

COMMITTEE REPORT

COMMITTEE: Information & Communications Technology
CHAIRPERSON: Lynn Sisler
DATE/TIME: June 29, 2004, 7:00 pm

PRESENT:

<input type="checkbox"/> Berlage	<input checked="" type="checkbox"/> Montelius	<input checked="" type="checkbox"/> Zillig
<input checked="" type="checkbox"/> Bielenda	<input checked="" type="checkbox"/> Sisler	
<input checked="" type="checkbox"/> Cooper	<input checked="" type="checkbox"/> Stoffregen	

Other Board Members: Marvin Schultz

Others: Joe Kratcha, GIS Coordinator
Jean Dimke, County Clerk/Recorder

MINUTES

- 1. Review of the Committee Report for the meeting of May 26, 2004.** Bill Cooper made a motion to approve the minutes for the May 26, 2004 Committee meeting. Joanne Bielenda seconded the motion. The motion was approved unanimously with Lynn Sisler being absent.

Lynn Sisler arrived at 7:08 pm.

- 2. HAVA Requirements and Implementation Update – Jean Dimke (attachments).** Jean stated that punch card voting systems must be in place by 2006 for the County to be eligible to receive Federal reimbursement monies in the amount of \$92,713. The County is responsible for approximately \$79,226, of which \$50,000 was budgeted in the FY2004 budget. An additional \$30,000 will be needed to implement the new voting systems. Some of the polling places are not considered handicapped accessible. Jean is continuing to survey the polling places and problems are being addressed.
- 3. Polling Place Change for Thompson Township – Bill Cooper.** Bill stated that the current Thompson Township Hall is in poor condition. It has no running water, no air conditioning, bad parking, a steep slope and slick paint on the handicapped ramp, and insect infestation in the spring. After talking to some concerned residents about these issues, Bill contacted Dan Reimer, manager of the Apple Canyon Lake Property Owner's Association, and asked about the possibility of using the Property Owner's Club House for the polling place. The Property Owner's Association Board unanimously approved allowing the Club House to be used as the polling place. Bill also had Jean Dimke verify that the Club House met all requirements for a polling place. Terry Stoffregen asked if any extra costs would be incurred and Bill stated that there would be none. After some brief discussion, Bill Cooper made a motion to recommend to the County Board that the Thompson Township polling place be moved to the Apple Canyon Lake Property Owner's Club

House. Jack Zillig seconded the motion. The motion was approved unanimously.

4. **Report on Relay Tower Site in Apple Canyon Lake Area – Bill Cooper (attachment).** Bill told the Committee that Mr. Amundson of ComElec Services, Inc from Dubuque indicated that both potential sites (Apple Canyon Lake water tower or Apple River water tower) would work well for placing a transmitter. The Apple Canyon Lake water tower currently has a transmitter on it and it would be cheaper to replace the current transmitter with a new one than to completely install a new transmitter, line, etc. Cost would be under \$10,000 if the current transmitter was replaced. Bill stated that he talked to Brian Melton about 911 funding for the transmitter. The next step is to receive permission from the landowner. Bill will look into this and provide information at the next meeting.
5. **Equipment Disposal Policy Review and Discussion.** The Committee reviewed the draft copy of the proposed *Disposal of Surplus Property Other Than Real Estate* policy received from the County Administrator's Office. After some discussion, the Committee recommended the following changes be made: the effective date will be changed to the date following County Board approval, under the "Other Policy" section the "Exception" paragraph will be completely removed, and the word "erased" will be removed from the "Computer Hard Drives" section at the end of the document. Lynn Sisler stated that she would contact the Administrator's Office to talk about the changes.
6. **Website Update (statistics attached).** Joe presented the monthly website update including statistics for the County web pages.
7. **GIS Update (update and revenue charts attached).** Joe presented the monthly GIS update.
8. **Other Matters.** None

There being no further business, the meeting was adjourned on a motion by Zillig, seconded by Cooper.

The date of the next regularly scheduled meeting will be Wednesday, July 28, 2004, at 7:00 pm in the Jo Daviess County Health Department Conference Room.