

**JO DAVIESS COUNTY BOARD  
MEETING MINUTES  
APRIL 13, 2020**

**CALL TO ORDER:** Jo Daviess County Chairperson Scott Toot called the meeting to order at 2:08 p.m. on Monday, April 13, 2020 in the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

**ROLL CALL** was answered as follows: Present – Robert Heuerman, John Korth, Robert O’Connor and Scott Toot. Present: 4. Present electronically - Steve Allendorf, William Bingham, Lucas Bourquin, Diane Gallagher, Don Hill, John Lang, John Schultz, Andrew Townsend, LaDon Trost, and Don Zillig. Present electronically: 10. Absent – Staci Duerr, Hendrica Regez, and Ron Smith. Absent: 3.

**THE PLEDGE OF ALLEGIANCE** was led by Chairperson Toot.

**AGENDA ITEM I – CONSENT AGENDA**

A motion to approve the consent agenda was made by Diane Gallagher and seconded by Don Hill.

The motion carried by roll call vote. Ayes - Steve Allendorf, William Bingham, Lucas Bourquin, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, John Schultz, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 13. Nays - Robert O’Connor. Nays: 1. Absent –Staci Duerr, Hendrica Regez, and Ron Smith. Absent: 3.

**AGENDA ITEM II - CITIZENS’ COMMENTS**

There were no citizens’ comments at this time.

**AGENDA ITEM III – UNFINISHED BUSINESS**

There was no unfinished business brought before the board at this time.

**AGENDA ITEM IV – NEW BUSINESS & COMMITTEE REPORTS**

**PLANNING COMMISSION/ZONING BOARD OF APPEALS:**

The committee had no business to bring before the board.

**LEGISLATIVE:**

The committee had no business to bring before the board.

**FINANCE, TAX, & BUDGETS:**

Matt Schueler from Wipfli, LLC gave a presentation to the board on the FY2019 Annual Financial Audit.

A committee motion to accept the FY2019 Jo Daviess County Financial Audit as reported by Wipfli, LLC was made by John Schultz.

The motion carried by voice vote.

A committee motion to approve *A Resolution to Extend the 2020 Deadline for Filing Senior Freeze Exemption Applications* was made by John Schultz.

The motion carried by roll call vote. Ayes - Steve Allendorf, William Bingham, Lucas Bourquin, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O’Connor, John Schultz, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 14. Nays: 0. Absent –Staci Duerr, Hendrica Regez, and Ron Smith. Absent: 3.

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A committee motion to approve a *Resolution Postponing Delinquency Date Interest for the First Installment 2019 (Payable 2020) Property Tax Payments Pursuant to 35 ILCS 200/21-40(c)(1)(B)* was made by John Schultz.

The motion carried by roll call vote. Ayes - Steve Allendorf, William Bingham, Lucas Bourquin, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, John Schultz, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 13. Nays - Robert O'Connor. Nays: 1. Absent –Staci Duerr, Hendrica Regez, and Ron Smith. Absent: 3.

The fund balance for the Contingency Fund on February 29, 2020 is \$256,165.18.

**INFORMATION & COMMUNICATIONS TECHNOLOGY:**

The committee had no business to bring before the board.

**EXECUTIVE:**

Executive Chairperson Steve Allendorf requested Items 1 and 3 be removed from the agenda and sent back to the Executive committee for further review. Due to meeting time constraints, the Executive committee does not have recommendations for Items 4 and 5 and they will be addressed by the full board.

A committee motion to amend the *Employee Absence During a Catastrophic Public Health Emergency Policy* was made by Steve Allendorf.

The motion carried by voice vote.

A motion to approve a request by Sheriff Kevin Turner to hire a Corrections Officer to fill a future vacant position was made by John Korth and seconded by Lucas Bourquin.

The motion carried by voice vote.

A motion to approve a Letter of Support for ECIA's BUILD Application to Improve Iowa/Illinois Port Facilities was made by John Lang and seconded by John Schultz.

The motion carried by voice vote.

**SPECIAL SERVICE AREA COMMISSIONS**

The committee had no business to bring before the board.

**DEVELOPMENT & PLANNING:**

The committee had no business to bring before the board.

**PUBLIC WORKS:**

The committee had no business to bring before the board.

**LAW ENFORCEMENT & COURTS:**

The committee had no business to bring before the board.

**SOCIAL & ENVIRONMENTAL:**

The committee had no business to bring before the board.

