

COMMITTEE REPORT

COMMITTEE: Information & Communications Technology
CHAIRPERSON: Bill Cooper
DATE/TIME: February 25, 2009, 5:45 pm.

PRESENT:

Gerald Bennett
 Bill Cooper

Gavin Doyle
 Margie Montelius

Marvin Schultz
 Terry Stoffregen

Others: Joe Kratcha, GIS/IT Coordinator
Sgt. Mike Moser, Sheriff's Office

MINUTES

Chairperson Bill Cooper called the meeting to order at 5:45 pm. A quorum was established with all Committee members present.

- 1. Citizens Comments.** None
- 2. Review of Committee Report for the meeting of January 28, 2009 (attachment).** Gerald Bennett made a motion to approve the Committee Report for the meeting of January 28, 2009. Gavin Doyle seconded the motion and the motion was approved unanimously.
- 3. Review of GIS/IT achievements for 2008 and goals for 2009 (attachments).** The Committee reviewed the 2008 accomplishments in the GIS/IT Department and goals for 2009.
- 4. Website Update (attachments).** Joe Kratcha presented the monthly website update. Monthly statistics were available. The Committee also reviewed changes and additions to the website. There was discussion about the accuracy of information on the website and it was noted that it is each Department's responsibility to make certain that information on its webpage is correct. Also, some discussion about placing individual County Board member photos on the website took place.
- 5. Information Technology Update (attachment).** Joe Kratcha reviewed the monthly IT Update with the Committee.
- 6. Discussion about authorizing remote access for County employees.** The Committee discussed remote access to the County's computer network by employees and who should authorize such access. Joe Kratcha stated that this topic was discussed at the February 24th Department Head meeting and there was interest from Department Heads to have the ability to work from home. The Committee instructed Joe Kratcha to develop a draft policy to present to the Committee at the March 25th meeting.

- 7. Review and discussion of the County's long distance telephone provider (attachment).** The Committee reviewed the history of the County's long distance telephone provider, PowerNet Global, along with recent issues that have arisen regarding their service. Sgt. Mike Moser discussed issues the Sheriff's Office had with service being dropped. He also brought up concerns about the County paying late fee charges. Another concern from staff was that PowerNet Global will no longer be providing mailed invoice statements with itemized phone calls listed. Instead, they will be offering a webpage that County Department's can access and view/print invoices. It was noted that Jean Dimke contacted PowerNet Global and had the due date for the bills changed to the end of each month so that the number of late fees will be reduced. The consensus of the Committee was to try the new due dates and online invoicing for a period of time and report back to the Committee at a later date.
- 8. GIS Update (attachments).** Joe Kratcha reviewed the monthly GIS Update with the Committee including revenue charts.
- 9. Discussion on projected five-year GIS budget (attachments).** Joe Kratcha provided the Committee with a copy of the State statute that allows the County Board to increase the GIS Automation Fees if justified by an acceptable cost study. An email from State's Attorney Terry Kurt stating his opinion on an acceptable cost study was also provided. The Committee instructed Joe Kratcha to begin working on a cost study to present to the Committee.
- 10. Other Matters.** None
- 11. Citizens Comments.** Steve McIntyre from Apple Canyon Lake asked if wireless Internet access could be made available to the public attending meetings in the County Board room.

With there being no further business, a motion was made by Gerald Bennett to adjourn. Terry Stoffregen seconded the motion and the motion carried.

The next regular meeting is scheduled for Wednesday, March 25, 2009 at 5:45 pm.