

# JO DAVIESS COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

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JO DAVIESS COUNTY  
COMMUNICATIONS  
LAW\*FIRE\*EMS



## MINUTES FOR THE REGULAR MEETING OF NOVEMBER 6, 2019

**CALL TO ORDER:** The regular meeting of the Emergency Telephone System Board was called to order by the Chairman at 7:16 pm in the Jo Daviess County Sheriff's Conference Room, 330 North Bench Street, Galena, Illinois.

**ROLL CALL:** Board Members Present: Bill Kimball, Kevin Stewart, Jeff Wood, and Steve Birkbeck were physically present.

Board Members Absent: Steve Allendorf, Michael Staver, and Helen Kilgore

Others Present: Michelle Bennett, and Sgt. Tina Brandel

A quorum was established.

**PUBLIC COMMENTS:** None at this time.

**CORRESPONDENCE:** None at this time.

**LEGISLATION:** None at this time.

**MEETING MINUTES:** The October 2, 2019, meeting minutes were filed as presented.

**FINANCIAL REPORTS:** September financial reports were reviewed. The Monthly Financial Statements were reviewed and filed as presented to submit for audit. The total accounts payable claims for October 2019 is \$5865.90. **Jeff Wood made a motion to approve the accounts payable claims for October in the amount of \$5865.90 The motion was seconded by Kevin Stewart and motion passed.**

### REPORTS:

A. **Sheriff's Report:** None at this time.

B. **Coordinator's Report:** Sgt. Brandel reported that next year the Spillman Conference, and the 9-1-1 Conference are on the same dates. The Spillman Conference is to be held in Orlando, FL. Sgt. Brandel reported on the 9-1-1 Modification plan. Sgt. Brandel has both plans ready for filing, just waiting on Frontier's quote on network charges. Century Links charges will not change- their fee is \$16.20 per month. Because we are not using AT&T for NG 911 service they are applying a one-time tariff fee of a \$19,500.00, along with \$640.00 recurring monthly fee. Sgt. Brandel has not heard back from Frontier with their quote. Currently Frontier's network charges are \$2043.00 monthly. Sgt. Brandel attended the 9-1-1 Conference. Carrie's Law is a law requiring public building exchanges that require dialing 9 for an outside line (Hospitals, Schools, Hotels, etc) to modify their phone systems so callers can dial 911 directly without the need to first dial 9 for an outside line. They will be mandated to implement this law. State Coordinator reported that the \$1.50 sur-charge will sunset 12.31.20. The State Coordinator recommends that State Representatives visit and tour PSAPs, to see how important this sur-charge is to 911 operations. November 18, 2019 is an Advisory Meeting in Springfield. Sgt. Brandel and the Stephenson County Coordinator will be attending. At the 9-1-1 conference we were informed that there is pending legislation that will require all tele

communicators to be certified. The NINGA group met 10.24.19 two counties have dropped out. Michael Ramsey will absorb the cost for Lee County. Therefore, there will be no additional cost to us. Our rate with Syndeo will stay the same. This is the order of installation by county: Dekalb, Ogle, Winnebago, Boone, Jo Daviess, Whiteside, Sephenson, Bureau, and Carroll. Sgt. Brandel thanked the board for allowing sheriff's employees to attend the very informative Spillman training, and the 9-1-1 conference.

C. **Assistant Coordinator's Report:** None at this time.

#### **UNFINISHED BUSINESS:**

- A. Discussion and possible action on approving the purchase of a new system recorder with related components, including installation costs, training costs and maintenance, from Nelson Systems at a cost not to exceed \$21,734.54 from the Equipment Acct (007-41128-810) needed for compatibility with the NG-911 project. **Bill Kimball made a motion to make a recommendation to table this item until the December 4, 2019 meeting to confirm purchasing requirements.**

#### **NEW BUSINESS:**

- A. Discussion and possible action on approving a payment of \$522.00 from the ETSB Professional Service Fund to pay the ETSB's portion of the Annual Audit Expense. **Steve Birkbeck made a motion to approve a payment of \$522.00 from the ETSB Professional Service Fund to pay the ETSB's portion of the Annual Audit Expense, The motion was seconded by Kevin Stewart. Motion carries.**
- B. Discussion and possible action on approving the renewal of NENA and APCO membership for 911 Coordinator. \$94.00 for APCO, and \$142.00 for NENA = Total \$236.00. **Kevin Stewart made a motion to approve the renewal of NENA and APCO membership for 9-1-1 Coordinator at \$94.00 for APCO, and \$142.00 for NENA = \$236.00 from the Dues Acct. The motion was seconded by Jeff Wood. Motion carries.**
- C. Discussion and possible action on approving the replacement of the 3 computer towers in the PSAP, to upgrade for implementation of NG-9-1-1 and to the Windows 10 mandate for LEADS not to exceed \$11,264.00 to be paid out of the Equipment Fund. **Steve Birkbeck made a motion to approve the replacement of the 3 computer towers in the PSAP, to upgrade for implementation of NG-9-1-1 and to the Windows 10 mandate for LEADS not to exceed \$11,264.00 to be paid out of the Equipment Fund. The motion was seconded by Jeff Wood. Motion carries.**
- D. Discussion and possible action on approving the renewal of Powerphone Annual Software Maintenance, \$299.70 to be paid out of the Maintenance Fund. **Kevin Stewart made a motion to approve the renewal of Powerphone Annual Software Maintenance \$299.70 to be paid out of the Maintenance Fund. The motion was seconded by Jeff Wood. Motion carries.**

**CLOSED SESSION:** None at this time.

**BOARD MEMBER CONCERNS:**

**PUBLIC COMMENTS:** None at this time.

**ADJOURNMENT:** The meeting adjourned at 7:52 p.m. following a motion made by Steve Birkbeck and seconded by Jeff Wood.

Next meeting date is Wednesday, December 4, 2019 in the Jo Daviess County Sherriff's Conference Room.