

COMMITTEE REPORT

COMMITTEE: Information & Communications Technology Committee
CHAIRPERSON: Lynn Sisler, Chairperson
DATE/TIME: November 27, 2002 7:00 p.m.

PRESENT: ___ Berlage ___ Lyons x Schubert
 ___ Bielenda ___ Montelius x Sisler
 x Breckenridge ___ Potter ___ Stoffregen
 ___ Carroll ___ Powers ___ Toepfer
 ___ Creighton ___ Rosenthal x Zillig
 ___ Hasken ___ Rutherford

Others: Joe Kratcha, GIS Coordinator
 Bret Gempler, GIS Technician
 Duane Olivier, County Administrator
 Steve Keeffer, Highway Engineer
 Jean Dimke, County Clerk & Recorder

1. **Review of Committee Report for the meeting of October 22, 2002.** After a brief discussion about the Committee report for the meeting of October 22, 2002, Domer Schubert moved approval of the minutes. Jack Zillig seconded the motion. The motion was approved unanimously.
2. **Consideration for approval of a copy machine for the Recorder's Office.** Jean Dimke stated that the current copy machine in the Recorder's Office was purchased in 1997 and six service calls have been made in the last five months to fix problems. Midwest Business Products of Dubuque is offering to replace the current machine with a new Sharp copier in the amount of \$4,385. After some discussion, Jack Zillig moved to purchase the new Sharp copier from Midwest Business Products of Dubuque in the amount of \$4,385 to replace the old copier in the County Recorder's Office. Lynn Sisler seconded the motion. The motion was approved unanimously.
3. **Consideration for approval of a GPS unit purchase. (attachment)** Bret Gempler presented information about the GPS unit the GIS Department and Highway Department would like to purchase. The cost would be shared by both departments. Examples of how the unit would be used to collect GIS data were shown and bids were presented. After some discussion, Domer Schubert moved to purchase a Trimble Pathfinder Pro XRS GPS unit from Laser Sources, Inc. of Rolling Meadows, IL in the amount of \$12,211. Dorte Breckenridge seconded the motion. The motion was approved unanimously.
4. **County Website Update.** Joe reviewed updates to the County website with the Committee. Election results were posted on the website during the November 5th election. Joe also showed the new statistics site available on the administrative side of the website.

5. **GIS Update. (attachment)** Joe presented the monthly GIS update. The GIS Department has seen a significant increase in the number of requests over the last month. The digital orthophotography project remains on schedule with deliverables for Dunleith Township, The Galena Territory, Elizabeth, and Stockton being received. Joe also stated that the County has been approved for the IDOT funding grant in the amount of \$100,000 and the money should be available by this spring.

Jack Zillig left the meeting at this time.

6. **GIS Digital Data Distribution and Fee Schedule Discussion. (attachment)**
The Committee was presented an updated GIS Data Distribution Plan by Joe Kratcha. The Plan would require order forms to be completed before GIS services were processed. It also took into consideration expenses for GIS custom maps and GIS digital data that is available as a result of the digital orthophotography project. After a lengthy discussion, Lynn Sisler made a motion to adopt the updated GIS Data Distribution Plan being presented to the Committee. Dorte Breckenridge seconded the motion. The motion was approved unanimously.
7. **Telephone Expense Summary.** Duane presented some information regarding the County's telephone expenses for the past fiscal year. Pie charts were displayed showing the distribution among County Departments. There was some discussion on the matter and it was decided that the newly formed Committee for the FY2003 would need to consider this issue.

There being no further business, the meeting was adjourned.

The date of the next regularly scheduled meeting will be Monday December 30, 2002 at 7:00 pm in the County Board Room.