**AGENDA ITEM V – OTHER COMMITTEES AND BOARDS**

Diane Gallagher, 2020 US Census Complete Count Committee, asked members to remind their constituents to complete the census survey as soon as possible.

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**AGENDA ITEM VI – BOARD MEMBER CONCERNS**

Scott Toot has had numerous reports of second home owners choosing to shelter in place in Jo Daviess County. He is asking all individuals that make this choice come and stay here until the restrictions are lifted. People that come and go repeatedly are potentially exposing Jo Daviess County residents to the coronavirus and the safest choice is to stay in one place.

LaDon Trost is very concerned over Illinois' Google tracking rating of D-, which indicates residents are traveling farther than recommended during the shelter in place order. He reminds all citizens to stay at home as much as possible.

Don Hill commented on the positive environmental impact from the shelter in place order, which has drastically cut down on pollution and emissions. His committee looks forward to supporting a continuation of this encouraging side-effect in the future.

Members expressed their thanks to all Jo Daviess County staff for the continued commitment to working through this pandemic event.

**AGENDA ITEM VII – CITIZENS' COMMENTS**

There were no citizens' comments at this time.

**AGENDA ITEM VIII – CLOSED SESSION**

There was no reason to enter closed session at this time.

**AGENDA ITEM IX – POSSIBLE ACTION AS A RESULT OF CLOSED SESSION**

No action was needed as a result of closed session.

**AGENDA ITEM X - ADJOURNMENT**

A motion to adjourn was made by John Korth and seconded by Robert Heuerman.

The motion carried by voice vote.

Chairperson Toot adjourned the meeting at 3:00 p.m. until 7:00 p.m. Tuesday, May 12, 2020 at the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

**JO DAVIESS COUNTY BOARD  
CONSENT AGENDA  
APRIL 13, 2020**

**A. MINUTES APPROVAL**

1. County Board meeting minutes from the March 10, 2020 County Board Meeting.
2. County Board meeting minutes from the March 12, 2020 Special County Board Meeting-NWILED.
3. County Board meeting minutes from the March 19, 2020 Special County Board Meeting.
4. County Board meeting minutes from the March 27, 2020 Special County Board Meeting.

**B. APPOINTMENTS/RESIGNATIONS**

1. Appointment of Bill Kimball to serve as a member of the Emergency Telephone System Board (ETSB) for a three year term commencing May 1, 2020 and ending April 30, 2023.
2. Appointment of Michael Staver to serve as a member of the Emergency Telephone System Board (ETSB) for a three year term commencing May 1, 2020 and ending April 30, 2023.
3. Appointment of Jeff Wood to serve as a member of the Emergency Telephone System Board (ETSB) for a three year term commencing May 1, 2020 and ending April 30, 2023.
4. Appointment of Kerry "Nick" Tranel to serve as a trustee of the Dunleith-Menominee Fire Protection District for a three year term beginning May 1, 2020 and ending April 30, 2023.
5. Appointment of \_\_\_\_\_ to the Jo Daviess County Board of Health for the remainder of a three year term ending April 30, 2022.

**C. CONTRACTS, AGREEMENTS, & PETITIONS**

**D. ORDINANCES, RESOLUTIONS, & PROCLAMATIONS**

1. Proclamation - Sexual Assault Awareness Month, April, 2020.

**E. REPORTS & CORRESPONDENCE**

1. Thank you from the family of David Hahn.

**F. CLAIMS**

1. Claims approval in the amount of \$523,628.94 as follows:
  - i. \$368,228.94 (Regular Claims)
  - ii. \$0.00 (Late Claims)
  - iii. \$41,037.50 (GGMI Hotel/Motel Tax Reimbursement)
  - iv. \$500.00 (Blaum Brothers Distilling Co.)
  - v. \$113,862.50 (Emergency Claim – Galena Clinic)
2. Emergency Telephone Systems Board Fund claims in the amount of \$2,919.17.

**G. LINE ITEM TRANSFERS**

1. Line Item Transfers in the amount of \$78,965.00 as follows:
  - i. \$1,049.00 001-40101-711 Utilities to 001-40101-606 Minor Equip/Sm Tools.
  - ii. \$1,390.00 009-41129-603 Operating Supplies to 009-41129-905 Miscellaneous.
  - iii. \$1,526.00 009-41129-603 Operating Supplies to 009-41129-905 Miscellaneous.
  - iv. \$75,000.00 016-49197-905 Miscellaneous to 016-49197-925 COVID-19.