

**JO DAVIESS COUNTY BOARD  
MEETING MINUTES  
OCTOBER 8, 2002**

**CALL TO ORDER:** Chairperson of the Jo Daviess County Board, Merri Berlage, called the meeting to order at 7 p.m. on Tuesday, October 8, 2002 at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.

**ROLL CALL** was answered as follows: Present-Merri Berlage, Joanne Bielenda, Dorte Breckenridge, John Creighton, Vincent Hasken, Margie Montelius, Yerda Potter, Francis Powers, Matt Rosenthal, John Rutherford, Domer Schubert, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Present: 15. Absent-Jody Carroll and Larry Lyons. Absent: 2.

**THE PLEDGE OF ALLEGIANCE** was led by Chairperson Berlage.

**THE INVOCATION** and thought for the day were given by Joanne Bielenda.

**AGENDA ITEM I – CONSENT AGENDA**

The consent agenda was approved as attached following a motion made by John Rutherford, seconded by Joanne Bielenda.

The motion to approve carried by roll call vote: Ayes-Merri Berlage, Joanne Bielenda, Dorte Breckenridge, John Creighton, Vincent Hasken, Margie Montelius, Yerda Potter, Francis Powers, Matt Rosenthal, John Rutherford, Domer Schubert, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 15. Nays: 0. Absent-Jody Carroll and Larry Lyons. Absent: 2.

A resolution to adjust the FY2002 Annual Budget to reflect changes in the expenditure requirements in the States Attorney's Office, the Circuit Court and the Convention and Visitors' Bureau was approved following a motion made by Yerda Potter, seconded by Dorte Breckenridge.

The motion to approve carried by roll call vote: Ayes-Merri Berlage, Joanne Bielenda, Dorte Breckenridge, John Creighton, Vincent Hasken, Margie Montelius, Yerda Potter, Francis Powers, Matt Rosenthal, John Rutherford, Domer Schubert, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 15. Nays: 0. Absent-Jody Carroll and Larry Lyons. Absent: 2.

The agenda was amended to allow items a. and c. under Finance Committee to be addressed under new business following a motion made by Vincent Hasken and seconded by Domer Schubert.

The motion carried by voice vote.

**AGENDA ITEM II – UNFINISHED BUSINESS**

Chairperson Berlage reminded committees of the list of issues and priorities from the Board Retreat and asked that they keep those priorities in mind as they carry out their committee duties.

Dorte Breckenridge asked that the issue of a Special Use Permit for Dan and Barbara Millage to allow a single-family home located at 17 Gleneagle Drive in the Galena Territory to be used for transient rental that had been denied last month be reconsidered at this time.

A reconsideration of the Planning Commission's recommendation to issue a Special Use Permit to Dan and Barbara Millage to allow a single-family home located at 17 Gleneagle Drive in the Galena Territory to be used for transient rental subject to meeting parking requirements was approved following a motion to approve made by Dorte Breckenridge, seconded by Sally Toepfer.

The motion to approve carried by roll call vote: Ayes-Merri Berlage, Joanne Bielenda, Dorte Breckenridge, John Creighton, Vincent Hasken, Margie Montelius, Matt Rosenthal, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 10. Nays-Yerda Potter, Francis Powers, John Rutherford, Domer Schubert and Lynn Sisler. Nays: 5. Absent-Jody Carroll and Larry Lyons. Absent: 2.

**AGENDA ITEM III – NEW BUSINESS AND COMMITTEE REPORTS**

Representatives from the auditing firm of Lindgren, Callihan, Van Osdol & Co. reviewed the FY2001 County audit and answered questions from the board.

The audit was accepted following a committee motion made by Yerda Potter.

The motion carried by voice vote.

The board authorized a fee study of the County Clerk/Recorder and Sheriff's Department to be completed by Lindgren, Callihan, Van Osdol & Co. at a cost not to exceed \$11,000 following a committee motion made by Yerda Potter.

The motion carried by roll call vote: Ayes-Merri Berlage, Joanne Bielenda, Dorte Breckenridge, John Creighton, Vincent Hasken, Margie Montelius, Yerda Potter, Francis Powers, Matt Rosenthal, John Rutherford, Domer Schubert, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 15. Nays: 0. Absent-Jody Carroll and Larry Lyons. Absent: 2.

**COUNTY DEVELOPMENT AND PLANNING:**

The Galena/Jo Daviess County Convention and Visitors' Bureau, Business Plan, FY2003 was approved following a committee motion made by Vincent Hasken.

The motion carried by voice vote.

A new telephone system will be purchased and installed at the CVB office and Depot Information Center for \$12,175 following approval of a committee motion made by Vincent Hasken.

