

COMMITTEE REPORT

COMMITTEE: Ad-Hoc Menominee-Dunleith Fire Protection District
Communication Tower Committee

CHAIRPERSON:

DATE/TIME: August 18, 2020 at 4:00 p.m.

PRESENT:

Steve Allendorf
 Cal Cain
 Kevin Turner

Bill Bingham
 Nick Tranel
 Scott Toot

Bill Kimball
 Tina Brandel

Others: Dan Reimer

1. **Call to Order** – Dan Reimer, County Administrator called the meeting to order at 4:05 p.m.

2. **Roll Call** – Roll call was taken and a quorum of members was present.

3. **Introductions**

4. **Citizen's Comments** – None

5. **New Business**

a. **Discussion and possible action to elect a Chairperson for the Ad-Hoc MDFPD Communication Tower Committee.** Dan Reimer asked for nominations for Chairperson of the Ad-Hoc MDFPD Communication Tower Committee. **Steve Allendorf made a motion to nominate Nick Tranel for Chairperson of the Ad-Hoc MDFPD Communication Tower Committee. Seconded by Tina Brandel. Nick Tranel made a motion to nominate Bill Bingham for Chairperson of the Ad-Hoc MDFPD Communication Tower Committee. Seconded by Steve Allendorf.** Bill Bingham declined the nomination due to lack of time. Tranel withdrew his motion and Allendorf withdrew his second to the motion. **Roll call vote was taken to elect Nick Tranel Chairperson of the Ad-Hoc MDFPD Communication Tower Committee, 5 ayes, 0 nays, motion passed.**

b. **Discussion and possible action to appoint a Committee member to prepare minutes for the Ad-Hoc MDFPD communication Tower Committee.** Nick Tranel asked if a Committee member would like to volunteer to take minutes for the Ad-Hoc Committee. There were no volunteers. Sheriff Kevin Turner offered to assign a member of his staff to prepare minutes for the Ad-Hoc Committee. Reimer will do the minutes for today's initial meeting.

c. **Discussion and possible action on a mission statement for the Ad-Hoc MDFPD Communication Tower Committee** Bill Bingham volunteered to prepare the mission statement for the Ad-Hoc MDFPD Communication Tower Committee and bring back a draft to the next meeting. The Committee agreed.

d. **Discussion and possible action regarding the MDFPD Communication Tower**
Steve Allendorf discussed the importance of asking Paul Kurt from Comelec Services to

be involving in the radio communication system discussions. Allendorf will contact Paul Kurt and invite him to the next meeting. Tina Brandel, Jo Daviess County Communications Sergeant agreed that Paul Kurt should be involved at some point. Brandel discussed that so far she has not been asked to come out and test the equipment and the radios and see how everything is working; she would like to see that done first. Sheriff Turner agreed and discussed that we need to do our due diligence and identify for sure if the problem is with the MDFPD equipment or with the communication tower and eliminate radio equipment before we address the tower. Tranel agreed and will be make arrangements to get that set up. Sheriff Turner discussed that in the future he would like to see the County move to Starcom radios. This would involve the purchase of new radios to communicate on the statewide communication system. The radios are more expensive to purchase but we would be able to eliminate some of the maintenance costs associated with the current system. Allendorf discussed that the reason he would like to see Kurt involved is because of his expertise and knowledge of our radio communication system and there would be no costs involved for his assistance. Sheriff Turner agreed with Allendorf. Tranel asked Brandel about a time for testing the MDFPD radio equipment. Brandel suggested that Tranel call the office and set up a time. Tranel asked Allendorf to contact Kurt and invite him to the next meeting. Allendorf agreed.

6. Citizens' Comments

7. Committee Concerns

- 8. Next regular meeting** – The Committee discussed possible dates for a future meeting date. The Committee agreed to set the next meeting date for Wednesday, September 2, 2020 at 1:00 p.m.
- 9. Adjourn** – Meeting adjourned at 4:31 p.m. following a motion by Kevin Turner, seconded by Tina Brandel. Motion passed following a roll call vote resulting in all ayes.