

COMMITTEE REPORT

COMMITTEE: Information & Communications Technology

CHAIRMAN: Lucas Bourquin

DATE/TIME: July 31, 2019 at 5:30 pm.

PRESENT:

Lucas Bourquin

Don Hill

John Korth

John Lang

Robert O'Connor

Hendrica Regez

Scott Toot

Others: Joe Kratcha, IT/GIS Director
Dan Reimer, County Administrator
Tina Brandel, Telecommunications Sergeant

MINUTES

1. **Call to Order.** Chairman Bourquin called the meeting to order at 5:30 pm.
2. **Roll Call and Quorum Establishment.** Roll call was taken with all Committee members present. A quorum was established.
3. **Citizens Comments.** None.
4. **Approval of Minutes – Minutes from the May 29, 2019 ICTC meeting (attachment).** Lang made a motion to approve the minutes as presented. Hill seconded and the motion was approved unanimously.
5. **GIS Update (attachment).** The Committee reviewed the monthly GIS update.
6. **Website Update (attachment).** The Committee reviewed the monthly website update.
7. **Information Technology Update (attachment).** The Committee reviewed the monthly IT update.
8. **FY2020 IT budget considerations and discussion.** The Committee reviewed the SAN/virtual servers refresh project scheduled for FY2020 and the project's funding sources. Kratcha also noted that the anti-virus used by the County will be expiring in July of 2020 and would need to be renewed. In prior years this was submitted as a necessary expense to the Finance Committee to acquire 3 years of anti-virus coverage resulting in a cost savings as opposed to a 1 year service renewal.
9. **Discussion on laptops for County Board use.** Kratcha stated that there are 18 older laptops available, most from the Sheriff's Office. He stated the first step would be to talk with Sheriff Turner about possible use by County Board members and if approved work on setting them up for easy use to conduct County business such as downloading meeting packets and checking email.

10. Closed Session. The Committee entered closed session at 6:03 pm on a motion made by Lang and seconded by Regez to discuss:

A. Personnel section 2(c)1

"The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity." Topic of discussion: IT Technician position.

The committee reconvened to open session at 6:15 pm. As a result of closed session, Lang made a motion to recommend to the Finance Committee a necessary expense for the FY2020 budget to allow for the IT Technician position to possibly be promoted to an IT Systems Administrator position at Grade 13, Step 1 after successful completion of the six month probationary period. Korth seconded the motion and it was approved unanimously.

11. Other Matters. None.

12. Citizen's Comments. None

13. Adjourn. Korth made a motion to adjourn at 6:17 pm. Toot seconded and the motion passed.

The joint budget meeting with the Finance Committee will be Tuesday, August 27, 2019 at 5:30 pm in the Jo Daviess County Board room.

The next regular Committee meeting will be Wednesday, August 28, 2019 at 5:30 pm in the Jo Daviess County Board room