The motion carried by roll call vote: Ayes-Merri Berlage, Joanne Bielenda, Dorte Breckenridge, John Creighton, Vincent Hasken, Margie Montelius, Yerda Potter, Francis Powers, Matt Rosenthal, John Rutherford, Domer Schubert, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 15. Nays: 0. Absent-Jody Carroll and Larry Lyons. Absent: 2.

The CVB Executive Director was authorized to engage design and printing services to produce an updated Meeting Planner/Group Tour Guide in accordance with the presented outline at a cost not to exceed \$21,300 following a committee motion made by Vincent Hasken.

The motion carried by roll call vote: Ayes-Merri Berlage, Joanne Bielenda, Dorte Breckenridge, John Creighton, Vincent Hasken, Margie Montelius, Yerda Potter, Francis Powers, Matt Rosenthal, John Rutherford, Domer Schubert, Lynn Sisler, Terry Stoffregen,

Sally Toepfer and Jack Zillig. Ayes: 15. Nays: 0. Absent-Jody Carroll and Larry Lyons. Absent: 2.

**PUBLIC WORKS:**

An amendment to the Animal and Rabies Control Ordinance relating to registration of dogs which increases the registration fees from \$2.50 to \$8 for altered dogs and from \$10 to \$16 for unaltered dogs was approved following a committee motion made by John Creighton.

The motion carried by roll call vote: Ayes-Merri Berlage, Joanne Bielenda, Dorte Breckenridge, John Creighton, Vincent Hasken, Margie Montelius, Yerda Potter, Francis Powers, Matt Rosenthal, John Rutherford, Domer Schubert, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 15. Nays: 0. Absent-Jody Carroll and Larry Lyons. Absent: 2.

A tractor backhoe will be purchased for the Highway Department at a cost not to exceed \$55,400 following a committee motion made by John Creighton.

The motion carried by roll call vote: Ayes-Merri Berlage, Joanne Bielenda, Dorte Breckenridge, John Creighton, Vincent Hasken, Margie Montelius, Yerda Potter, Francis Powers, Matt Rosenthal, John Rutherford, Domer Schubert, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 15. Nays: 0. Absent-Jody Carroll and Larry Lyons. Absent: 2.

**SOCIAL AND ENVIRONMENTAL:**

This committee had nothing to bring before the board.

**LAW ENFORCEMENT AND COURTS:**

The bid for the second phase of upgrading the Courthouse HVAC system was awarded to Control Installations of Iowa, Inc. at a cost of \$42,500 following approval of a motion made by Jack Zillig and seconded by Lynn Sisler

The motion carried by roll call vote: Ayes-Merri Berlage, Joanne Bielenda, Dorte Breckenridge, John Creighton, Vincent Hasken, Margie Montelius, Yerda Potter, Francis Powers, Matt Rosenthal, John Rutherford, Domer Schubert, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 15. Nays: 0. Absent-Jody Carroll and Larry Lyons. Absent: 2.

Jack Zillig informed board members that agenda item D. b. under Law Enforcement and Courts dealing with the States Attorney's office applying for a grant to fund the Victim's Assistance program from the Illinois Criminal Justice Authority was dropped.

**PLANNING COMMISSION:**

The Planning Commission's recommendation to approve a plat vacation for lots 2 and 3 of the Barbara Evans Subdivision located on Clark Lane just outside the Galena Territory was approved following a motion made by Francis Powers, seconded by John Rutherford.

The motion carried by roll call vote: Ayes-Merri Berlage, Joanne Bielenda, Dorte Breckenridge, John Creighton, Vincent Hasken, Margie Montelius, Yerda Potter, Francis Powers, Matt Rosenthal, John Rutherford, Domer Schubert, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 15. Nays: 0. Absent-Jody Carroll and Larry Lyons. Absent: 2.

The Planning Commission's recommendation to re-zone a 2.8 acre home site out of a 21.51 acre parcel from AG-1 Agricultural to R-1 Rural Residential at JFK Road, just west of 1<sup>st</sup> Addition to Presidential Manor for Tim Petitgout and Lori Simon, which had previously been sent back to the Planning Commission for further review, was approved following a motion made by John Rutherford, seconded by Francis Powers.

The motion carried by roll call vote: Ayes-Merri Berlage, Joanne Bielenda, Dorte Breckenridge, John Creighton, Vincent Hasken, Margie Montelius, Yerda Potter, Francis Powers, Matt Rosenthal, John Rutherford, Domer Schubert, Lynn Sisler, Terry Stoffregen, Sally Toepfer and Jack Zillig. Ayes: 15. Nays: 0. Absent-Jody Carroll and Larry Lyons. Absent: 2.

