

# AGENDA

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## JOINT COMMITTEE MEETING EXECUTIVE COMMITTEE & FINANCE, TAX AND BUDGETS COMMITTEE

Tuesday, October 6, 2020 @ 6:30 p.m.  
Jo Daviess County Courthouse, Galena  
County Board Room

### Meeting is Accessible via Audio Call-in

#### 3rd Floor Evacuation Policy

- 1) The Chairman at all public meetings held in the third floor County Board room shall instruct the public how to exit in case of emergency.
- 2) Exit down hall in either direction.
- 3) After 4:00 p.m. the door at the end of the hall opposite the elevator is locked.
  - a. **To open pull Fire Alarm.**
- 4) A sign shall be placed at the locked door, instructing how to open the door by pulling the fire alarm.
- 5) On the second floor you may exit using the doors on the Meeker Street side, or continue to the first floor to exit building.
- 6) Do not use elevator in case of fire.

1. Call to Order
2. Roll Call – Establishment of Quorum
3. Approval of Minutes
  - a) Minutes of the September 1, 2020 Executive Committee meeting
4. Citizens' Comments

**PLEASE NOTE CHANGE:** To promote health and safety, we encourage the public to follow the Gubernatorial 'shelter in place' Executive Order. Therefore, in addition to standard (in-person) public comments at Jo Daviess County Board and Committee meetings, we will accept public comment via call-in during the time reserved for public comments or via email. Individuals or groups wishing to comment can email statements to the County Administrator's Office at [countyadministrator@jodaviess.org](mailto:countyadministrator@jodaviess.org) by Tuesday, October 6, 2020 at 4:30 pm.

Statements received by the deadline will be read aloud as part of the record, pursuant to the time parameters in Jo Daviess County Board Rules (three minutes per individual). The entirety of the statement will be placed in the official minutes, even if the statement reads longer than the time limit allows.

We take very seriously the recommendations from the Centers for Disease Control and Prevention (CDC) to socially distance and the Governor's Executive Order 2020-10, wherein no more than ten people can convene in one place. **We encourage you to submit your public comment via email.** Public comment and emailed comments will proceed in the order in which they are received.

If you choose to provide comment in person, requests must be received by the County Administrator's Office at [countyadministrator@jodaviess.org](mailto:countyadministrator@jodaviess.org) at least one hour prior to any scheduled public meeting. Due to COVID-19, current policy allows only persons with urgent or essential business to enter the Courthouse. Any person who requests to enter the Courthouse may be subject to a screening process, including but not limited to answering medical questions and having their temperatures taken before being allowed to enter. Information on how to access Jo Daviess County Committee or County Board meetings will be displayed on each meeting agenda.

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1-5-22: Visitors

- A. Addressing the Board: Except during the time allotted for public comment, no person, other than a member of the board, shall address that body, except with the consent of the presiding officer.
- B. Identification: Each person addressing the board shall give his/her name and address in an audible tone of voice for the record and shall limit his/her remarks to no more than three (3) minutes. All remarks shall be addressed to the board as a body and not to any one member. No person, other than the board and person having the floor shall be permitted to enter into any discussion, either directly or through a member of the board, with the permission of the presiding officer. No question shall be asked a board member except through the presiding officer. (Ord., 10-14-2008)

## 5. Unfinished Business

- a) FY2019/FY2020 Strategic Goals and Plan
- b) Update on the Bautsch Gray and Marsden Mine Sites on Blackjack Road
- c) Update on Jo Daviess County FOIA requests
- d) Update and report from Jo Daviess County Special Service Area Commissions
- e) Update on the Galena Preservation Action Organization

## 6. New Business

- a) Discussion and possible action on the 2021 Jo Daviess County Holiday Schedule
- b) Discussion and possible action on the 2020 Holiday Schedule to amend and add Election Day
- c) Discussion and possible action to reschedule the November Executive Committee meeting date.
- d) Discussion and possible action on the purchase of seventeen (17) Laptop computers & hotspots for the Jo Daviess County Board.
- e) Discussion and possible action on Jo Daviess County FY2021 Health Insurance Renewal with Medical Associates Group Health Insurance Plan (Recommended by the Ad-Hoc Health Insurance Committee, meeting of September 25, 2020)
- f) Discussion and possible action on FY2021 Employer HSA Contribution Amounts/Timing of Payments (Recommended by the Ad-Hoc Health Insurance Committee, meeting of September 25, 2020)
- g) Discussion and possible action on the FY2021 Alternative Insurance Assistance Program (Recommended by the Ad-Hoc Health Insurance Committee, meeting of September 25, 2020)
- h) Discussion and possible action on FY2021 Jo Daviess County Health Insurance Premium Cost Allocation Policy
- i) Discussion and possible action on Voluntary Supplemental Insurance United Healthcare Group Dental Insurance (Recommended by the Ad-Hoc Health Insurance Committee, meeting of September 25, 2020)

