be resold or redistributed to others. After some discussion, Bill Cooper made a motion to recommend to the County Board that the requests from Nicor Gas and First American CoreLogic, Inc. for digital GIS data with license agreement alterations be denied. Terry Stoffregen seconded the motion and the motion carried.
- 8. Review and consideration of costs for two additional microphones for the County Board room (attachment).** The Committee reviewed a quote from Midwest Pro Audio Group for two additional microphones for the County Board room. Cost would be \$520 per microphone (\$1,040 total). After some discussion, Marvin Schultz made a motion to recommend to the County Board to purchase two microphones from Midwest Pro Audio Group at a cost of \$1,040 to be paid with funds from the Contingency Fund transferred to the appropriate fund. Dorte Breckenridge seconded the motion and the motion carried.
- 9. Review and consideration of costs for Ethernet wiring and ceiling mounted projector(s) in the County Board room (attachment).** The Committee reviewed cost estimates for adding an additional computer network wall jack to the north wall in the County Board room and costs for ceiling mounted projectors and screens. The consensus of the Committee was to have Joe Kratcha and Jack Miller install the Ethernet wiring and to wait a few months before making a decision on the projectors.

**10. Other Matters.** None.

**11. Citizens Comments.** None

There being no further business, a motion was made by Dorte Breckenridge to adjourn. Terry Stoffregen seconded the motion and the motion carried.

**The next regular meeting is scheduled for Wednesday, March 26, 2008 at 5:45 pm in the Jo Daviess County Board Room.**

DRAFT