**EXECUTIVE:**

This committee needed no action by the board at this time

**FINANCE, TAX AND BUDGET:**

The resolution, agenda item G b., under Finance Committee will be acted upon after Finance Item G. d. Update on FY2003 Annual Budget preparation is presented following approval of amending the agenda by a motion made by Yerda Potter, seconded by Joanne Bielenda.

The motion to amend the agenda carried by voice vote.

County Administrator Duane Olivier presented an update on the FY2003 Budget Preparation. Duane reviewed the expected revenues and expenditures for FY2003 and opportunities for revenue enhancement.

A committee recommendation to adopt a resolution that continues the 50%/50% regular sales tax distribution formula for FY2003 and that the resolution be reviewed at the Committee's June 2003 meeting to consider if the distribution formula should be changed for FY2004 was approved following a motion made by Yerda Potter.

The motion carried by voice vote with nay votes recorded for Merri Berlage and John Creighton.

**INFORMATION AND COMMUNICATIONS TECHNOLOGY:**

The County will apply for a grant for federal planning funds available through IDOT to assist counties with developing Geographic Information Systems following a committee motion made by Lynn Sisler.

The motion carried by voice vote.

Joanne Bielenda reported that the 911 sign vendors are working in Dunleith and the Frentress Lake area at this time.

John Rutherford reported that RC&D sponsored a legislative round table in Shannon on September 26. State and Federal representatives along with all 6 County Board Chairs attended.

Merri Berlage updated the board on the proposed Enterprise Zone at the Savanna Army Depot. She reported that Army Depots presently do not qualify to be Enterprise Zones.

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Merri attended a meeting in which representatives of DCCA were present. She said that DCCA is looking into changing their rules to allow Army Depots that have a dedicated LRA in place to qualify for an Enterprise Zone.

Berlage also met the Illinois Gaming Board. She feels that with 3.4 million dollars invested in infrastructure the County needs to keep pursuing the possibility of recovering some of those funds. Merri feels the County should keep addressing this issue.

**AGENDA ITEM IV – CITIZENS’ COMMENTS:**

Richard Bauer of Galena complimented the County on keeping an open mind and addressing the issue of the Special Use Permit for transient rental and bringing it back to the board for further consideration.

Steven McIntyre of Apple Canyon Lake Fire Department thanked the board for the 911 numbering signs and commented on how helpful they have been to ambulance and fire personnel. He commented on a problem with pagers not picking up signals at some lake locations. He asked if the board would consider looking into the matter. Joanne Bielenda said that the issue is presently being addressed.

Marvin Schultz from Scales Mound Fire Department commented on the new County map. He feels that street names and address numbers need to be replaced on the map. He said 911 numbers are great, but feels they need to be referenced on the map to make it useful.

Pat Goldthorpe the Chairperson of the CVB Advisory Board thanked the County for the Tourism Board Retreat and approving the CVB Tourism Plan. She also complimented and thanked CVB Executive Director John Mazor and his staff for making her job as CVB Advisory Board Chairperson much easier.

**AGENDA ITEM V - EXECUTIVE SESSION**

The board did not enter into an executive session at this time.

**AGENDA ITEM VI– ADJOURNMENT**

The meeting adjourned following a motion made by Margie Montelius, seconded by Terry Stoffregen.

The motion to adjourn carried by voice vote.

Chairperson Berlage adjourned the meeting at 9:10 p.m. until 7 p.m. Tuesday, November 12, 2002 at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.

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Jean Dimke, Jo Daviess County Clerk

**JO DAVIESS COUNTY BOARD  
CONSENT AGENDA APPROVED  
OCTOBER 8, 2002**

**MINUTES APPROVAL**

1. Regular County Board meeting minutes of September 10, 2002

**CONTRACTS, AGREEMENTS AND PETITIONS**

1. CVB local promotion grant 02/16 to Galena Area Chamber of Commerce-Quilt Festival for \$1,593
2. CVB local promotion grant 02/17 to Galena/Jo Daviess County Historical Society-President Grant's Grand Birthday Celebration for \$907

**RAFFLE APPLICATIONS**

1. Hanover Chamber of Commerce-September 1 through September 21, 2002
2. Galena/Jo Daviess County Historical Society-October 1, through December 7, 2002

**REPORTS AND CORRESPONDENCE**

1. A letter from the Illinois Department of Transportation regarding Terrapin Ridge signing
2. Report of Sales Tax Receipts for 7/01/01-6/30/02 collected 8/01/01-7/31/02
3. Report of Sales Tax Receipts for 4/01/02 collected 5/01/02

**CLAIMS**

1. Claims approval in the amount of \$541,088.20