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- j) Discussion and possible action on Aflac Group Accident Advantage Plus Insurance (Recommended by the Ad-Hoc Health Insurance Committee, meeting of September 25, 2020)
- k) Discussion and possible action on Alfac Group Critical Illness Advantage Insurance (Recommended by the Ad-Hoc Health Insurance Committee, meeting of September 25, 2020)
- l) Discussion and possible action on an Audit Engagement Letter with Wipfli, LLP for the Transit Section 5311 Annual Financial Report and Schedule of Operating Revenues and Income and Operating Expenses under Downstate Operating Assistance Grant as presented in conformity with Illinois Department of Transportation Division of Public and Intermodal Transportation for the year ended June 30, 2019 at a cost of \$1,700.
- m) Discussion and possible action on an Audit Engagement Letter with Wipfli, LLP for professional services associated with the Jo Daviess County Circuit Clerk audit for the year ended November 30, 2019 at a cost not to exceed \$5,700.
- n) Discussion and possible action on an Audit Engagement Letter with Wipfli, LLP for professional services associated with the Jo Daviess County audit for the year ended November 30, 2019 at a cost of \$44,000.
- o) Discussion and possible action on a Resolution to Approve the Classification of the Grants Administrator Position.
- p) Discussion and possible action on a Resolution to Approve the Classification of the Program Compliance Oversight Monitor (PCOM) Position.
- q) Discussion and possible action on a Resolution to Approve the Classification of the Facilities Manager Position.
- r) Discussion and possible action on the Jo Daviess County Local CURE Support Program grant.
- s) Discussion and possible action on an IMRF Early Retirement Study for Jo Daviess County.
- t) Discussion and possible action on a Special Service Area Commission for Special Service Area Number Seven.
- u) Discussion and possible action on a Resolution to execute a deed of conveyance of County's interest in parcel 18-010-007-00 Thompson Township to Apple Canyon Lake Property Owners Association.
- v) Discussion and possible action on a Resolution to execute a deed of conveyance of County's interest in parcel 18-010-020-00 Thompson Township to Apple Canyon Lake Property Owners Association.
- w) Discussion and possible action on a Resolution to execute a deed of conveyance of County's interest in parcel 18-013-046-00 Thompson Township to Apple Canyon Lake Property Owners Association.
- x) Discussion and possible action on a Resolution to execute a deed of conveyance of County's interest in parcel 05-302-430-00 Dunleith Township to Francisco T. Alonso, Teodora Ronquillo.

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7. Discussion, recommendation and possible action to review closed session minutes
8. Closed Session
  - i. Personnel section 2(c)1
  - ii. Collective bargaining section 2(c)2
  - iii. Litigation section 2(c)11
  - iv. Purchase/lease property section 2(c)5
  - v. Closed session minutes section 2(c)21  
*Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Topic of discussion: The review of closed session minutes.*
9. Possible action as a result of closed session.
10. Staff Reports
  - a) County Clerk/Recorder
  - b) County Administrator
11. Summary of Committee Activities
12. Citizens Comments
13. Board Member Concerns
14. Next regular meeting – Tuesday, November 3, 2020 **ELECTION DAY**
15. Adjourn

**Due to Governor Pritzker’s “stay at home” order, this meeting will be held virtually. The public may attend in person; however we encourage you to attend via Zoom audio as follows:**

<https://zoom.us/j/95049110807?pwd=TW9JaDhxQVRuZzdTMUZ3dStOVU1vQT09>

Call in Number: 1 (312) 626-6799 US  
Meeting ID: 950 4911 0807  
Password: 146670

**Call-in information is also available on the JDC website at [www.jodaviess.org](http://www.jodaviess.org)**