

COMMITTEE REPORT

COMMITTEE: **Development & Planning**
CHAIRPERSON: **Ron Mapes**
DATE/TIME: **June 26, 2006. 7:00 p.m.**

PRESENT:

Baranski
 Berlage

Hasken
 Kluesner

Mapes
 Stoffregen

Other Board members:

Others: Melosa Belger, Dan Reimer, Linda Delvaux

MINUTES

The meeting was called to order at 7:00 p.m. by Chairman Ron Mapes

1. Old Business

- a) CVB Building Committee. A parcel of land that the committee is interested in is in the process of being sold and the committee is waiting to hear what the price per acre will be to purchase a smaller parcel within the larger acreage.
- b) Board planning and goals. The committee wants to make sure that the goals discussed in last month's minutes are forwarded to the County Board retreat.
- c) Greenway Planning grant. Stoffregen reported that the committee discussed the process and progress on the project. The grant will be able to be completed without a lot of cost to the County; GIS may be able to produce the resource map. There are seven steps in planning (timeline): 1) Information Gathering, 2) Resource map development, 3) Potential project development, 4) Public meetings, 5) Compilation of gathering information for draft, 6) Final plan development and publishing, and 7) Implementation phase. Stoffregen reported that the grant request is expected to be \$20,000. The Village of Hanover has committed to contributing \$1000 to the project and the Conservation Foundation is applying for \$2500.
- d) Hotel/motel tax ordinance – no report.

2. Minutes

Vince Hasken made a motion to approve the committee minutes of May 22, 2006.

Terry Stoffregen seconded and the motion passed.

3. New Business

- a) Hasken made a motion to change the next meeting date to Thursday, July 20 so members can attend the UCCI conference at Eagle Ridge on July 24 and 25. Stoffregen seconded and the motion passed.
- b) Discussion of CVB Advisory Board function – no discussion.

4. Staff Reports

a) Economic Development

- i. Discussion of Revolving Loan Fund criteria changes. This item will be discussed next month when Pat Leitzen-Fye is present.
- ii. Discussion and possible action on the OEDP report. The committee discussed the draft presented of the Overall Economic Development Plan and commented on the excellent job of putting this together. Beth Baranski noted that she would like to see the addition of a new county visitor center included in the report. Baranski made a motion to recommend approval of the OEDP with the visitor center included under the appropriate goal. Hasken seconded and the motion passed.
- iii. Final draft of economic development brochure. The committee reviewed the proposed economic development brochure that has been under development. The committee questioned why the "L"s were capitalized on the draft form included in their packet. Hasken made a motion to approve the brochure as presented once the question has been addressed. Mapes seconded and the motion passed.

b) CVB

- i. Local promotion grants. Melosa Belger reviewed the recommendations for approval of the local promotion grants. The CVB Advisory Board has reviewed these applications and recommended approval. Hasken made a motion to recommend approval of the grants as presented. Stoffregen seconded and the motion passed.

c) Building & Zoning

- i. Fees resolution. Linda Delvaux advised the committee of a need for a fee structure to allow for the collection of fees for administrative variances and LESA requests. Baranski made a motion to recommend approval of the resolution as presented. Hasken seconded and the motion passed. Delvaux updated the committee that the LESA approval has not been received yet from the state. She is trying to schedule a meeting with Dave Akemann after the beginning of July to go over certain sections of the zoning ordinance for revision. She also reported on the most recent meeting with the City of Galena for an intergovernmental agreement. The City plans to approve a map of contiguous growth areas and present it to the council before forwarding it to the County. City attorney John Cox will draft the intergovernmental agreement and present it to the State's Attorney Terry Kurt. The committee discussed drafting a statement to the Legislative Committee expressing the idea that this is a county-wide issue.

5. Other Business – none

6. Citizens' Comments

Frank Netzel asked Linda Delvaux for clarification on the administrative variances and asked if that is what she discussed with him for his property at Galena Log Cabin Getaway.

7. Board Member Concerns

Stoffregen asked if the retreat is confirmed and Reimer replied that it has definitely been scheduled for 6:30 p.m. on July 12 at the Elizabeth Community Building and Vince Toepfer will be the facilitator.

Meeting adjourned at 7:57 p.m. following a motion by Hasken and seconded by Stoffregen.